



MANITOWOC COUNTY
COUNTY BOARD OF SUPERVISORS
AMENDED MEETING NOTICE

DATE: September 15, 2020
TIME: 6:30 P.M.
PLACE: The Heritage Center, County Board Meeting Room
1701 Michigan Ave, Manitowoc, WI 54220

Per Governor Ever's Emergency Order #1, Face Coverings Will Be Required and Social Distancing Will Be Exercised.

To live stream the meeting: <https://www.youtube.com/channel/UCcBZSVQYYfhgv5LHxT-fkwQ>

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the board may convene in closed session. The following matters may be considered at the meeting:

- I. Call to order by Chairperson Brey.
- II. Invocation by Supervisor Wagner.
- III. Pledge of Allegiance.
- IV. Roll Call.
- V. Consideration and correction, if any, of the minutes of the August 18, 2020 meeting.
- VI. Additions or deletions to the agenda. Additions must be submitted to the County Clerk's Office no less than two hours before the close of the courthouse business day on the day of the official meeting. Items may be added only if, for a good cause, it was impossible or impractical to give earlier public notice.
- VII. REPORTS OF COUNTY SUPERVISORS, OFFICES, AND DEPARTMENT DIRECTORS
 1. County Executive Bob Ziegelbauer and Chairperson Jim Brey – Proclamation Honoring 4-H Week.
 2. County Executive Bob Ziegelbauer and Chairperson Jim Brey – Proclamation Declaring October 2020 Crime Prevention Month.
 3. County Executive Bob Ziegelbauer and Chairperson Jim Brey – Proclamation Commending Lieutenant Michael Polich.
 4. County Executive Bob Ziegelbauer and Chairperson Jim Brey – Proclamation Commending Sergeant Robert Mancheski.
 5. County Executive Bob Ziegelbauer and Chairperson Jim Brey - Proclamation Commending Corrections Officer Zachary Stanull.
 6. Sheriff Dan Hartwig, Mike Strauss and Don Yanda, Past Presidents of Manitowoc Eagle Aerie #706 presenting the Manitowoc County Sheriff Deputy of the Year to Deputy Christopher Hemauer.
 7. Sheriff Dan Hartwig, Mike Strauss and Don Yanda, Past Presidents of Manitowoc Eagle Aerie #706 presenting the Manitowoc County Correctional Officer of the Year to Corrections Officer Timothy Kluncker.
 8. Chairperson Jim Brey – Presentation of items for the 2020 County Board Budget.
 9. *County Executive Bob Ziegelbauer – Extension of the Declaration of Emergency – Executive Proclamation Declaring Public Health Emergency*
- VIII. PUBLIC COMMENT – OPPORTUNITY FOR CITIZENS TO PRESENT THEIR VIEWS
- IX. COMMUNICATIONS
 1. Jackson County – Resolution 30-8-2020 Re: Support of Grant Funds Using Indian Gaming Revenues
 2. Jackson County – Resolution 29-8-2020 Re: Supporting a Proposed Eau Claire - Black River Falls - Tomah Amtrak Shuttle Connection
 3. Pepin County – Resolution No. 26-20 Supporting a State Senate Special Session on Water Quality
 4. Price County – Resolution 22-20 Support the Commitment to Veterans Support and Outreach (CVSO) Act
- X. UNFINISHED BUSINESS, INCLUDING ANY MOTIONS TO RECONSIDER ACTIONS TAKEN AT THE LAST MEETING

XI. APPOINTMENT BY COUNTY EXECUTIVE

A. Land Information Council

Appoint one member to succeed Jill Pope for a two-year term expiring in September 2022.

1. Jill Pope - Realtor

Appoint one member to fill a vacancy for a two-year term expiring in September 2022.

1. James Falkowski – Public Representative

Appoint two members to succeed Matt Randerson and Anthony Lulloff for terms which end when employment with Manitowoc County terminates.

1. Matt Randerson – GIS Representative
2. Jason Bolz – County Surveyor

B. Bay-Lake Regional Planning Commission

Appoint one member to succeed James Falkowski for a six-year term expiring in October 2026.

1. Supv. James Falkowski

XII. COMMITTEE REPORTS, INCLUDING PETITIONS, RESOLUTIONS, AND ORDINANCES

A. Aging & Disability Resource Center Board

B. Board of Health

C. Criminal Justice Coordinating Council

D. Executive Committee

E. Expo-Ice Center Board

F. Finance Committee

G. Highway Committee

H. Human Services Board

1. Resolution 2020/2021-22 Authorizing Clarkbridge Hall Building Lease

I. Land Conservation Committee/UW-Extension Education and Agriculture Committee

J. Personnel Committee

2. Resolution 2020/2021-23 Amending Employee Policy Manual Sections 8.05 and 8.07 (Performance Standards)
3. Resolution 2020/2021-24 Creating Employee Policy Manual Section 9 (Work From Home)
4. Resolution 2020/2021-25 Amending Employee Policy Manual Section 23 (Computer Resources)

K. Planning & Park Commission

L. Public Safety Committee

5. Resolution 2020/2021-26 Accepting Donation for the Manitowoc County Sheriff's Office K9 Unit (Ant Hill Mob)
6. Resolution 2020/2021-27 Accepting Law Enforcement Enhance/Facilitate Drug Task Force Trafficking Investigations Grant

M. Public Works Committee

N. Transportation Coordinating Committee

O. Miscellaneous

7. *Resolution 2020/2021-28 Ratifying County Executive's September 12, 2020 Proclamation of Continuing Public Health Emergency*

XIII. ANNOUNCEMENTS

XIV. ADJOURNMENTS

Amended: September 14, 2020

Jim Brey, Chairperson

Prepared by Linda Herman, Deputy County Clerk

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

**RESOLUTION AUTHORIZING CLARKBRIDGE HALL BUILDING
LEASE**

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, the Human Services Department currently contracts for the provision of
2 Youth Justice Programming; and

3
4 WHEREAS, Youth Justice Programming includes but is not limited to Restorative Justice,
5 Intensive Case Management, Youth Tracking and the Youth Wellness Center; and

6
7 WHEREAS, the current contract service provider provides its Youth Justice Programming
8 in leased space at Clarkbridge Hall in the City of Manitowoc; and

9
10 WHEREAS, the current contract service provider has provided the Human Services
11 Department notification that it will cease providing contracted services as of August 31, 2020; and

12
13 WHEREAS, the County intends to continue to provide Youth Justice Programming
14 directly, which will give the Human Services Department greater control over the programs; and

15
16 WHEREAS, the Human Services Department would like to lease the existing Youth
17 Wellness Center located in Clarkbridge Hall as that space is already established and includes
18 needed furnishings and equipment; and

19
20 WHEREAS, there is no negative fiscal impact to the County by leasing this space as the
21 cost was already included in the Human Services Department budget; and

22
23 WHEREAS, after careful consideration and review, the Human Services Board
24 recommends that the County enter into a lease with the owner of Clarkbridge Hall on such terms
25 and conditions that are substantially similar to those in the attached lease as modified and/or
26 negotiated by the Corporation Counsel;

27
28 NOW, THEREFORE, BE IT RESOLVED that the County Board of Supervisors authorizes
29 the County to enter into a lease with the owner of Clarkbridge Hall on such terms and conditions
30 that are substantially similar to those in the attached lease as modified and/or negotiated by the
31 Corporation Counsel to continue the Youth Wellness Center programming.

Dated this 15th day of September 2020.

Respectfully submitted by the
Human Services Board

Rick Henrickson, Chair

FISCAL IMPACT: Total annual cost of the lease to house the program is \$9,600.00.

FISCAL NOTE: Reviewed and approved by Comptroller. _____

LEGAL NOTE: Reviewed and approved as to form by Corporation Counsel. _____

A handwritten signature in black ink, appearing to be 'BZ', is written over the signature lines of the FISCAL NOTE and LEGAL NOTE sections.

APPROVED:

Bob Ziegelbauer, County Executive

Date

**RESOLUTION AMENDING EMPLOYEE POLICY MANUAL SECTIONS
8.05 AND 8.07
(Performance Standards)**

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, Manitowoc County has authorized an Employee Policy Manual (“Employee
2 Policy Manual”) to establish uniform personnel policies and procedures; and

3
4 WHEREAS, Section 8.05 (Productivity) of the Employee Policy Manual establishes the
5 County’s expectations for employee productivity; and

6
7 WHEREAS, Section 8.07 (County Property) of the Employee Policy Manual establishes
8 rules and guidelines for the use of County owned property; and

9
10 WHEREAS, amendments must be made to the Employee Policy Manual from time-to-time
11 to keep policies current, reflect current practice, and address new issues and circumstances; and

12
13 WHEREAS, the proposed revisions to Sections 8.05 (Productivity) and 8.07 (County
14 Property) update the County’s policies regarding employee cell/smart phone use to be consistent
15 with current practice; and

16
17 WHEREAS, after careful consideration and review, the Personnel Committee recommends
18 approval of the following amendments to the Manitowoc County Employee Policy Manual;

19
20 NOW, THEREFORE, BE IT RESOLVED that the County Board of Supervisors of the
21 County of Manitowoc amends Manitowoc County Employee Policy Manual Section 8.05
22 (Productivity) as follows:

23
24 8.05 Productivity

25
26 Employees are expected to meet high productivity standards. Standards contributing to high
27 productivity include but are not limited to:

- 28
29 (1) Being at your work site prepared to begin work at the scheduled start time and
30 working until the scheduled end time.
31
32 (2) Avoiding distractions and fully engaging in work while on paid time.
33
34 (3) Avoiding unnecessary distractions of others at work.
35
36 (4) Minimizing the need to conduct personal business during work hours. Except in
37 the case of an emergency or when authorized by a supervisor, the use of County-

38 issued or personally owned mobile devices for personal use is prohibited during
39 work time.

40
41 and

42
43 BE IT FURTHER RESOLVED that the County Board of Supervisors of the County of Manitowoc
44 amends Manitowoc County Employee Policy Manual Section 8.07 (County Property) as follows:

45
46 8.07 County Property

- 47
48 (1) All employees shall use and maintain County property in a reasonable and proper
49 manner.
50
51 (2) County property includes but is not limited to: real estate holdings, buildings and
52 facilities owned, leased or occupied by the County, tools, equipment, books,
53 furnishings, fixtures, materials owned or leased by the County, and any materials
54 produced or resulting from County operations.
55
56 (3) Incidental use of the telephone, County issued cell phones, and Computer
57 Resources is permitted to the extent that the use does not interfere with the
58 performance of job duties and does not create an expense for Manitowoc County.
59
60 (4) Other than for incidental use as expressly permitted by this Employee Policy
61 Manual, County property shall be used only for County purposes. Use of County
62 property for private or personal reasons is prohibited. Theft or improper use of
63 County property is sufficient grounds for discipline, up to and including discharge.

Dated this 15th day of September 2020.

Respectfully submitted by the
Personnel Committee

Susie Maresh, Chair

FISCAL IMPACT: None.

FISCAL NOTE: Reviewed and approved by Comptroller. _____

LEGAL NOTE: Reviewed and approved as to form by Corporation Counsel _____

APPROVED:

Bob Ziegelbauer, County Executive

Date

**RESOLUTION CREATING EMPLOYEE POLICY MANUAL SECTION 9
(Work From Home)**

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, Manitowoc County has authorized an Employee Policy Manual to establish
2 uniform personnel policies and procedures; and
3

4 WHEREAS, amendments must be made to the Employee Policy Manual from time-to-time
5 to keep policies current, reflect current practice, and address new issues and circumstances; and
6

7 WHEREAS, the COVID pandemic has caused employees to more frequently request the
8 opportunity to work from home and these requests are expected to continue; and
9

10 WHEREAS, Manitowoc County currently does not have an adopted comprehensive policy
11 for employees to work from home; and
12

13 WHEREAS, the proposed § 9 (Work from Home) defines when and under what
14 circumstances employees can be allowed to work from home and also defines the expectations and
15 responsibilities for employees requesting to work from home; and
16

17 WHEREAS, after careful consideration and review, the Personnel Committee recommends
18 approval of the proposed § 9 (Work from Home) policy;
19

20 NOW, THEREFORE, BE IT RESOLVED that the Manitowoc County Board of
21 Supervisors creates Employee Policy Manual Section § 9 (Work from Home) as follows:
22

SECTION 9

WORK FROM HOME

- 27 9.01 Purpose of Policy
- 28 9.02 Eligibility
- 29 9.03 Work from Home Requirements
- 30 9.04 Maintenance of Standards
- 31 9.05 Authorization Process

32
33
34 9.01 Purpose of Policy

35
36 This policy defines when and under what circumstances employees can be allowed to work from
37 home. This policy also defines the expectations and responsibilities for employees requesting to
38 work from home.
39

40 Manitowoc County retains the right to refuse work from home requests and to terminate a work
41 from home arrangement at any time. The terms and conditions of employment with Manitowoc
42 County remain the same for employees working from home.

43
44 9.02 Eligibility

45
46 Employees may be allowed to occasionally work from home if their job duties permit it. Jobs that
47 require that the duties be performed at a specific location are not eligible to work from home.
48 Other considerations to be evaluated in determining whether or not the employee is eligible to work
49 form home include, but are not limited to, the following:

- 50
51 (1) How does the employee working from home impact the quality and quantity of services
52 performed?
53
54 (2) Are there security or privacy issues?
55
56 (3) Will working remotely make it more difficult to communicate, collaborate or accomplish
57 departmental objectives?
58
59 (4) Are the necessary computer resources available?
60
61 (5) Is the employee fully trained and able to perform the essential functions of their position?
62
63 (6) Has the employee demonstrated the ability to meet productivity standards without close
64 supervision?

65
66 9.03 Work from Home Requirements

67
68 Employees authorized to work from home must meet the following requirements:

- 69
70 (1) The employee must designate a work space that is sufficient for the purpose of conducting
71 work and maintaining strict adherence to privacy standards.
72
73 (2) All County business must be conducted using a Computer Resource as defined in Section
74 23.03(1) unless granted an exception by the Information Systems Division.
75
76 (3) Employees must provide a phone number that they can be reached at during designated
77 work hours, and must respond to email in accordance with established standards.
78
79 (4) Any injury sustained while in the course of duties must be immediately reported using the
80 established practice of the Department.
81
82 (5) Unless granted authorization to flex hours, the hours worked will the customary hours of
83 assignment. Employees shall be fully accessible during work hours and must attend
84 meetings and appointments as required.
85
86 (6) Requests to flex time must be submitted using the established practice of the Department.
87
88 (7) Hourly employees must log on to Workforce Ready to record hours of work. All hours
89 worked must be recorded. Exempt employees must complete their timecards using the
90 established practices of the Department.

91
92 (8) Hours worked cannot exceed normally scheduled hours. Employees requesting to work
93 in excess of their scheduled hours must obtain authorization to do prior to working the
94 additional hours.

95
96 (9) If the employee incurs travel allowed to be reimbursed by Section 26.07 of this Policy
97 Manual, the mileage reimbursement will be limited to the lesser of:

98
99 (a) Your permanent work site to your travel destination OR your home to your travel
100 designation AND

101
102 (b) The travel destination to your permanent work site OR your home.

103
104 9.04 Maintenance of Standards

105
106 (1) The Manitowoc County Employee Policy Manual continues to govern the terms and
107 conditions of employment.

108
109 (2) Employees must continue to meet established productivity standards. Supervisors are
110 responsible monitoring work performance by making at least weekly contact with the
111 employee.

112
113 (3) Privacy standards must be strictly adhered to. Employees must not allow nonauthorized
114 persons to view work product.

115
116 Employees must comply with all policies and procedures concerning the handling of
117 protected health information.

118
119 (4) Employees cannot provide care for children or other family members during working
120 hours.

121
122 (5) Employees cannot work at other jobs, run their own business, or conduct any other work
123 or business during working hours.

124
125 (6) Manitowoc County equipment cannot be used for private purposes. No one other than the
126 employee may use County equipment.

127
128 (7) Employees must guard equipment against damage and theft. If equipment is damaged or
129 stolen the employee must immediately report this to their supervisor.

130
131 (8) Office supplies may be approved and supplied by the employee's supervisor.

132
133 (9) Manitowoc County is not responsible for private property used, lost, damaged or destroyed.

134
135 (10) Manitowoc County will not be responsible for operating costs, utility costs, internet costs,
136 home maintenance or any other incidental costs associated with the authorization to work
137 from home.

138
139 (11) Employees cannot meet with clients or hold business meetings at their residence.
140 Employees working from home agree to hold the County harmless against any and all claim
141 including injuries to others at the telecommuting location.

- 142
143 9.05 Authorization Process
144
145 (1) Employees must request authorization to work from home. The request must be limited
146 to a specific period of time, not to exceed 30 days. Requests which exceed 30 days must
147 be approved by the County Executive. Work from Home cannot be authorized for more
148 than 30 days per year unless approved by the County Executive.
149
150 (2) Department Directors will approve or deny the request.
151
152 (3) Granting a request to work from home does not create a guarantee that the arrangement
153 may last as long as initially approved. Work from Home arrangements can be terminated
154 at any time, with 24 hours advance notice to the employee.
155
156
157

END OF SECTION

Dated this 15th day of September 2020.

Respectfully submitted by the
Personnel Committee

Susie Maresh, Chair

FISCAL IMPACT: None.

FISCAL NOTE: Reviewed and approved by Comptroller. _____

LEGAL NOTE: Reviewed and approved as to form by Corporation Counsel. 

APPROVED:

Bob Ziegelbauer, County Executive

Date

**RESOLUTION AMENDING EMPLOYEE POLICY MANUAL SECTION 23
(Computer Resources)**

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, Manitowoc County has authorized an Employee Policy Manual (“Employee
2 Policy Manual”) to establish uniform personnel policies and procedures; and
3

4 WHEREAS, Section 23 (Computer Resources) of the Employee Policy Manual establishes
5 the rules and guidelines for security and use of Computer Resources; and
6

7 WHEREAS, amendments must be made to the Employee Policy Manual from time-to-time
8 to keep policies current, reflect current practice, and address new issues and circumstances; and
9

10 WHEREAS, the proposed revision to Section 23 (Computer Resources) updates
11 technological capabilities and references, increases security for Manitowoc County Computer
12 Resources, and ensures uniform practices throughout Manitowoc County; and
13

14 WHEREAS, after careful consideration and review, the Personnel Committee recommends
15 approval of the following amendments to the Manitowoc County Employee Policy Manual;
16

17 NOW, THEREFORE, BE IT RESOLVED that the County Board of Supervisors of the
18 County of Manitowoc amends Section 23 (Computer Resources) of the Manitowoc County
19 Employee Policy Manual as follows:
20

21 Employee Policy Manual § 23.03 (Definitions) is amended to read as follows:
22

23 **23.03 Definitions**
24

- 25 (1) “Computer Resources” means any hardware, software, data or intellectual property that is
26 owned, managed, maintained or created by Manitowoc County. While cell phones are not
27 considered a Computer Resource, Sections 23.07 (Electronic Mail), 23.08 (Internet
28 Access), 23.09 (Social Media) and 23.10 (Prohibited Actions) do apply to County business
29 conducted using personally owned and County-issued cell phones.
30
- 31 (2) “Computer User” is any person who uses a Computer Resource for the purpose of
32 conducting County business.
33
- 34 (3) “County Business” means the performance of the employee’s official duties. County
35 business does not include purely personal actions such as utilizing the timekeeping and
36 human resources information systems (e.g. Workforce Ready).
37
- 38 (34) “Record” is as defined by Wisconsin Statutes 19.32(2), or any successor statute thereto.
39
- 40 (5) “Security Incident” is a threat to Computer Resources. Examples of security incidents
41 include cybersecurity attacks (such as malware, worms, viruses, Trojans, etc.) and social

42 engineering attacks (such as phishing emails and links and attempts to get the computer
43 user to give protected information that should not be released). Unauthorized access by
44 someone who is not allowed to access a computer system is also considered a computer
45 security incident.

46
47 Employee Policy Manual § 23.05 (Security of Computer Resources) is amended to read as follows:

48
49 23.05 Security of Computer Resources

- 50
51 (1) Computer Users shall adhere to all Information Systems Division~~Department~~ controls and
52 procedures, avoid any action that would damage Computer Resources and report any
53 Computer Resource malfunctions to the Information Systems Division~~Department~~.
- 54
55 (2) Computer Users who experience a Security Incident are required to immediately report the
56 Security Incident to the Information Systems Division. Self-reporting a Security Incident
57 will not cause any adverse employment action. Failure to self-report a Security Incident
58 may result in discipline and loss of access to Computer Resources.
- 59
60 (23) Computer Users shall take reasonable precautions to prevent the disclosure of their
61 password and are prohibited from disclosing their password to any person other than a
62 member of the Information Systems Division~~Department~~ Computer Users shall
63 immediately inform the Information Systems Division~~Department~~ if their password
64 becomes compromised, disclosed, lost or stolen.
- 65
66 (34) Computer Users shall not use any other person's username and password. This
67 prohibition does not apply to Information Systems employees.
- 68
69 (45) Computer Users shall abide by all administrative rights setting established by the
70 Information Systems Division~~Department~~. Computer Users do not have administrative
71 rights and privileges on any Computer Resource unless specifically authorized by the
72 Information Systems Division~~Department~~. Administrative rights and privileges granted
73 by the Information Systems Division~~Department~~ are limited to actions needed for a specific
74 software program to function and do not allow other exceptions to this Computer Resources
75 Policy. Computer Users exceeding the administrative rights and privileges granted may
76 have those rights revoked.
- 77
78 (56) Computer Users shall not connect personally owned devices to Computer Resources.
79 Unauthorized personally owned devices that have been connected to Computer Resources
80 will be removed by the Information Systems Division~~Department~~.
- 81
82 (7) Computer Users must complete all required security training provided by the Information
83 Systems Division.
- 84
85 (8) The Information Systems Division evaluates security awareness by conducting
86 unannounced phishing tests. Computer Users who repeatedly fail the phishing tests will
87 be required to attend additional security training. Failure to attend the required training
88 may result in access to Computer Resources being revoked until the training is attended.
89 Computer Users who continue to fail phishing tests after completing the additional security
90 training may be subject to discipline and revocation of access to Computer Resources.
91

92 Employee Policy Manual § 23.06 (Purchase and Installation of Computer Resources) is amended
93 to read as follows:

94
95 23.06 Purchase and Installation of Computer Resources

- 96
97 (1) The Information Systems ~~Division~~Department is responsible for the research, selection and
98 purchase of all Computer Resources.
99
100 (2) Computer Users shall not purchase or install Computer Resources unless authorized by the
101 Information Systems DivisionDepartment.
102

103 Employee Policy Manual § 23.07(7) (Electronic Mail (E-Mail)) is amended to read as follows:
104

- 105 (7) Computer Users who access County e-mail through any means other than OWA on a
106 personally owned mobile device shall use a secure environment installed by the
107 Information Systems Department on the Computer User's personally owned mobile
108 device. Information Systems will install a secure environment only upon receipt of a
109 written request from the Department Director.
110

111 Employee Policy Manual § 23.07(8) (Electronic Mail (E-Mail)) is amended to read as follows:
112

- 113 (8) Computer Users conducting County business on a Computer Resource or personally owned
114 device are creating a Record as described in Section 23.03(34) of this Computer Resources
115 Policy. This includes County Business conducted on a personally owned or County issued
116 cell/smart phone. The Record may be subject to disclosure as described in Section
117 23.07(5).
118

119 Employee Policy Manual § 23.09 (Social Media) is amended to read as follows:
120

121 23.09 Social Media

- 122
123 (1) Social media may not be used for any purpose that violates any Manitowoc County
124 ordinance or policy.
125
126 (2) All social media accounts are the property of Manitowoc County and must grant the
127 Information Systems Division administrator access.
128
129 (3) The Information System Division must be notified prior to the creation of any social media
130 account so that the necessary security controls and archiving can be established for the
131 account.
132
133 (24) All information released by the use of Social Media must be approved by the Department
134 Director.
135
136 (5) No comments may be deleted without the express written consent of Corporation Counsel.
137
138 ~~(3) The use of Social Media is expressly limited to the dissemination of information. Social~~
139 ~~media platforms used may not allow the use of "Post" or "Reply." All comments should~~
140 ~~be deleted with 1 business day after posting.~~

Dated this 15th day of September 2020.

Respectfully submitted by the
Personnel Committee

Susie Maresh, Chair

FISCAL IMPACT: None.

FISCAL NOTE: Reviewed and approved by Comptroller. _____

LEGAL NOTE: Reviewed and approved as to form by Corporation Counsel. _____



APPROVED:

Bob Ziegelbauer, County Executive

Date

**RESOLUTION ACCEPTING DONATION FOR THE MANITOWOC
COUNTY SHERIFF'S OFFICE K9 UNIT
(Ant Hill Mob)**

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, the Manitowoc County Sheriff's Office K9 Unit requires officers to respond
2 to high-risk situations with their K9 partners; and
3

4 WHEREAS, K9s require nutrition, veterinary care, and equipment; and
5

6 WHEREAS, the Ant Hill Mob has donated \$13,000 to defer expenses and purchase
7 equipment for the K9 Unit; and
8

9 WHEREAS, after careful consideration and review, the Public Safety Committee
10 recommends that the donation of the Ant Hill Mob be accepted to assist with the expense and cost
11 associated with County K9 units;
12

13 NOW, THEREFORE, BE IT RESOLVED that the County Board of Supervisors of the
14 County of Manitowoc accepts the donations from the Ant Hill Mob in the amount of \$13,000; and
15

16 BE IT FURTHER RESOLVED that upon receipt of the aforementioned funds, such funds
17 be deposited in account 756-23422 designated for the Manitowoc County Sheriff's Office K9 Unit.

Dated this 15th day of September 2020.

Respectfully submitted by the
Public Safety Committee

Dave Nickels, Chair

FISCAL IMPACT: No tax levy impact. Increases funds available for Sheriff's Office K9 Unit.

FISCAL NOTE: Reviewed and approved by Comptroller. _____

LEGAL NOTE: Reviewed and approved as to form by Corporation Counsel. 

APPROVED:

Bob Ziegelbauer, County Executive

Date

**RESOLUTION ACCEPTING LAW ENFORCEMENT
ENHANCE/FACILITATE DRUG TASK FORCE TRAFFICKING
INVESTIGATIONS GRANT**

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, the Wisconsin Department of Justice will allocate additional resources for
2 investigation and response to drug trafficking within the State of Wisconsin through the
3 Enhance/Facilitate Drug Task Force Trafficking Investigations Grant program; and

4
5 WHEREAS, there is evidence that trafficking in narcotics and dangerous drugs exists in
6 Manitowoc County and that such illegal activity has been substantial and detrimental to the health
7 and general welfare of the public; and

8
9 WHEREAS, the Manitowoc County Sheriff's Office has been awarded the
10 Enhance/Facilitate Drug Task Force Trafficking Investigations Grant from the Wisconsin
11 Department of Justice in an amount up to \$50,000; and

12
13 WHEREAS, after careful consideration and review, the Public Safety Committee
14 recommends Manitowoc County accept the Enhance/Facilitate Drug Task Force Trafficking
15 Investigations Grant as awarded;

16
17 NOW, THEREFORE, BE IT RESOLVED that the County Board of Supervisors of the
18 County of Manitowoc hereby accepts the Enhance/Facilitate Drug Task Force Trafficking
19 Investigations Grant funds including an allocation of \$50,000 to be used for equipment, supplies,
20 and operating expenses; and

21
22 BE IT FURTHER RESOLVED, the Manitowoc County Sheriff is authorized to execute
23 such papers and to take other action as necessary to accept the grant, direct, and complete the
24 project; and

25
26 BE IT FURTHER RESOLVED that the 2020 budget is amended by the amount of the grant
27 funds allocated and that the Comptroller/Auditor is directed to record such information in the
28 official books of the County for the year ending December 31, 2020 as may be required.

Dated this 15th day of September 2020.

Respectfully submitted by the
Public Safety Committee

Dave Nickels, Chair

FISCAL IMPACT: No tax levy impact. Increases revenue (27500.45320.33 DRF Traffic

Grant Revenue) by \$50,000 and expenditures (27500.58140 DTF Traffic Grant Expense) by \$50,000 in the 2020 budget.

FISCAL NOTE: Reviewed and approved by Comptroller. _____

LEGAL NOTE: This resolution amends the budget and requires a two-thirds vote of the entire county board. Reviewed and approved as to form by Corporation Counsel. 

APPROVED: _____ Date _____
Bob Ziegelbauer, County Executive

**RESOLUTION RATIFYING COUNTY EXECUTIVE'S SEPTEMBER 12,
2020 PROCLAMATION OF CONTINUING PUBLIC HEALTH
EMERGENCY**

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, in December 2019, COVID-19, a contagious and potentially fatal respiratory
2 disease, was first identified and has since spread to many countries, including the United States;
3 and
4

5 WHEREAS, the outbreak of COVID-19 and the effects of its risk of person-to-person
6 transmission has significantly affected the lives and health of Manitowoc County citizens, as well
7 as the County's economy; and
8

9 WHEREAS, as a result of the COVID-19 outbreak, on March 16, 2020, County Executive
10 Bob Ziegelbauer issued a proclamation declaring a public health emergency in Manitowoc County
11 due to the COVID-19 pandemic for 60 days, which was ratified by the Board of Supervisors of the
12 County of Manitowoc on March 17, 2020; and
13

14 WHEREAS, on May 15, 2020 and July 14, 2020, the County Executive issued
15 proclamations declaring a continuing public health emergency in Manitowoc County for additional
16 60 day time periods because the COVID-19 pandemic had not yet fully abated and continued to
17 pose an imminent threat of disaster in Manitowoc County; and
18

19 WHEREAS, the County Board of Supervisors of the County of Manitowoc ratified those
20 proclamations on May 19, 2020 and July 21, 2020 respectively; and
21

22 WHEREAS, to date, the COVID-19 pandemic still has not fully abated and continues to
23 pose an imminent threat of disaster within the meaning of Wis. Stat. ch. 323 that impacts the health,
24 security, and safety of the public and could impair critical systems of Manitowoc County; and
25

26 WHEREAS, it is necessary and expedient for the health, safety, protection, and welfare of
27 persons within Manitowoc County, to continue taking reasonable and prudent steps to treat those
28 infected with COVID-19 and to prevent, limit, and contain the potential community spread of
29 COVID-19; and
30

31 WHEREAS, consistent with Wis. Stat. § 323.14(4)(b), on September 12, 2020, the
32 Manitowoc County Executive issued another continuing proclamation declaring an ongoing public
33 health emergency in Manitowoc County due to the COVID-19 pandemic; and
34

35 WHEREAS, pursuant to Wis. Stat. § 323.14(4)(b), the continuing proclamation is "subject
36 to ratification, alteration, modification or repeal by the governing body as soon thereafter as that
37 body can meet, but the subsequent action taken by the governing body shall not affect the prior
38 validity of the proclamation"; and

39
40 WHEREAS, ratifying the County Executive's proclamation declaring a state of continuing
41 emergency will facilitate and expedite the use of resources to protect persons from the impacts of
42 the spread of COVID-19 while ensuring continuity of critical operations within Manitowoc County
43 as well as permitting the County to properly plan for and use County facilities, temporarily re-
44 assign staff, and expend necessary funds to support any upcoming vaccination effort;

45
46 NOW THEREFORE BE IT RESOLVED that the County Board of Supervisors of the
47 County of Manitowoc hereby ratifies the September 12, 2020 proclamation by the Manitowoc
48 County Executive declaring a continuing public health emergency due to the COVID-19
49 pandemic.

Dated this 15th day of September 2020.

Respectfully submitted

Jim Brey, Chair

FISCAL IMPACT: None.

FISCAL NOTE: Reviewed and approved by Comptroller. _____

LEGAL NOTE: Reviewed and approved as to form by Corporation Counsel. 

APPROVED: _____
Bob Ziegelbauer, County Executive Date