

MINUTES OF PUBLIC WORKS COMMITTEE

Held Wednesday, September 9, 2020

Location: Heritage Center

Present: Supervisors R. Gerroll, D. Zimmer, M. Linsmeier, K. Sitkiewitz, D. Dyzak

Other County Board

Members Present: Jim Brey

Absent & Excused:

Called to Order The meeting was called to order at 4:30 pm by the Committee Chairperson.

Minutes Minutes were reviewed from the previous Committee meeting after which a motion was made by Sitkiewitz, seconded by Linsmeier to approve the public works committee meeting minutes as submitted. Motion carried unanimously.

**Donations/
Spreadsheets** No donation trackers were submitted for approval.

Ethics Code Reports No Ethics Code reports were submitted for approval.

Public Comment The Committee Chairperson called for public comment three times. No public comment.

SOLID WASTE & RECYCLING DIVISION – Discussion and possible action on the following items:

Recycling and Solid Waste Programs

Neuser reported on the Recycling and Solid Waste Programs and markets as included in the committee packet.

Request for Clean Sweep Volunteer Meal

Neuser reported on the Request for Clean Sweep Volunteer Meal for the upcoming Clean Sweep scheduled for October 22-23. Motion was made by Zimmer, seconded by Dyzak to approve the request for the Clean Sweep Volunteer Meal with a limit of \$500. Motion carried unanimously.

BUILDING AND GROUNDS DIVISION – Discussion and Possible Action on the Following Items:

2020 Capital Projects

Breit reported on the 2020 Capital Projects included in the committee packet.

Pay Request(s) for Capital Projects

Breit reported on the Schaus Mechanical invoice included in the committee packet for the second partial payment request for \$17,706 for the Public Health Building replacement of four rooftop units. Motion was made by Sitkiewitz, seconded by Dyzak to approve the Schaus Mechanical invoice for the second partial payment for \$17,706. Motion carried unanimously.

COMMUNICATIONS DIVISION – Discussion and Possible Action on the Following Items:

Report on Activities by Public Works Director Gerry Neuser

Neuser reported the Village of Cleveland is repainting their water tower which required our antennae and microwave dishes to be raised last week and will be lowered to their original location when the project is completed later this year.

2020 Capital Projects Update

Neuser reported on the 2020 Capital Projects included in the committee packet.

Radio System Static/Interference Issues

Neuser reported on the Radio System Static/Interference Issues included in the committee packet. Discussion.

INFORMATION SERVICES DEPARTMENT

Operations/Projects – Update

Burg reported on the Capital Projects included in the committee packet.

EXPO/FAIR/ICE CENTER DIVISION – Discussion and Possible Action on the Following Items:

Request for Free Rental of Merchants Building

David Pawlowski, Figure Skating representative, reported on the Request for Free Rental of the Merchants Building for the upcoming Ice Season included in the committee packet. Discussion. Motion was made by Zimmer, seconded by Linsmeier to approve the Request for Free Rental of the Merchants Building for the dates requested. Motion carried unanimously.

Report on Activities by Facility Manager Jennell Shelton

Shelton reported on upcoming events, fair related matters, and other Expo related matters.

2020 Capital Projects Update

Shelton reported on the 2020 Capital Projects provided in the committee packet.

2020 & 2021 Manitowoc County Fair Update

Shelton reported on the 2020 Manitowoc County Fair and the 2021 Manitowoc County Fair.

**Expo Board Recommendation Supporting the 2021 Expo Outlay from Land Sale Budget
Recommendation to the County Executive Supporting the 2021 Expo Outlay from Land Sale Budget**

Motion was made by Zimmer, seconded by Sitkiewitz to recommend approval to the County Executive Supporting the 2021 Expo Outlay from Land Sale Budget. Motion carried unanimously.

Dairy Show Round Up Event Thank You

Shelton reported on the Dairy Show Round Up Event Thank You communication included in the committee packet.

Comptroller’s Expo Special Revenue Fund Report

Neuser reported on the Expo Special Revenue Fund provided in the committee packet and reported on the COVID-19 impact on the bottom line of the financials for Expo.

Adjournment

Motion was made by Dyzak, seconded by Sitkiewitz to adjourn the meeting at 5:16pm. Motion carried unanimously

Minutes taken by Shelton

Signed by Zimmer