

HIGHWAY COMMITTEE MINUTES

August 11th, 2020

The Manitowoc County Highway Committee convened into an open session at the Manitowoc County Highway Department, 3500 STH 310 Manitowoc, Wisconsin at 4:00 P.M. on this 11th day of August, 2020.

Supervisor Behnke called the meeting to order at 4:00 p.m.

Roll Call: Supervisors Behnke, Engelbrecht, Gerroll, Maresh, and Vogt

Excused: N/A

Also Present: Marc Holsen, County Executive Bob Ziegelbauer, County Board Chair Jim Brey, Mr. Charles Rady, Mr. Bob Goehring, Trisha and Daryl Jeske

Approval of Minutes: Supervisor Gerroll made a motion, seconded by Supervisor Vogt to approve the minutes from the July 14th, 2020 meeting. Motion carried.

Regular Business

(Public Comment): None

CTH J Controlled Access Driveway Request

Holsen presented a letter of request recently received for an additional agricultural driveway/field access, a proposed widening of an existing driveway culvert and proposed boring under highway for manure transferring purposes. Mr. Goehring presented the Committee with the reason(s) for the three proposals and expected usage amount of the accesses. The Committee discussed the average daily traffic, the speed zone within the affected segment of CTH J, number of existing driveways/accesses with the mile segment, and any potential traffic hazards. Holsen stated that no safety issues were found upon the initial review of the proposed area. The Committee also discussed the potential safety benefits of the proposed layout related to farming operations being performed off of the highway travel way.

Supervisor Maresh made a motion to approve the additional agricultural access and extension of the existing access. Seconded by Supervisor Engelbrecht. Motion carried.

The Committee discuss the proposed transfer pipe boring underneath the highway and the safety enhancements related. Holsen informed the Committee and Mr. Goehring of the property owner's financial responsibility for the installation. Holsen also stated that no future needs for excavation within this segment CTH J were foreseen in the upcoming years. Brief discussion followed. Supervisor Engelbrecht made a motion to approve the transfer pipe boring. Seconded by Supervisor Vogt. Motion carried. The Committee thanked Mr. Goehring for his attendance.

CTH B Controlled Access Driveway Request

Holsen presented a letter of request recently received from Mr. Charles Rady for a new driveway access on CTH B due to a home being built. Holsen presented the location of the proposed area along with clarification of right of way ownership in the area. Mr. Rady further presented the purpose of his proposed driveway access. The Committee discuss the number of existing driveways, speed zone, need for a culvert pipe, and the proximity to the STH 310 round about.

Supervisor Vogt made a motion to approve the access. Seconded by Supervisor Gerroll. Motion carried.

CTH VV Controlled Access Driveway Request

Holsen reintroduced to the Committee the access request from the previous Committee meeting and explained his further findings in regards to Mr. and Mrs. Jeske's proposed driveway access within the controlled access segment of CTH VV. Discussion took place regarding the original granting of the parcel creation and lack of access to the affected parcels. Mr. Jeske described his plans in regards to the driveway location and future intentions. Discussion followed related to emergency access needs and maneuver capabilities within the property upon entering. Brief discussion followed. Supervisor Gerroll made a motion to approve of the driveway installation. Seconded by supervisor Maresh. Motion carried.

CTH K/CTH T 4-Way Stop (Kellnersville)

Holsen reintroduced a previous request from the Village of Kellnersville to create a four-way stop at the intersection of CTH T and CTH K in which is currently a two-way stop controlled intersection. This item was referred back to the Traffic Commission for clarification purposes from the earlier 2019 meeting. Holsen informed the Committee that the proposed traffic pattern and the proposed implementation of rumble strips within were itemized into separate discussions. Holsen presented the Committee with Traffic Safety Commission member numbers in favor of the stop intersection change along with his opposition to it and reasoning related pattern changes from the July 21st 2020 TSC meeting.

Discussion took place regarding the financial responsibilities related to materials and various costs entailed. Discussion related to the originally proposed installation of rumble strips for purpose of advanced warning followed. The Committee unanimously opposed of the rumble strips.

Supervisor Gerroll made a motion to approve of the creation of a four-way intersection. Seconded by Supervisor Maresh. Motion carried.

Holsen stated that he would inform village of the request approval, municipality financial responsibility, and advanced warning recommendations.

Old "Y" Bid Letting Results

Holsen presented the apparent Old Y Bridge bid results from the State letting held earlier in the day. He stated that the cost for the Town of Gibson was favorable in comparison and the potential reasons related.

The Committee thanked Holsen for the information.

County Bridge Replacement Status

Holsen presented an updated status report on all (County, Town, Village) bridge structures scheduled for replacement from current to-date and into the upcoming years. Holsen stated that Manitowoc County has replaced sixteen bridges since 2015 and has the final nine eligible structures scheduled for replacement.

The Committee thanked Holsen for the information.

Mishicot Outline Shop Outlay

Holsen presented the proposed 5-year capital outlay plan for the Highway Department satellite shop located in Mishicot. Discussion took in regards to the building structure as a whole, heating systems, salt shed roof conditions, WisDOT having a roof replacement performed on the State salt shed this year, etc... Holsen also described the operations usage timeframe of the remote shop throughout an average year. The Committee supported the tentative plan and thanked Holsen for the information.

NE Region Meeting

Holsen briefed the Committee on a recently held NE Region Highway Commissioner meeting and discussed the “Bartlett vs. Evers” case and the related MLS program transportation funds related to Wisconsin Act 9 and Governor vetoes. Brief discussion followed. Holsen also presented a joint effort plan for neighboring counties within the Northeast Region for winter staffing in regards to potential threats from the Covid-19 pandemic. The Committee thanked Holsen for the information.

Equipment Rates

Holsen presented the Committee with the 2nd quarter fuel analysis report and reviewed the factoring results to various equipment rates. He pointed out the negative impacts from the previous quarter drop in fuel prices and how it affects the overall department operations. Brief discussion followed.

Overtime Report

Holsen provided the Committee the recent overtime report. The Committee reviewed the report. No further discussion.

Vouchers

The committee reviewed the vouchers dated July 7th, 2020 to July 28th, 2020. Supervisor Gerroll made a motion to approve, seconded by Supervisor Englebrecht. Motion carried.

Next Meeting Date

September 8th, 2020 @ 4:00 p.m.

Adjournment

Supervisor Gerroll made a motion to adjourn, seconded by Supervisor Maresh. Motion carried. Meeting adjourned at 5:11 p.m.

Submitted by:

Marc A. Holsen,
Highway Commissioner