

HIGHWAY COMMITTEE MINUTES

May 12th, 2020

The Manitowoc County Highway Committee convened into an open session at the Manitowoc County Highway Department, 3500 STH 310, Manitowoc, Wisconsin at 4:00 P.M. on this 12th day of May, 2020.

Supervisor Behnke called the meeting to order at 4:00 p.m.

Roll Call: Supervisors Behnke, Englebrecht, Gerroll, Maresh and Vogt

Excused: N/A

Also Present: Marc Holsen, County Executive Ziegelbauer, Richard Schaurtz

Approval of Minutes: Supervisor Vogt made a motion, seconded by Supervisor Gerroll to approve the minutes from the March 10th, 2020 meeting. Motion carried.

Regular Business

(Public Comment): Richard Schaurtz presented a concern regarding the placement of the ‘Stop Ahead’ signage on CTH X in the Town of Meeme. Commissioner Holsen stated that he would look into the matter. No further discussion.

Elect Highway Committee Vice-Chair

Supervisor Behnke opened the floor for nominations for the Highway Committee Vice-Chair position. Supervisor Vogt made a nomination to appoint Supervisor Gerroll. Motion made by Supervisor Englebrecht to appoint Supervisor Gerroll. Seconded by Supervisor Maresh. Motion carried.

CTH Q Driveway Access Request

Holsen presented a recent driveway access request within a controlled access highway segment of CTH Q. He explained that the current property owner has an interested party to purchase a portion of the current parcel and that the property split prompted the need for an additional access. Holsen presented the actual line of vision distances in comparison to the required minimum. Supervisor Behnke questioned the number of driveways within the one-mile segment. Holsen stated that with the addition proposed driveway that the total number of accesses would be one less access than the maximum allowable. Brief discussion followed. Supervisor Maresh made a motion to approve the request. Seconded by Supervisor Vogt. Motion carried.

CTH LS Driveway Access Request

Holsen presented a recent driveway access request within a controlled access highway segment of CTH LS in the Town of Newton. The Committee was provided with survey tract documents showing the three-way parcel split previously created. Holsen stated that the current property owner has a pending sale of the property and is seeking confirmation of an allowable access prior to the closing of the sale. Holsen presented images of the roadway characteristics and stated that no vision constraints were apparent or concerning upon his review. Holsen did however; state that the existing vegetation overgrowth encroachment within the proposed access area would need to be cleared as a permit stipulation to ensure a clear line of vision when exiting the proposed driveway. Brief discussion followed. Motion by Supervisor Maresh to grant the request. Seconded by Supervisor Englebrecht. Motion carried.

CTH VV Driveway Access Request

Holsen presented the Committee with a recent agricultural driveway access request within a controlled access highway segment of CTH VV in the Town of Two Rivers. Holsen stated that the owner currently leases the property for farming use and is proposing a separate access for the agricultural use purposes. Holsen presented aerial and “street” views of the segment as well as the line of vision distances. He stated that the distance to the nearest horizontal curve from the proposed area does meet requirements. He also mentioned the current speed limit of the highway segment and the minimum usage of the proposed access related to the seasonal farming operations. Supervisor Englebrecht questioned and commented on the driveway top width in relation to safety and the turn radius as to when the agricultural activity is being performed. Brief discussion followed. Supervisor Gerroll made a motion to approve a Class II driveway access. Seconded by Supervisor Vogt. Motion carried.

Airport Hangar Lot 2119 Lease

Holsen presented a proposed Airport hangar lease transfer from the current Lessee to the current Sublessee. The Committee reviewed the request. Motion made by Supervisor Gerroll to approve the new lease agreement transfer. Seconded by Supervisor Englebrecht. Motion carried.

2020 Construction Projects Status

Holsen presented the Committee with an update of the current highway construction projects and the proposed schedule moving forward. The Committee discussed the successful completion of the recent CTH S Bridge, the current paving of CTH B and the resurfacing projects to follow. He presented information related to the 2020 Chip Seal and Concrete Bridge Deck Sealing programs. Discussion also took place in regards to WisDOT funding and 2020 projects. The Committee thanked Holsen. No further discussion.

Multimodal Local Supplement “MLS”

Holsen presented the results of the recent Multimodal Local Supplement (MLS) grant awards to Manitowoc County and the State as a whole. Discussion of the one-time funding program details followed. The Committee thanked Holsen.

2020-2025 Local Program STP & Bridge Funding

Holsen described the outcomes of the recently awarded STP Local Program funding for the bridges within Manitowoc County along with the tentative timelines of the projects related. Discussion followed regarding the future program funding cycles and planning efforts. No further discussion.

CTH JJ PIM

Holsen presented the Committee with a Public Information letter recently sent to all stakeholders with interest in the CTH JJ bridge replacement project that is currently in the design phase. He stated that as the norm, public meetings are scheduled and held during this phase although due to the current “social distancing” practices; mailings were performed in lieu of the face-to-face meeting. The Committee thanked Holsen for the information.

Shoto Dam

Holsen presented the Committee with a letter of concern in regards to a failing retaining wall at the north dam in Shoto on CTH B. He stated that he recently sent the letter to all stakeholders reiterating his concerns related to the continuous deterioration of the wall and the potential related impacts. He stated that he is hopeful that this issue can be resolved prior to any major impacts being presented. The Committee thanked Holsen for the update.

WCHA 2020 Summer Road School

Holsen announced the recent cancelation and potential rescheduling of the annual WCHA Summer Road School. Holsen will keep the Committee informed of any changes to the proposed schedule and agenda.

No further discussion.

2020 Equipment Rates

Holsen presented the Committee with the projections related to the future (Effective June 1st) equipment rate adjustments and the potential revenue impacts related. He also provided the results of the first quarter fuel analysis and related factors in which determine the adjustments. He stated that the recent decrease in fuel prices will likely impact the upcoming rate adjustments. Brief discussion followed.

Overtime Report

The Committee reviewed the Highway Overtime Report.

No further discussion.

Vouchers

The committee reviewed the vouchers dated March 3rd, 2020 to April 28th, 2020. Supervisor Vogt made a motion to approve, seconded by Supervisor Gerroll. Motion carried.

Next Meeting Date

June 9th, 2020 @ 4:00 p.m.

Adjournment

Supervisor Maresh made a motion to adjourn, seconded by Supervisor Gerroll. Motion Carried. Meeting adjourned at 5:20 p.m.

Submitted by:

Marc A. Holsen,
Highway Commissioner