

**RESOLUTION AUTHORIZING CLARKBRIDGE HALL BUILDING  
LEASE**

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1           WHEREAS, the Human Services Department currently contracts for the provision of  
2 Youth Justice Programming; and  
3

4           WHEREAS, Youth Justice Programming includes but is not limited to Restorative Justice,  
5 Intensive Case Management, Youth Tracking and the Youth Wellness Center; and  
6

7           WHEREAS, the current contract service provider provides its Youth Justice Programming  
8 in leased space at Clarkbridge Hall in the City of Manitowoc; and  
9

10          WHEREAS, the current contract service provider has provided the Human Services  
11 Department notification that it will cease providing contracted services as of August 31, 2020; and  
12

13          WHEREAS, the County intends to continue to provide Youth Justice Programming  
14 directly, which will give the Human Services Department greater control over the programs; and  
15

16          WHEREAS, the Human Services Department would like to lease the existing Youth  
17 Wellness Center located in Clarkbridge Hall as that space is already established and includes  
18 needed furnishings and equipment; and  
19

20          WHEREAS, there is no negative fiscal impact to the County by leasing this space as the  
21 cost was already included in the Human Services Department budget; and  
22

23          WHEREAS, after careful consideration and review, the Human Services Board  
24 recommends that the County enter into a lease with the owner of Clarkbridge Hall on such terms  
25 and conditions that are substantially similar to those in the attached lease as modified and/or  
26 negotiated by the Corporation Counsel;  
27

28          NOW, THEREFORE, BE IT RESOLVED that the County Board of Supervisors authorizes  
29 the County to enter into a lease with the owner of Clarkbridge Hall on such terms and conditions  
30 that are substantially similar to those in the attached lease as modified and/or negotiated by the  
31 Corporation Counsel to continue the Youth Wellness Center programming.

Dated this 15th day of September 2020.

Respectfully submitted by the  
Human Services Board

---

Rick Henrickson, Chair

FISCAL IMPACT: Total annual cost of the lease to house the program is \$9,600.00.

FISCAL NOTE: Reviewed and approved by Comptroller. \_\_\_\_\_

LEGAL NOTE: Reviewed and approved as to form by Corporation Counsel. \_\_\_\_\_

APPROVED: \_\_\_\_\_  
Bob Ziegelbauer, County Executive                      Date



**RESOLUTION AMENDING EMPLOYEE POLICY MANUAL SECTIONS  
8.05 AND 8.07  
(Performance Standards)**

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, Manitowoc County has authorized an Employee Policy Manual (“Employee  
2 Policy Manual”) to establish uniform personnel policies and procedures; and  
3

4 WHEREAS, Section 8.05 (Productivity) of the Employee Policy Manual establishes the  
5 County’s expectations for employee productivity; and  
6

7 WHEREAS, Section 8.07 (County Property) of the Employee Policy Manual establishes  
8 rules and guidelines for the use of County owned property; and  
9

10 WHEREAS, amendments must be made to the Employee Policy Manual from time-to-time  
11 to keep policies current, reflect current practice, and address new issues and circumstances; and  
12

13 WHEREAS, the proposed revisions to Sections 8.05 (Productivity) and 8.07 (County  
14 Property) update the County’s policies regarding employee cell/smart phone use to be consistent  
15 with current practice; and  
16

17 WHEREAS, after careful consideration and review, the Personnel Committee recommends  
18 approval of the following amendments to the Manitowoc County Employee Policy Manual;  
19

20 NOW, THEREFORE, BE IT RESOLVED that the County Board of Supervisors of the  
21 County of Manitowoc amends Manitowoc County Employee Policy Manual Section 8.05  
22 (Productivity) as follows:  
23

24 8.05 Productivity  
25

26 Employees are expected to meet high productivity standards. Standards contributing to high  
27 productivity include but are not limited to:  
28

- 29 (1) Being at your work site prepared to begin work at the scheduled start time and  
30 working until the scheduled end time.
- 31
- 32 (2) Avoiding distractions and fully engaging in work while on paid time.  
33
- 34 (3) Avoiding unnecessary distractions of others at work.  
35
- 36 (4) Minimizing the need to conduct personal business during work hours. Except in  
37 the case of an emergency or when authorized by a supervisor, the use of County-

38                    issued or personally owned mobile devices for personal use is prohibited during  
39                    work time.

40  
41    and

42  
43    BE IT FURTHER RESOLVED that the County Board of Supervisors of the County of Manitowoc  
44    amends Manitowoc County Employee Policy Manual Section 8.07 (County Property) as follows:

45  
46    8.07    County Property

- 47  
48            (1)    All employees shall use and maintain County property in a reasonable and proper  
49            manner.  
50  
51            (2)    County property includes but is not limited to: real estate holdings, buildings and  
52            facilities owned, leased or occupied by the County, tools, equipment, books,  
53            furnishings, fixtures, materials owned or leased by the County, and any materials  
54            produced or resulting from County operations.  
55  
56            (3)    Incidental use of the telephone, County issued cell phones, and Computer  
57            Resources is permitted to the extent that the use does not interfere with the  
58            performance of job duties and does not create an expense for Manitowoc County.  
59  
60            (4)    Other than for incidental use as expressly permitted by this Employee Policy  
61            Manual, County property shall be used only for County purposes. Use of County  
62            property for private or personal reasons is prohibited. Theft or improper use of  
63            County property is sufficient grounds for discipline, up to and including discharge.

Dated this 15th day of September 2020.

Respectfully submitted by the  
Personnel Committee

\_\_\_\_\_  
Susie Maresh, Chair

FISCAL IMPACT:    None.

FISCAL NOTE:      Reviewed and approved by Comptroller.    \_\_\_\_\_

LEGAL NOTE:        Reviewed and approved as to form by Corporation Counsel.    \_\_\_\_\_

APPROVED:

\_\_\_\_\_  
Bob Ziegelbauer, County Executive

\_\_\_\_\_  
Date



**RESOLUTION CREATING EMPLOYEE POLICY MANUAL SECTION 9  
(Work From Home)**

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1           WHEREAS, Manitowoc County has authorized an Employee Policy Manual to establish  
2 uniform personnel policies and procedures; and  
3

4           WHEREAS, amendments must be made to the Employee Policy Manual from time-to-time  
5 to keep policies current, reflect current practice, and address new issues and circumstances; and  
6

7           WHEREAS, the COVID pandemic has caused employees to more frequently request the  
8 opportunity to work from home and these requests are expected to continue; and  
9

10          WHEREAS, Manitowoc County currently does not have an adopted comprehensive policy  
11 for employees to work from home; and  
12

13          WHEREAS, the proposed § 9 (Work from Home) defines when and under what  
14 circumstances employees can be allowed to work from home and also defines the expectations and  
15 responsibilities for employees requesting to work from home; and  
16

17          WHEREAS, after careful consideration and review, the Personnel Committee recommends  
18 approval of the proposed § 9 (Work from Home) policy;  
19

20          NOW, THEREFORE, BE IT RESOLVED that the Manitowoc County Board of  
21 Supervisors creates Employee Policy Manual Section § 9 (Work from Home) as follows:  
22

**SECTION 9**

**WORK FROM HOME**

23  
24  
25  
26  
27 9.01 Purpose of Policy

28 9.02 Eligibility

29 9.03 Work from Home Requirements

30 9.04 Maintenance of Standards

31 9.05 Authorization Process  
32  
33

34 9.01 Purpose of Policy  
35

36 This policy defines when and under what circumstances employees can be allowed to work from  
37 home. This policy also defines the expectations and responsibilities for employees requesting to  
38 work from home.  
39

40 Manitowoc County retains the right to refuse work from home requests and to terminate a work  
41 from home arrangement at any time. The terms and conditions of employment with Manitowoc  
42 County remain the same for employees working from home.

#### 44 9.02 Eligibility

45  
46 Employees may be allowed to occasionally work from home if their job duties permit it. Jobs that  
47 require that the duties be performed at a specific location are not eligible to work from home.  
48 Other considerations to be evaluated in determining whether or not the employee is eligible to work  
49 from home include, but are not limited to, the following:

- 50  
51 (1) How does the employee working from home impact the quality and quantity of services  
52 performed?
- 53  
54 (2) Are there security or privacy issues?
- 55  
56 (3) Will working remotely make it more difficult to communicate, collaborate or accomplish  
57 departmental objectives?
- 58  
59 (4) Are the necessary computer resources available?
- 60  
61 (5) Is the employee fully trained and able to perform the essential functions of their position?  
62
- 63 (6) Has the employee demonstrated the ability to meet productivity standards without close  
64 supervision?

#### 65 66 9.03 Work from Home Requirements

67  
68 Employees authorized to work from home must meet the following requirements:

- 69  
70 (1) The employee must designate a work space that is sufficient for the purpose of conducting  
71 work and maintaining strict adherence to privacy standards.
- 72  
73 (2) All County business must be conducted using a Computer Resource as defined in Section  
74 23.03(1) unless granted an exception by the Information Systems Division.
- 75  
76 (3) Employees must provide a phone number that they can be reached at during designated  
77 work hours, and must respond to email in accordance with established standards.
- 78  
79 (4) Any injury sustained while in the course of duties must be immediately reported using the  
80 established practice of the Department.
- 81  
82 (5) Unless granted authorization to flex hours, the hours worked will the customary hours of  
83 assignment. Employees shall be fully accessible during work hours and must attend  
84 meetings and appointments as required.
- 85  
86 (6) Requests to flex time must be submitted using the established practice of the Department.
- 87  
88 (7) Hourly employees must log on to Workforce Ready to record hours of work. All hours  
89 worked must be recorded. Exempt employees must complete their timecards using the  
90 established practices of the Department.

91  
92 (8) Hours worked cannot exceed normally scheduled hours. Employees requesting to work  
93 in excess of their scheduled hours must obtain authorization to do prior to working the  
94 additional hours.

95  
96 (9) If the employee incurs travel allowed to be reimbursed by Section 26.07 of this Policy  
97 Manual, the mileage reimbursement will be limited to the lesser of:

98  
99 (a) Your permanent work site to your travel destination OR your home to your travel  
100 designation AND

101  
102 (b) The travel destination to your permanent work site OR your home.

103  
104 9.04 Maintenance of Standards

105  
106 (1) The Manitowoc County Employee Policy Manual continues to govern the terms and  
107 conditions of employment.

108  
109 (2) Employees must continue to meet established productivity standards. Supervisors are  
110 responsible monitoring work performance by making at least weekly contact with the  
111 employee.

112  
113 (3) Privacy standards must be strictly adhered to. Employees must not allow nonauthorized  
114 persons to view work product.

115  
116 Employees must comply with all policies and procedures concerning the handling of  
117 protected health information.

118  
119 (4) Employees cannot provide care for children or other family members during working  
120 hours.

121  
122 (5) Employees cannot work at other jobs, run their own business, or conduct any other work  
123 or business during working hours.

124  
125 (6) Manitowoc County equipment cannot be used for private purposes. No one other than the  
126 employee may use County equipment.

127  
128 (7) Employees must guard equipment against damage and theft. If equipment is damaged or  
129 stolen the employee must immediately report this to their supervisor.

130  
131 (8) Office supplies may be approved and supplied by the employee's supervisor.

132  
133 (9) Manitowoc County is not responsible for private property used, lost, damaged or destroyed.

134  
135 (10) Manitowoc County will not be responsible for operating costs, utility costs, internet costs,  
136 home maintenance or any other incidental costs associated with the authorization to work  
137 from home.

138  
139 (11) Employees cannot meet with clients or hold business meetings at their residence.  
140 Employees working from home agree to hold the County harmless against any and all claim  
141 including injuries to others at the telecommuting location.





**RESOLUTION AMENDING EMPLOYEE POLICY MANUAL SECTION 23**  
**(Computer Resources)**

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, Manitowoc County has authorized an Employee Policy Manual (“Employee  
2 Policy Manual”) to establish uniform personnel policies and procedures; and  
3

4 WHEREAS, Section 23 (Computer Resources) of the Employee Policy Manual establishes  
5 the rules and guidelines for security and use of Computer Resources; and  
6

7 WHEREAS, amendments must be made to the Employee Policy Manual from time-to-time  
8 to keep policies current, reflect current practice, and address new issues and circumstances; and  
9

10 WHEREAS, the proposed revision to Section 23 (Computer Resources) updates  
11 technological capabilities and references, increases security for Manitowoc County Computer  
12 Resources, and ensures uniform practices throughout Manitowoc County; and  
13

14 WHEREAS, after careful consideration and review, the Personnel Committee recommends  
15 approval of the following amendments to the Manitowoc County Employee Policy Manual;  
16

17 NOW, THEREFORE, BE IT RESOLVED that the County Board of Supervisors of the  
18 County of Manitowoc amends Section 23 (Computer Resources) of the Manitowoc County  
19 Employee Policy Manual as follows:  
20

21 Employee Policy Manual § 23.03 (Definitions) is amended to read as follows:  
22

23 23.03 Definitions  
24

25 (1) “Computer Resources” means any hardware, software, data or intellectual property that is  
26 owned, managed, maintained or created by Manitowoc County. While cell phones are not  
27 considered a Computer Resource, Sections 23.07 (Electronic Mail), 23.08 (Internet  
28 Access), 23.09 (Social Media) and 23.10 (Prohibited Actions) do apply to County business  
29 conducted using personally owned and County-issued cell phones.  
30

31 (2) “Computer User” is any person who uses a Computer Resource for the purpose of  
32 conducting County business.  
33

34 (3) “County Business” means the performance of the employee’s official duties. County  
35 business does not include purely personal actions such as utilizing the timekeeping and  
36 human resources information systems (e.g. Workforce Ready).  
37

38 (34) “Record” is as defined by Wisconsin Statutes 19.32(2), or any successor statute thereto.  
39

40 (5) “Security Incident” is a threat to Computer Resources. Examples of security incidents  
41 include cybersecurity attacks (such as malware, worms, viruses, Trojans, etc.) and social

42 engineering attacks (such as phishing emails and links and attempts to get the computer  
43 user to give protected information that should not be released). Unauthorized access by  
44 someone who is not allowed to access a computer system is also considered a computer  
45 security incident.

46  
47 Employee Policy Manual § 23.05 (Security of Computer Resources) is amended to read as follows:

48  
49 23.05 Security of Computer Resources

- 50  
51 (1) Computer Users shall adhere to all Information Systems Division~~Department~~ controls and  
52 procedures, avoid any action that would damage Computer Resources and report any  
53 Computer Resource malfunctions to the Information Systems Division~~Department~~.
- 54  
55 (2) Computer Users who experience a Security Incident are required to immediately report the  
56 Security Incident to the Information Systems Division. Self-reporting a Security Incident  
57 will not cause any adverse employment action. Failure to self-report a Security Incident  
58 may result in discipline and loss of access to Computer Resources.
- 59  
60 (23) Computer Users shall take reasonable precautions to prevent the disclosure of their  
61 password and are prohibited from disclosing their password to any person other than a  
62 member of the Information Systems Division~~Department~~ Computer Users shall  
63 immediately inform the Information Systems Division~~Department~~ if their password  
64 becomes compromised, disclosed, lost or stolen.
- 65  
66 (34) Computer Users shall not use any other person's username and password. This  
67 prohibition does not apply to Information Systems employees.
- 68  
69 (45) Computer Users shall abide by all administrative rights setting established by the  
70 Information Systems Division~~Department~~. Computer Users do not have administrative  
71 rights and privileges on any Computer Resource unless specifically authorized by the  
72 Information Systems Division~~Department~~. Administrative rights and privileges granted  
73 by the Information Systems Division~~Department~~ are limited to actions needed for a specific  
74 software program to function and do not allow other exceptions to this Computer Resources  
75 Policy. Computer Users exceeding the administrative rights and privileges granted may  
76 have those rights revoked.
- 77  
78 (56) Computer Users shall not connect personally owned devices to Computer Resources.  
79 Unauthorized personally owned devices that have been connected to Computer Resources  
80 will be removed by the Information Systems Division~~Department~~.
- 81  
82 (7) Computer Users must complete all required security training provided by the Information  
83 Systems Division.
- 84  
85 (8) The Information Systems Division evaluates security awareness by conducting  
86 unannounced phishing tests. Computer Users who repeatedly fail the phishing tests will  
87 be required to attend additional security training. Failure to attend the required training  
88 may result in access to Computer Resources being revoked until the training is attended.  
89 Computer Users who continue to fail phishing tests after completing the additional security  
90 training may be subject to discipline and revocation of access to Computer Resources.  
91

92 Employee Policy Manual § 23.06 (Purchase and Installation of Computer Resources) is amended  
93 to read as follows:

94  
95 23.06 Purchase and Installation of Computer Resources  
96

- 97 (1) The Information Systems ~~Division~~Department is responsible for the research, selection and  
98 purchase of all Computer Resources.  
99  
100 (2) Computer Users shall not purchase or install Computer Resources unless authorized by the  
101 Information Systems Division~~Department~~.  
102

103 Employee Policy Manual § 23.07(7) (Electronic Mail (E-Mail)) is amended to read as follows:

- 104  
105 (7) Computer Users who access County e-mail through any means other than OWA on a  
106 personally owned mobile device shall use a secure environment installed by the  
107 Information Systems Department on the Computer User's personally owned mobile  
108 device. Information Systems will install a secure environment only upon receipt of a  
109 written request from the Department Director.  
110

111 Employee Policy Manual § 23.07(8) (Electronic Mail (E-Mail)) is amended to read as follows:

- 112  
113 (8) Computer Users conducting County business on a Computer Resource or personally owned  
114 device are creating a Record as described in Section 23.03(34) of this Computer Resources  
115 Policy. This includes County Business conducted on a personally owned or County issued  
116 cell/smart phone. The Record may be subject to disclosure as described in Section  
117 23.07(5).  
118

119 Employee Policy Manual § 23.09 (Social Media) is amended to read as follows:

120  
121 23.09 Social Media  
122

- 123 (1) Social media may not be used for any purpose that violates any Manitowoc County  
124 ordinance or policy.  
125  
126 (2) All social media accounts are the property of Manitowoc County and must grant the  
127 Information Systems Division administrator access.  
128  
129 (3) The Information System Division must be notified prior to the creation of any social media  
130 account so that the necessary security controls and archiving can be established for the  
131 account.  
132  
133 (24) All information released by the use of Social Media must be approved by the Department  
134 Director or his or her designee.  
135  
136 (5) No comments may be deleted without the express written consent of Corporation Counsel.  
137  
138 ~~(3) The use of Social Media is expressly limited to the dissemination of information. Social~~  
139 ~~media platforms used may not allow the use of "Post" or "Reply." All comments should~~  
140 ~~be deleted with 1 business day after posting.~~

Dated this 15th day of September 2020.

Respectfully submitted by the  
Personnel Committee

\_\_\_\_\_  
Susie Maresh, Chair

FISCAL IMPACT: None.

FISCAL NOTE: Reviewed and approved by Comptroller. \_\_\_\_\_

LEGAL NOTE: Reviewed and approved as to form by Corporation Counsel. \_\_\_\_\_

APPROVED: \_\_\_\_\_  
Bob Ziegelbauer, County Executive                      Date



**RESOLUTION ACCEPTING DONATION FOR THE MANITOWOC  
COUNTY SHERIFF'S OFFICE K9 UNIT  
(Ant Hill Mob)**

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, the Manitowoc County Sheriff's Office K9 Unit requires officers to respond  
2 to high-risk situations with their K9 partners; and  
3

4 WHEREAS, K9s require nutrition, veterinary care, and equipment; and  
5

6 WHEREAS, the Ant Hill Mob has donated \$13,000 to defer expenses and purchase  
7 equipment for the K9 Unit; and  
8

9 WHEREAS, after careful consideration and review, the Public Safety Committee  
10 recommends that the donation of the Ant Hill Mob be accepted to assist with the expense and cost  
11 associated with County K9 units;  
12

13 NOW, THEREFORE, BE IT RESOLVED that the County Board of Supervisors of the  
14 County of Manitowoc accepts the donations from the Ant Hill Mob in the amount of \$13,000; and  
15

16 BE IT FURTHER RESOLVED that upon receipt of the aforementioned funds, such funds  
17 be deposited in account 756-23422 designated for the Manitowoc County Sheriff's Office K9 Unit.

Dated this 15th day of September 2020.

Respectfully submitted by the  
Public Safety Committee

\_\_\_\_\_  
Dave Nickels, Chair

FISCAL IMPACT: No tax levy impact. Increases funds available for Sheriff's Office K9 Unit.

FISCAL NOTE: Reviewed and approved by Comptroller. \_\_\_\_\_

LEGAL NOTE: Reviewed and approved as to form by Corporation Counsel. \_\_\_\_\_

APPROVED:

\_\_\_\_\_  
Bob Ziegelbauer, County Executive

\_\_\_\_\_  
Date



**RESOLUTION ACCEPTING LAW ENFORCEMENT  
ENHANCE/FACILITATE DRUG TASK FORCE TRAFFICKING  
INVESTIGATIONS GRANT**

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1           WHEREAS, the Wisconsin Department of Justice will allocate additional resources for  
2 investigation and response to drug trafficking within the State of Wisconsin through the  
3 Enhance/Facilitate Drug Task Force Trafficking Investigations Grant program; and  
4

5           WHEREAS, there is evidence that trafficking in narcotics and dangerous drugs exists in  
6 Manitowoc County and that such illegal activity has been substantial and detrimental to the health  
7 and general welfare of the public; and  
8

9           WHEREAS, the Manitowoc County Sheriff's Office has been awarded the  
10 Enhance/Facilitate Drug Task Force Trafficking Investigations Grant from the Wisconsin  
11 Department of Justice in an amount up to \$50,000; and  
12

13           WHEREAS, after careful consideration and review, the Public Safety Committee  
14 recommends Manitowoc County accept the Enhance/Facilitate Drug Task Force Trafficking  
15 Investigations Grant as awarded;  
16

17           NOW, THEREFORE, BE IT RESOLVED that the County Board of Supervisors of the  
18 County of Manitowoc hereby accepts the Enhance/Facilitate Drug Task Force Trafficking  
19 Investigations Grant funds including an allocation of \$50,000 to be used for equipment, supplies,  
20 and operating expenses; and  
21

22           BE IT FURTHER RESOLVED, the Manitowoc County Sheriff is authorized to execute  
23 such papers and to take other action as necessary to accept the grant, direct, and complete the  
24 project; and  
25

26           BE IT FURTHER RESOLVED that the 2020 budget is amended by the amount of the grant  
27 funds allocated and that the Comptroller/Auditor is directed to record such information in the  
28 official books of the County for the year ending December 31, 2020 as may be required.

Dated this 15th day of September 2020.

Respectfully submitted by the  
Public Safety Committee

---

Dave Nickels, Chair

FISCAL IMPACT: No tax levy impact. Increases revenue (27500.45320.33 DRF Traffic

Grant Revenue) by \$50,000 and expenditures (27500.58140 DTF Traffic Grant Expense) by \$50,000 in the 2020 budget.

FISCAL NOTE: Reviewed and approved by Comptroller. \_\_\_\_\_

LEGAL NOTE: This resolution amends the budget and requires a two-thirds vote of the entire county board. Reviewed and approved as to form by Corporation Counsel. \_\_\_\_\_

APPROVED: \_\_\_\_\_ Date \_\_\_\_\_  
Bob Ziegelbauer, County Executive



**RESOLUTION RATIFYING COUNTY EXECUTIVE’S SEPTEMBER 12,  
2020 PROCLAMATION OF CONTINUING PUBLIC HEALTH  
EMERGENCY**

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1           WHEREAS, in December 2019, COVID-19, a contagious and potentially fatal respiratory  
2 disease, was first identified and has since spread to many countries, including the United States;  
3 and  
4

5           WHEREAS, the outbreak of COVID-19 and the effects of its risk of person-to-person  
6 transmission has significantly affected the lives and health of Manitowoc County citizens, as well  
7 as the County’s economy; and  
8

9           WHEREAS, as a result of the COVID-19 outbreak, on March 16, 2020, County Executive  
10 Bob Ziegelbauer issued a proclamation declaring a public health emergency in Manitowoc County  
11 due to the COVID-19 pandemic for 60 days, which was ratified by the Board of Supervisors of the  
12 County of Manitowoc on March 17, 2020; and  
13

14           WHEREAS, on May 15, 2020 and July 14, 2020, the County Executive issued  
15 proclamations declaring a continuing public health emergency in Manitowoc County for additional  
16 60 day time periods because the COVID-19 pandemic had not yet fully abated and continued to  
17 pose an imminent threat of disaster in Manitowoc County; and  
18

19           WHEREAS, the County Board of Supervisors of the County of Manitowoc ratified those  
20 proclamations on May 19, 2020 and July 21, 2020 respectively; and  
21

22           WHEREAS, to date, the COVID-19 pandemic still has not fully abated and continues to  
23 pose an imminent threat of disaster within the meaning of Wis. Stat. ch. 323 that impacts the health,  
24 security, and safety of the public and could impair critical systems of Manitowoc County; and  
25

26           WHEREAS, it is necessary and expedient for the health, safety, protection, and welfare of  
27 persons within Manitowoc County, to continue taking reasonable and prudent steps to treat those  
28 infected with COVID-19 and to prevent, limit, and contain the potential community spread of  
29 COVID-19; and  
30

31           WHEREAS, consistent with Wis. Stat. § 323.14(4)(b), on September 12, 2020, the  
32 Manitowoc County Executive issued another continuing proclamation declaring an ongoing public  
33 health emergency in Manitowoc County due to the COVID-19 pandemic; and  
34

35           WHEREAS, pursuant to Wis. Stat. § 323.14(4)(b), the continuing proclamation is “subject  
36 to ratification, alteration, modification or repeal by the governing body as soon thereafter as that  
37 body can meet, but the subsequent action taken by the governing body shall not affect the prior  
38 validity of the proclamation”; and



