

Transportation Coordinating Committee  
August 19, 2020  
Meeting Minutes

**Call to Order:** The meeting was called to order August 19, 2020 at 11:07 am by Chairman Jim Baumann

**Roll Call:**

Present: Jim Baumann, Kara Ottum, Tammy Desten, Charles Hagen, Tim Nicholls, Dave Schmaling, and Don Vogt. Also in attendance were Linda Grider, Mobility Manager; Kim Novak, Business Services Manager -ADRC of the Lakeshore; Cathy Ley, Director – ADRC of the Lakeshore

Excused: Shirley Fessler, Deanna Genske, and Steve Roekle

**Approval of June 24, 2020 Minutes:** Motion by Hagen, second by Schmaling, to approve the minutes of the previous meeting held on June 24, 2020. Motion was passed unanimously.

**Approval of Agenda as Printed:** Motion by Baumann, second by Schmaling, to approve agenda as printed. Motion was passed unanimously.

**Correspondence:** Received notice that the 2021 85.21 Elderly and Disabled Transportation Assistance Grant allocations have been set. Manitowoc County has been allocated \$239,732. This is a \$130 increase from 2020. The grant application is not available yet but should be coming out soon.

**Public Comment:** None

**By-Laws Review/Update:** Ley gave By-Laws update. Currently at Corp Counsel being reviewed. This committee is an Advisory Committee.

**2020 2nd Quarter Reports:** All quarterly reports were reviewed by Novak and Grider. Novak provided an explanation of the data depicted within each of the reports. Rides are down due to COVID-19. Rides started to increase since “Safer at Home” expired. Grider reviewed the Mobility Management Milestones report. Motion by Baumann, second by Vogt, to approve the reports as printed. Motion was passed unanimously.

**Coordinated Public Transit – Human Services Transportation Plan:** Ley gave update. Time extension was not granted for the update of the Plan. A survey was dispersed in place of a public meeting to get feedback to use to update the plan which are due back by September 4<sup>th</sup>. Work will be done to create a draft version of the plan for this committee to review and give input on. This will be a 2 hour meeting in October. Novak will advise the Committee as soon as a date is set.

**Update from Mobility Management/Maritime Metro Transit:** Ottum reported on Maritime Metro COVID-19 updates. Ottum explained how they used available City bus drivers to help with other City work during reduced bus operations. Lobby remains closed.

**Next Meeting Date:** November 18<sup>th</sup> at 11:00 am.

**Adjourn:** There being no other business, Hagen made motion to adjourn the meeting, second by Schmaling. Motion was passed unanimously. Meeting adjourned at 11:58 am.

Respectfully submitted

Kim Novak, Business Services Manager  
ADRC of the Lakeshore