

MANITOWOC COUNTY FINANCE COMMITTEE  
Heritage Center  
September 14, 2020

Attendance: Chairperson Paul “Biff” Hansen, Supervisor Jamie Aulik, Supervisor Jim Baumann, Supervisor Mike Williams, and Supervisor Bonnie Shimulunas. Also in attendance: County Executive Bob Ziegelbauer, Comptroller Todd Reckelberg, County Treasurer Amy Kocian, Assistant Comptroller JJ Gutman, and County Board Chairperson Jim Brey.

Call to Order: Chairperson Hansen called the meeting to order at 5:15 p.m.

Public Comment: Chairperson Hansen declared public input open at 5:15 p.m. No one present wished to speak, subsequently Chairperson Hansen closed public input at 5:16 p.m.

Approve the minutes of the August 10, 2020 Finance Committee meeting: Supervisor Williams moved to approve the meeting minutes, seconded by Supervisor Baumann. Upon vote, the motion passed unanimously.

Approve vouchers for the month of August 2020 in the amount of \$7,529,056.65: Supervisor Aulik moved, seconded by Supervisor Baumann to approve the vouchers. Upon voice vote, the vouchers in the amount of \$7,529,056.65 were approved.

Gerry Neuser, Public Works Director - Consideration and action on the following matters related to the Sale of Tax Deeded Property: Public Works Director Gerry Neuser informed the committee there were no bids received for this month.

Reset appraised values of tax deeded property: Public Works Director Gerry Neuser presented a listing of three tax foreclosed properties that the County has maintained for decades and believes the appraised value is unrealistic due to the location, size, and un-buildable condition. The best the County could hope for is an adjacent property owner to purchase the lot to increase their lot size. Supervisor Baumann questioned if the adjacent property owners were notified of the tax foreclosed properties. Mr. Neuser informed the committee letters were sent to the adjacent property owners, but they felt the price was too much for the sliver of land. Supervisor Aulik stated these properties were likely surveyor errors and are only costing the County money to maintain. Supervisor Hansen questioned if the parcel would be split between adjacent owners if they would both make an offer. Mr. Neuser mentioned all adjacent owners would receive a letter notifying them that the price was decreased and it would be on a first response basis. Supervisor Aulik moved to lower the appraised value to \$1.00 on each of the three parcels highlighted on the tax foreclosed sheet, seconded by Supervisor Williams. Upon discussion and voice vote, the motion passed unanimously.

Todd Reckelberg, Comptroller/Auditor – Report on Economic Interest: Comptroller Reckelberg reported receipt of a Report of Economic Interest from Supervisor Falkowski. Supervisor Aulik moved to place report on file, seconded by Supervisor Williams. Upon voice vote, the motion passed unanimously.

Introduction to PMA: Assistant Comptroller JJ Gutman reported that he has worked with PMA for 13 years and introduced Sara Schnoor, VP, WI Institutional Sales. Ms. Schnoor provided an

overview of PMA and the Wisconsin Investment Series Cooperative. Comptroller Reckelberg informed the committee this would allow the treasurer to have another investment option. County Treasurer Amy Kocian agreed that having another investment option would be beneficial for the County. Supervisor Hansen would like a resolution drafted for the next finance meeting for further discussion.

Update and discussion regarding Revolving Loan Fund and the Close Program: Comptroller Reckelberg presented a project list for discussion purposes for the RLF-Close Program Grant. As projects were submitted, Mr. Reckelberg would call the State to verify approval. County Executive Bob Ziegelbauer would like to reach a consensus with the committee on the projects that they would like to see financed through the grant. The various park projects include ADA compliant bathrooms, handicapped accessible docks, and access paving project. The park projects are not only for ADA compliance, but would be utilized by everyone. The courthouse bathrooms have been on hold for a long time. Each bathroom would be a complete remodel to make them ADA compliant. The UWGB-Manitowoc project can be put on hold because it is currently ADA compliant. The committee will have to decide which projects to eliminate because the current total cost estimate of all the projects is higher than the estimated \$1,240,000 available. Mr. Reckelberg will inquire if a public hearing needs to be held and notify the committee at the next finance meeting.

Update regarding county finances and year end processes – County Executive Ziegelbauer reported the County is looking decent. Comptroller Reckelberg will be working on the numbers for the state aid, which will help determine funding for 2021. The possibility of borrowing is there, but we'll see over the next couple of weeks. If we do include some borrowing, it will be minimal and be within our goal of staying below 10% of the max borrowing allowed by state statute.

Communications: A copy of the following was provided in the committee's packet emailed with the agenda:

- Monthly/Daily Average Population Report for August 2020 – Manitowoc County Jail.
- Secure Detention Report from HSD for August 2020 would be emailed when available.

Adjournment: Supervisor Williams moved to adjourn, seconded by Supervisor Baumann. Motion passed unanimously. The committee adjourned at 6:22 p.m.

Respectfully submitted,

Jessica Backus, County Clerk