

**MANITOWOC COUNTY HUMAN SERVICES DEPARTMENT
BOARD MEETING MINUTES**

CALL TO ORDER:

The Manitowoc County Human Services Department Board met at 4:25 p.m. on Thursday, August 27, 2020 in open session following the Public Hearing, at the Manitowoc County Human Services Department, 801 Jay Street, Manitowoc, WI. The meeting was also accessible electronically by Zoom.

Board Members Present: Cavanaugh, Henrickson, Baumann, Agnew, Nasep, Shimulunas

Board Members Attending by Zoom: Ruggirello, Williams

Board Members Excused: Burke

Board Members Absent: None

County Board Members Present: None

County Staff Present: L. Fure, J. Latva, Randolph, Kubec, Dodge, Ziegelbauer

PUBLIC COMMENT:

No public comment.

APPROVAL OF MINUTES:

A MOTION WAS MADE BY CAVANAUGH, SECONDED BY BAUMANN TO APPROVE THE MINUTES FROM THE PREVIOUS REGULAR MEETING. MOTION CARRIED.

EDUCATION TOPIC: Comprehensive Community Services Program Update: Lori Fure & Staff

CCS currently has a waiting list. Will be requesting two more staff in the 2021 budget to address the wait list for children. There are currently 25 children on the wait list. There are no adults on the wait list. We will probably need 3 workers if the list grows. Hoping they can share offices (possibly work ½ time from home and ½ time in the office). There are many services that can be done from home. The positions are self-sustaining with Medicaid reimbursement.

There are currently 80 contracted certified CCS workers with 15 different providers. There are 11 staff members providing CCS services to adults and children. The recommendation is to have a caseload of 10 children. Our caseloads are higher than that. The facilitators also work in the CLTS program but CCS is the required first program if children qualify. The staff work to keep children in their homes by providing supports that keep them from out of home care.

A question from a board member – shouldn't you try for all 3 positions right away? Next week the Personnel Committee is looking at the work from home policy which is for a maximum of 30 days. Bob Z. said we can discuss and possibly make some exceptions to the 30 day rule. We haven't finalized the budget yet. The state looks like they will keep the same level of funding – so far.

FINANCIAL AND STATISTICAL REPORTS THROUGH JULY, 2020:

Since the board didn't meet in June, we have statistics for that month. Statistics through July will be sent out as there was a computer issue. Currently have a deficit of \$39,000. Mental Health Inpatient projections were adjusted up. We have two kids in out-of-home Residential Care and one more may be placed in September, so those costs will be higher.

We were able to get more revenue from a Mental Health Block Grant for 2020 as well as revenue from prior year's reimbursement that came in.

ANNUAL REPORT ON DRUG COURT ACTIVITIES – JASON LATVA:

Jason is the Treatment and Diversion Supervisor and gave an update on the 3rd year of the Drug Court Grant. The current grant covers through 2021. The program was awarded the "Democracy in Action Award" "Crime Prevention Award", "Collaboration Award" and 2 members received the "Manitowoc Persons of the Year" awards. Jason gave statistics on all the different areas of the program. There were overwhelming successes. There are 2 people that completed their HSED, 9 attending college, 22 gainfully employed, 20 obtained driver's licenses, 9 completed Certified Recovery Coach Training, 7 completed Peer Support Specialist Training, 6 children born to healthy parents and 23 parent/child reunifications. There were also huge reductions in arrests, charges, days in jail, etc. over 90% reduction in all categories. They try to focus on the individual and not the disease.

They can reapply for the grant after 2021 but probably won't receive it, as it would probably go to counties just starting drug court programs, and we are already established. A board member asked if Jason could get some data from other Drug Court Programs around the state to see how we compare to other counties. Jason will check into this.

AUTHORIZATION TO ENTER LEASE AGREEMENT FOR YOUTH WELLNESS CENTER – PATRICIA DODGE:

The contract with JusticePoint ends on 08/31/2020 and we will need to vote on a new lease agreement for the Youth Wellness Center. We will be able to save on administrative costs. This is located in the Clarkbridge Hall location on Clark Street in Manitowoc and we would like to take over the lease of \$800/month. The space includes a kitchen area, classroom and workout areas as well as office space. We will be moving our Juvenile Restitution worker there also.

A MOTION WAS MADE BY BAUMANN, SECONDED BY AGNEW TO APPROVE THE \$800.00 PER MONTH LEASE FOR THE YOUTH WELLNESS CENTER.

QUESTIONS AND INPUT FROM BOARD MEMBERS ON THE STATUS OF THE HUMAN SERVICES DEPARTMENT:

There was a question on foster parent recruitment signs out in Valders with 629 in the phone number. These are private companies that are recruiting in the area and that one is American Foundations out of Green Bay. We have asked them not to put out the signs but they do anyway.

There are 3 positions through JusticePoint that will now be through the county. One worker will remain and two of the positions will be recruited. Stacy Ledvina will interview.

DIRECTOR'S REPORT OF AGENCY OPERATIONS:

The Department of Children & Families is requesting all counties begin using YASI (Youth Assessment and Screen Instrument). All YFS workers will be trained along with community partners (about 75 people). The Kick-off will start this week and every county will start implementing. Community partners would be school officials/law enforcement/court.

Marco Services is going out of business after 41 years in the community. They have offered the property (3 buildings) to Lighthouse Recovery Center. There are 12 beds in the 12th Street building. They also have a Transitional Living apartment building.

DATE OF NEXT MEETING:

The next regular meeting of the Human Services Department Board will be held on Thursday, September 24, 2020 at 4:45 p.m. The meeting will be held in the 8th Street building at 801 Jay Street.

ADJOURNMENT:

A MOTION WAS MADE BY CAVANAUGH, SECONDED BY WILLIAMS TO ADJOURN THE MEETING OF THE HUMAN SERVICES DEPARTMENT BOARD AT 5:18 P.M. MOTION CARRIED.