

LOCAL EMERGENCY PLANNING COMMITTEE

Manitowoc County Office Complex, Room 300

4319 Expo Drive, Manitowoc, WI

September 23, 2020

Call to Order: The meeting was called to order by Chairman Shavlik at 9:00 am.

Roll Call: Gary Shavlik, Dave Funkhouser, Travis Waack, Kayla Beckerdite, Debbie Holschbach, Jamie Aulik, Jessica Backus, Jerry Wendt, Karl Puestow, Bob Wegner, Amy John, Paul Tittl, Todd Bergmann, Eric Isselmann, James Falkowski and Amy John

Minutes of July 1, 2020 Committee Meeting: Mr. Funkhouser motioned to approve the minutes, seconded by Ms. Holschbach. The minutes were approved unanimously.

Public Comment: Chairman Shavlik opened for public comment, no public was present. Public comment was closed at 9:02 am.

Vote to Designate the State of Wisconsin as the 2021 Compliance Officer: Mr. Waack explained that this was a routine vote and that the Manitowoc County LEPC traditionally designates the State of Wisconsin as the compliance officer. This is because they have the staff and expertise to serve as compliance officer full time and are better able to work with facilities not in compliance. Mr. Tittl motioned to designate the State of Wisconsin as the 2021 Compliance Officer, seconded by Ms. Holschbach. The motion was approved unanimously.

Vote to Approve the 2020 Facility Plan Updates and New Plans: The new and updated facility plans were sent out via email by Mr. Waack. Mr. Waack explained that Manitowoc County contracts SJA Consulting to create/update all facility plans. Once these plans are approved, they are given to local fire departments as a first step for HazMat incident responses. These plans are also available to the public through the Emergency Planning and Community Right-to-Know Act. Each year approximately 10% of the total number of plans for Manitowoc County are updated, in addition to the creation of any new and necessary plans. New plans are created when businesses acquire a threshold of hazardous materials that meet a planning quantity. Mr. Puestow motioned to approve all 13 of the 2020 Facility Plans and Updates, seconded by Mr. Tittl. The motion carried unanimously.

Update on Hazmat Responses: No HazMat responses have occurred since last meeting, however the HazMat Team will begin training again this evening after taking a break due to COVID-19. The team will complete make-up trainings for any missed from spring due to COVID-19. These trainings will be at the Two Rivers and Valders Fire Departments to ensure ample space for social distancing. Tim Herzog provided list of needed hazmat equipment to Manitowoc County Emergency Management for purchase through the 2020 WI Computer and HazMat grant. All requested equipment has been purchased and Manitowoc County will close out the grant soon. Reimbursement for the Computer and HazMat Grant will begin in January.

Update on Emergency Management Operations: Manitowoc County has received it's allotment of the 2020 Emergency Response Guidebooks (ERGs). These books provide some clarity as to chemicals in tanks/trucks as well as provide some initial response actions depending on the chemicals contained. This books is also available for download as a smart phone app. The Emergency Services Department is in the process of closing our all of the FY2020 grants- EMPG, EPCRA, and Computer and HazMat.

COVID-19 is still occupying a lot of the department's time- at the last LEPC meeting in early July, Manitowoc County had 98 positive cases, as of yesterday the county had 910 positive cases. To date there have been three COVID-19 fatalities in Manitowoc County. An additional concern with COVID-19 is hospital capacity- hospitalization numbers are now rapidly increasing. Hospitalizations are reported by region, and in the NE Region there were 66 COVID-19 patients and 20 COVID-19 patients in ICU as of yesterday. This is nearly double the numbers reported a week ago. As of yesterday's NE Region report there were only 35 ICU beds available.

The newest focus of the Emergency Management Department is COVID-19 vaccine planning. Emergency Management will take the lead on planning for mass vaccination locations and is working with the Health Department to order in all of the necessary supplies for these clinics now. Supplies for 20,000 vaccines have been ordered to date. This will continue to be a priority for the Emergency Management Department for the next six months.

Adjournment: Mr. Puestow moved to adjourn, seconded by Mr. Funkhouser. The meeting was adjourned at 9:28 am.