

MINUTES OF PUBLIC WORKS COMMITTEE

Held Wednesday, August 12, 2020

Location: Heritage Center (a/k/a MAC, Michigan Avenue Campus)

Present: Supervisors R. Gerroll, D. Zimmer, M. Linsmeier, K. Sitkiewitz, D. Dyzak

**Other County Board
Members Present:**

Absent & Excused:

Called to Order The meeting was called to order at 4:30 pm by the Committee Chairperson.

Minutes Minutes were reviewed from the previous Committee meeting after which a motion was made by Dyzak, seconded by Sitkiewitz to approve the public works committee meeting minutes as submitted. Motion carried unanimously.

**Donations/
Spreadsheets** No donation trackers were submitted for approval.

Ethics Code Reports No Ethics Code reports were submitted for approval.

Public Comment The Committee Chairperson called for public comment three times. No public comment.

SOLID WASTE & RECYCLING DIVISION – Discussion and possible action on the following items: Recycling and Solid Waste Programs

Neuser reported on the Recycling and Solid Waste Programs and markets as included in the committee packet.

Beyer/Hawley Agreement

Neuser reported on the Beyer/Hawley Agreement noting that this verbal agreement was between the City of Manitowoc and Manitowoc County regarding the County charging the City for compost site use and education, and the City charging the County for directing commercial recyclables to the MRF. Neuser provided a detailed explanation of the verbal agreement and that both parties are in communication with their corporation counsels and the Department of Natural Resources to either formally document this agreement, or to let it lapse at year-end. Updates will be given to the committee until resolved.

BUILDING AND GROUNDS DIVISION – Discussion and Possible Action on the Following Items: 2020 Capital Projects

Breit reported on the 2020 Capital Projects included in the committee packet, as well as the 8/8/20 small fire at the Law Enforcement Center.

Pay Request(s) for Capital Projects

Breit reported on the Mammoth Construction LLC invoice included in the committee packet for the final payment request for \$32,655 for the Heritage Center Water and Sewer Main Replacement project. Motion was made by Linsmeier, seconded by Sitkiewitz to approve the Mammoth Construction invoice for the final payment request for \$32,655. Motion carried unanimously.

COMMUNICATIONS DIVISION – Discussion and Possible Action on the Following Items:

Report on Activities by Public Works Director Gerry Neuser

Neuser introduced Bill Jones, Communications Systems Engineer. Jones presented an overview of the Manitowoc County Public Safety Radio System. Discussion.

2020 Capital Projects Update

Jones and Neuser reported on the 2020 Capital Projects included in the committee packet.

INFORMATION SERVICES DEPARTMENT

Operations/Projects – Update

Burg reported on the Capital Projects included in the committee packet.

EXPO/FAIR/ICE CENTER DIVISION – Discussion and Possible Action on the Following Items:

Report on Activities by Facility Manager Jennell Shelton

Shelton reported on upcoming events, fair related matters, and other Expo related matters.

2020 Capital Projects Update

Shelton reported on the 2020 Capital Projects provided in the committee packet.

2020 & 2021 Manitowoc County Fair Update

Shelton reported on the 2020 Manitowoc County Fair and the 2021 Manitowoc County Fair.

Comptroller's Expo Special Revenue Fund Report

Neuser reported on the Expo Special Revenue Fund provided in the committee packet and reported on the COVID-19 impact on the bottom line of the financials for Expo.

Adjournment

Motion was made by Linsmeier, seconded by Zimmer to adjourn the meeting at 5:07pm. Motion carried unanimously

Minutes taken by Shelton

Signed by Zimmer