

## MINUTES OF PUBLIC WORKS COMMITTEE

Held Wednesday, July 8, 2020

Location: Heritage Center (1701 Michigan Avenue, Manitowoc)

- Present:** Supervisors R. Gerroll, D. Dyzak, M. Linsmeier, K. Sitkiewitz
- Other County Board Members Present:** None
- Absent:** D. Zimmer
- Called to Order** The meeting was called to order at 4:30 pm by the Committee Chairperson.
- Minutes** Minutes were reviewed from the previous Committee meetings after which a motion was made by Sitkiewitz, seconded by Dyzak to approve the public works committee meeting minutes as submitted. Motion carried unanimously.
- Donations/ Spreadsheets** Donation trackers were submitted for approval. Motion was made by Dyzak, seconded by Linsmeier to approve the donation spreadsheet as submitted. Motion carried unanimously.
- Ethics Code Reports** No Ethics Code reports were submitted for approval.
- Public Comment** The Committee Chairperson called for public comment three times. No public comment.

### **SOLID WASTE & RECYCLING DIVISION – Discussion and possible action on the following items: Recycling and Solid Waste Programs Quarterly Report by MRF Facility Manager Jon Reisenbuechler**

Reisenbuechler reported on the Recycling and Solid Waste Programs and markets as included in the committee packet.

### **Plastics Recycling Presentation**

Reisenbuechler reported on the recyclability of plastics, which plastics the Manitowoc County accepts, previous trials of recycling #3-#7 plastics, and the future of plastics markets. Discussion.

### **BUILDING AND GROUNDS DIVISION – Discussion and Possible Action on the Following Items:**

#### **2020 Capital Projects**

Buildings & Grounds Supervisor Craig Breit reported on the 2020 Capital Projects included in the committee packet.

#### **Pay Request(s) for Capital Projects**

There were no pay requests presented.

#### **Disposal of Surplus Property**

Neuser reviewed the information regarding disposal of surplus property included in the packet. Discussion. Motion was made by Sitkiewitz, seconded Linsmeier to continue the authorization for the Public Works Director to determine surplus property value and dispose of it as outlined in the County Code and the Surplus Property Disposition document dated 7/8/2020 included in the Committee packet. Motion carried unanimously.

#### **Request for Peace Pole Community Art project at the Human Services Building**

The Committee reviewed the information provided in the packet and Human Services Director Dodge explained the project and answered questions. Discussion. Motion was made by Sitkiewitz, seconded by Linsmeier to approve the seasonal display of Peace Poles in the Human Services Building courtyard located on S. 8<sup>th</sup> Street. Motion carried unanimously.

**COMMUNICATIONS DIVISION – Discussion and Possible Action on the Following Items:**

**Report on Activities by Public Works Director Gerry Neuser**

Neuser reviewed recent Activities including the lease extension on the Two Rivers US Cellular radio tower and the Village of Cleveland water tower painting project that affects County antennae and microwave dishes mounted on the water tower. Kalista reviewed the upcoming replacement of the fiber optic infrastructure between County buildings in the downtown campus. Discussion.

**2020 Capital Projects Update**

Neuser reported on the 2020 Capital Projects included in the committee packet.

**INFORMATION SERVICES DIVISION**

**Operations/Projects – Update by Senior Network Engineer Luke Kalista**

Kalista reported on the Capital Projects included in the committee packet and updated the Committee on the recent law enforcement Aegis System Upgrade and replacement of data center switches. Discussion.

**EXPO/FAIR/ICE CENTER DIVISION – Discussion and Possible Action on the Following Items:**

**Report on Activities**

Neuser reported on upcoming events, fair related matters, and other Expo related matters as well as the Expo Events Revenues lost due to COVID-19 included in the committee packet

**2020 Capital Projects Update**

Neuser reported on the 2020 Capital Projects provided in the committee packet.

**2020 & 2021 Manitowoc County Fair Update**

Neuser reported on staff activities associated with the cancellation of the 2020 Manitowoc County Fair and the planning and preparation for the 2021 Manitowoc County Fair.

**Request for Rental Fee Discounts for the Manitowoc County Dairy Roundup Show and Manitowoc County Market Animal Committee Sale & Show**

Neuser reviewed the information sheets provided in the packet, that these shows are private events not sponsored by Manitowoc County, that they are being held to give youth exhibitors the opportunity to exhibit due to the cancellation of the 2020 County fair, and the proposed rental rate of \$500 is enough to cover the Expo's costs for set-up and tear-down labor and utilities. Discussion.

A motion was made by Linsmeier, seconded by Sitkiewitz to approve a reduced rental rate of \$500 for the Manitowoc County Dairy Roundup Show. Motion carried unanimously.

A motion was made by Sitkiewitz, seconded by Linsmeier to approve a reduced rental rate of \$500 for the Manitowoc County Market Animal Committee Sale & Show. Motion carried unanimously.

**Comptroller's Expo Special Revenue Fund Report**

Neuser reported on the Expo Special Revenue Fund provided in the committee packet, highlighting that there will be a significant negative fund balance in the Expo Activity for 2020 due to COVID-19 event cancellations and lack of new building/event reservations.

**Adjournment**

Motion was made by Sitkiewitz, seconded by Dyzak to adjourn the meeting at 5:25pm. Motion carried unanimously

Minutes taken by Neuser

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Signed by Zimmer