

HIGHWAY COMMITTEE MINUTES
October 13th, 2020

The Manitowoc County Highway Committee convened into an open session at the Manitowoc County Expo Merchants Building, 4921 Expo Drive, Wisconsin at 5:30 P.M. on this 13th day of October, 2020.

Supervisor Behnke called the meeting to order at 5:30 p.m.

Roll Call: Supervisors Behnke, Engelbrecht, Gerroll, Maresh, and Vogt

Excused: N/A

Also Present: County Executive Bob Ziegelbauer, County Board Chair Brey and Marc Holsen

Approval of Minutes: Supervisor Vogt made a motion, seconded by Supervisor Gerroll to approve the minutes from the August 11th, 2020 meeting. Motion carried.

Regular Business

(Public Comment): None

Broadwind Towers Lease

Holsen presented the Committee with a letter from Broadwind Towers requesting an extension of the existing land lease for the use of storing towers sections at the “Yanda’s” Pit. He also provided a draft copy of the new proposed lease for review. The Committee reviewed the document. Supervisor Gerroll made a motion to approve the lease. Seconded by Supervisor Maresh. Motion carried.

Airport Foreman

Holsen announced the recent hiring and start of the new Airport Foreman and provided background. The Committee thanked Holsen for the update.

Highway Staffing

Holsen updated the Committee with the recent recruitment efforts for the Highway Department vacancies. Brief discussion followed in regards to the Covid-19 impacts. No further discussion.

2020 Fall Safety Training

Holsen provided the Committee with a draft Highway Department Fall Safety Training agenda for the upcoming annual event. He informed them that all in-classroom planned sessions have been eliminated due to the current pandemic conditions. Holsen stated that outdoor equipment training portion will remain as scheduled. The Committee thanked Holsen for the information.

2020 Budget

Count Executive Ziegelbauer spoke about the upcoming budget proposal and how it relates to the plan moving forward. Holsen presented a copy of the year-to-date Highway budget and explained the remaining line item balances related to the various operations and seasonal factors within. Brief discussion followed.

WisDOT RMA 2021

Holsen presented a recent letter recently received from WisDOT explaining the 2021 projected Routine Maintenance Agreement (RMA) allocations statewide as well as the changes in comparison to the current year based from the Level of Service (LOS) model. The Committee thanked Holsen for the information.

CTH JJ Bridge Update

Holsen provided the Committee with a copy of a recent CTH JJ Bridge Change Management request and awarding of additional State funding. He explained the process related to the previously implemented “Replace-in-Kind” policy and how it affects the actual project estimate versus the original as applied for. Brief discussion followed.

5-Year Plan Review

Holsen provided various maps and graphs related to the 5-Year Highway Construction Plan and how it demonstrates the progression of the plans outcome. The Committee discussed the bridge structure construction plans and the overall County and township bridge inventory upon completion of the current program cycle.

Holsen also presented updated information in regards to the previous Multimodal Local Supplement (MLS) transportation funds as a follow up from a recent Wisconsin Supreme Court decision (Bartlett vs. Evers) outcome and how addition transportation funds were redistributed on the Statewide and Region levels.

Brief discussion followed.

Overtime Report

Holsen provided the Committee with the current Highway Department overtime reports. The Committee reviewed the reports. No further discussion.

Vouchers

The committee reviewed the vouchers dated August 4th, 2020 to September 29th, 2020. Supervisor Maresh made a motion to approve, seconded by Supervisor Engelbrecht. Motion carried.

Next Meeting Date

November 10th, 2020 @ 4:00 p.m.

Adjournment

Supervisor Gerroll made a motion to adjourn, seconded by Supervisor Vogt. Motion carried. Meeting adjourned at 6:07 p.m.

Submitted by:

Marc A. Holsen,
Highway Commissioner