

MANITOWOC COUNTY PLANNING AND PARK COMMISSION  
MINUTES OF THE REGULAR JUNE 22, 2020 MEETING

**Call to Order – Roll Call**

The Regular June 22, 2020 meeting of the Manitowoc County Planning and Park Commission was called to order by Chairperson Dyzak at 4:00 p.m. in the County Offices Complex, 4319 Expo Drive, Manitowoc, WI.

Roll call of Commissioners present: Mr. Dyzak, Mr. Falkowski, Mr. Korinek, Ms. Muench, Mr. Vogt, Mr. Waack and Mr. Zimmer.

Commissioners absent: None

Staff present: Tim Ryan, Pete Tarnowski and Michelle Haupt

**Approval of Minutes – Open Meeting Law Compliance**

Chairman Dyzak called for a motion to accept the Minutes of the regular February 24, 2020 meeting. Mr Falkowski indicated an amendment to the minutes should be made. Mr Falkowski motioned to accept the resolution supporting AB551/SB501 (Riparian Rights) not a letter. Motion to accept the Amended Minutes was made by Ms. Muench and seconded by Mr. Korinek.

**Approval of Agenda:** Motion made by Mr. Waack and seconded by Mr. Vogt to approve the Agenda as presented. Motion passed upon a unanimous voice vote.

**Open Meeting Law Compliance:** Mr. Ryan read the Open Meeting Law Compliance stating that the petitions seeking Zoning Map and Ordinance Amendments being heard at this public meeting were referred from the County Clerk; published in the Herald-Times Reporter on June 8, 2020 and June 15, 2020, reviewed by the Commission at a Commission Meeting held on June 22, 2020. The Commission will make a recommendation on each of these requests to the County Board, who will take action at their July 21, 2020 meeting.

**Public Comment:** Mr. Dyzak asked if there was anyone who wished to speak on any topic other than the public hearings.

There was no one to speak. Mr. Dyzak closed Public Comment.

**Public Hearings – Discussion and possible action:**

1. **RC AG Ventures LLC** - ZMAR, NE1/4, SE1/4 Section 11, T21N-R22E, Town of Cooperstown, from Large Estate (LE) to Small Estate (SE) and General Agriculture (GA).

Mr. Ryan read the Agenda Commentary (copy on file).

Mr. Ryan indicated a letter was received from the Town of Cooperstown in favor of this request.

There was no one else to speak. Mr. Dyzak closed the Public Hearing.

Motion was made by Mr. Falkowski and seconded by Mr. Zimmer to approve the request. Motion passed upon a unanimous voice vote.

2. **Manitowoc County Planning and Park Commission** – Ordinance amendment adopting the Manitowoc County Comprehensive Plan Update.

Mr. Ryan spoke regarding the Manitowoc County Comprehensive Plan Update draft by Bay Lake with the help of a grant.

Mr. Brandon was in attendance to answer any questions regarding the draft.

Mr. Dyzak asked if there was anyone to comment on this request.

Mr. Zimmer and Mr. Falkowski suggested changes to the draft.

Mr. Tarnowski shared additional verbiage options.

Mr. Dyzak closed the Public Hearing.

Motion was made by Mr. Falkowski and seconded by Mr. Zimmer to approve the draft pending the receipt of a strike out revised copy before the July 21, 2020 County Board Meeting. Motion passed upon a unanimous voice vote.

#### **Certified Surveys, Development Plans and Subdivisions – Discussion and possible action:**

1. **Clark Shoblaska** – CSM Variance, SE1/4, SW1/4, Section 21, T20N-R24E, Town of Two Rivers.

Mr. Ryan read a summary of the request and indicated an email from the Town of Two Rivers was received in favor of the CSM variance (copy on file).

Mr. Shoblaska, owner, spoke and gave an overview of the request.

There was discussion amongst the Commissioners.

Motion was made by Ms. Muench and seconded by Mr. Waack to approve the request. Motion passed upon a unanimous voice vote.

2. **Greg Neuser** – CSM Variance, SW1/4, NW1/4, Section 26, T20N-R23E, Town of Kossuth

Mr. Ryan read a summary of the request and indicated an email from the Town of Kossuth was received in favor of the CSM variance (copy on file).

There was discussion amongst the Commissioners.

Motion was made by Mr. Falkowski and seconded by Mr. Korinek to approve the request. Motion passed upon a unanimous voice vote.

#### **Discussion and possible acceptance of Resolution for DNR RBF Grant Horseshoe Lake.**

Mr. Ryan gave an overview.

Motion was made by Ms. Muench and seconded by Mr. Vogt to accept the letter resolution. Motion passed upon a unanimous voice vote.

## **Miscellaneous**

**Staff Reports** – Appointment of Michelle Haupt to Administrative Assistant.

Mr. Ryan gave an overview.

## **Other Matters – Election of Officers**

Mr. Dyzak opened up nominations for Chairperson.

Motion by Mr. Vogt nominating Mr. Dyzak for Chairperson and seconded by Ms. Muench.

Nominations are closed.

Motion passed upon a unanimous voice vote.

Mr. Dyzak opened up nominations for Vice Chairperson.

Motion by Mr. Vogt nominating Mr. Zimmer for Vice Chairperson and seconded by Mr. Korinek.

Nominations are closed.

Motion passed upon a unanimous voice vote.

Mr. Waack opened up nominations for Secretary.

Motion by Mr. Zimmer nominating Ms. Muench for Secretary and seconded by Mr. Korinek.

Nominations are closed.

Motion passed upon a unanimous voice vote.

**Next Meeting Date:** Next meeting is scheduled for July 27, 2020.

**Adjournment:** Motion to adjourn was made by Mr. Zimmer and seconded by Mr. Falkowski to adjourn at 4:34 pm. Motion passed upon a unanimous voice vote.

Respectfully submitted,

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Ms. Muench, Secretary

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Date