

MANITOWOC COUNTY PLANNING AND PARK COMMISSION
MINUTES OF THE REGULAR AUGUST 3, 2020 MEETING

Call to Order – Roll Call

The Regular August 3, 2020 meeting of the Manitowoc County Planning and Park Commission was called to order by Chairperson Dyzak at 4:00 p.m. in the County Offices Complex, 4319 Expo Drive, Manitowoc, WI.

Roll call of Commissioners present: Mr. Dyzak, Mr. Falkowski, Mr. Korinek, Ms. Muench, and Mr. Vogt

Commissioners absent: Mr. Zimmer, Mr. Waack

Staff present: Tim Ryan, Pete Tarnowski, Michelle Haupt and Kaila Boeckman

Approval of Minutes – Open Meeting Law Compliance

Chairman Dyzak called for a motion to accept the Minutes of the regular June 22, 2020 meeting. Motion to accept the Minutes was made by Mr. Vogt and seconded by Mr. Falkowski. Chairman Dyzak called for a motion to accept the Amended Minutes from the regular February 24, 2020 meeting. Motion to accept the Amended Minutes was made by Ms. Muench and seconded by Mr. Falkowski.

Approval of Agenda: Chairman Dyzak made note that Resolution Referring Ordinance Violation to Corp Counsel only includes 2 property owners not 5. Motion made by Mr. Korinek and seconded by Ms. Muench to approve the Agenda as presented. Motion passed upon a unanimous voice vote.

Open Meeting Law Compliance: Mr. Ryan read the Open Meeting Law Compliance stating that the petitions seeking Zoning Map and Ordinance Amendments being heard at this public meeting were referred from the County Clerk; published in the Herald-Times Reporter on July 20, 2020 and July 27, 2020, reviewed by the Commission at a Commission Meeting held on August 3, 2020. The Commission will make a recommendation on each of these requests to the County Board, who will take action at their August 18, 2020 meeting.

Public Comment: Mr. Dyzak asked if there was anyone who wished to speak on any topic other than the public hearings.

There was no one to speak. Mr. Dyzak closed Public Comment.

Public Hearings – Discussion and possible action:

1. **Lucille Koenig** - ZMAR, NE1/4, NE1/4, the SW1/4, NE1/4 and the SE1/4, NE1/4, Section 29, T17N-R22E, Town of Meeme, from EA, Exclusive Agriculture to GA, General Agriculture.

Mr. Ryan read the Agenda Commentary (copy on file).

Mr. Kurt Schmidt, applicant, spoke and answered questions for the Commissioners.

Mr. Ryan indicated a letter was received from the Town of Meeme in favor of this request. In addition, Mr. Henry Langenhan from Town of Meeme also spoke in favor of this request.

Mr. Dyzak closed the Public Hearing.

Motion was made by Ms. Muench and seconded by Mr. Vogt to approve the request.

Motion passed upon a unanimous voice vote.

2. **Neumeyer Revocable Living Trust c/o Joseph Neumeyer** – ZMAR SE1/4, SE1/4, Section 22, T18N-R21E, Town of Eaton, from EA, Exclusive Agriculture to SE, Small Estate.

Mr. Ryan read the Agenda Commentary (copy on file).

Mr. Jeff Strache, applicant, spoke and answered questions for the Commissioners.

Mr. Ryan indicated a letter was received from the Town of Eaton in favor of this request.

Mr. Dyzak closed the Public Hearing.

Motion was made by Mr. Vogt and seconded by Mr. Falkowski to approve the request.

Motion passed upon a unanimous voice vote.

3. **Kennard and Marie Wagner** – ZMAR NE1/4, SW1/4, Section 31, T19N-R23E, Town of Manitowoc Rapids, from EA, Exclusive Agriculture to RR, Rural Residential.

Mr. Ryan read the Agenda Commentary (copy on file).

Mr. Ryan indicated a letter was received from the Town of Manitowoc Rapids in favor of this request.

Mr. Kennard Wagner, owner, spoke and answered questions for the Commissioners.

Mr. Dyzak closed the Public Hearing.

Motion was made by Mr. Korinek and seconded by Mr. Falkowski to approve the request.

Motion passed upon a unanimous voice vote.

4. **George and Angela Mueller** – ZMAR NE1/4, NE1/4, Section 3, T20N-R24E, Town of Mishicot, from EA, Exclusive Agriculture to LE, Large Estate.

Mr. Ryan read the Agenda Commentary (copy on file).

Mr. Ryan indicated a letter was received from the Town of Mishicot in favor of this request.

Mr. George & Mrs. Angela Mueller, owner, spoke and answered questions for the Commissioners.

Mr. Dyzak closed the Public Hearing.

Motion was made by Mr. Falkowski and seconded by Mr. Vogt to approve the request.

Motion passed upon a unanimous voice vote.

5. **Manitowoc County Planning and Park Commission** – Ordinance amendment adopting the Manitowoc County Comprehensive Plan Update.

Mr. Tarnowski spoke regarding the Manitowoc County Comprehensive Plan Update draft by Bay Lake with the help of a grant.

Mr. Dyzak asked if there was anyone to comment on this request.

Mr. Falkowski commented in favor of the draft.

Mr. Dyzak closed the Public Hearing.

Motion was made by Mr. Falkowski and seconded by Mr. Korinek to approve the draft and send the Ordinance Amendment to the County Board. Motion passed upon a unanimous voice vote.

Mr. Ryan suggested that we contact County Clerk to get the presentation by Bay Lakes on the agenda.

Certified Surveys, Development Plans and Subdivisions – Discussion and possible action: None

Discussion and possible acceptance of the Devils River State Trail Utility Easement.

Mr. Tarnowski gave an overview.

There was discussion amongst the Commissioners and Mr. Tarnowski.

Motion was made by Ms. Muench and seconded by Mr. Korinek to send the proposed easement to Corporate Counsel. Motion passed upon a unanimous voice vote.

Discussion and possible acceptance on Resolution Referring Ordinance Violation to Corporation Counsel for enforcement (Kyle A Baroun and Brian J Wall).

Ms. Boeckman gave an overview.

Motion was made by Mr. Vogt and seconded by Ms. Muench to send the Ordinance Violation to Corporation Counsel. Motion passed upon a unanimous voice vote.

Discussion and possible action concerning a proposed fee schedule for 2021.

Mr. Ryan gave an overview.

Motion was made by Mr. Falkowski and seconded by Ms. Muench to keep the fee schedule the same for 2021. Motion passed upon a unanimous voice vote.

Miscellaneous

Staff Reports – None

Other Matters – None

Next Meeting Date: Next meeting is scheduled for September 28, 2020.

Adjournment: Motion to adjourn was made by Mr. Vogt and seconded by Mr. Falkowski to adjourn at 4:32 pm. Motion passed upon a unanimous voice vote.

Respectfully submitted,

Ms. Muench, Secretary

Date