

**MINUTES OF PUBLIC WORKS COMMITTEE**

Held Wednesday, March 11, 2020

Location: Manitowoc County Public Health Building, Conference Room 207, 1028 South 9<sup>th</sup> St, Manitowoc

**Present:** Supervisors R. Gerroll, D. Dyzak, D. Zimmer, C. Hoffman, D. Gauger

**Other County Board  
Members Present:**

**Absent & Excused:**

**Called to Order** The meeting was called to order at 4:30 pm by the Committee Chairperson.

**Minutes** Minutes were reviewed from the previous Committee meeting after which a motion was made by Zimmer, seconded by Gauger to approve the public works committee meeting minutes as submitted. Motion carried unanimously.

**Donations/  
Spreadsheets** No donation trackers were submitted for approval.

**Ethics Code Reports** No Ethics Code reports were submitted for approval.

**Public Comment** The Committee Chairperson called for public comment three times. No public comment.

**SOLID WASTE & RECYCLING DIVISION – Discussion and possible action on the following items:**

**Recycling and Solid Waste Programs**

Neuser reported on the Recycling and Solid Waste Programs and markets as included in the committee packet noting HDPE-N plastic price has dropped and OCC (Cardboard) price has increased.

**BUILDING AND GROUNDS DIVISION – Discussion and Possible Action on the Following Items:**

**2020 Capital Projects**

Breit reported on the 2020 Capital Projects included in the committee packet.

**Pay Request(s) for Capital Projects**

No pay requests were presented.

**Bid Results – Jail Roof Replacement**

Neuser reported on the Manitowoc County Jail Roof Replacement project noting that there were three bids received and recommended the low bidder, Crafts Inc. Motion was made by Dyzak, second by Gauger to approve Crafts Inc with a base bid of \$139,389 and alternate 1 of \$1,394. Motion carried unanimously.

**Bid Results – Public Health Building HVAC Replacement**

Neuser reported on the Manitowoc County Public Health Building HVAC RTU Replacements project noting that there were two bids received and recommended the low bidder, Schaus Mechanical. Motion was made by Hoffman, second by Zimmer to approve Schaus Mechanical with a base bid of \$79,727 and alternate 1 of \$720. Motion carried unanimously.

**Bid Results – Heritage Center Sanitary Sewer/Water Main Laterals**

Neuser reported on the Manitowoc County Heritage Center Sanitary Sewer/Water Main Laterals project noting that there were three bids received and recommended the low bidder, Mammoth Construction. Motion was made by Gauger, second by Dyzak to approve Mammoth Construction with a base bid of \$31,704 and alternate 1 of \$1,500. Motion carried unanimously.

**“Hands Around the Courthouse” Ground Use Permit**

Neuser reported on the “Hands Around the Courthouse” Ground Use Permit included in the committee packet and submitted by CASA of East Central Wisconsin noting that this annual event was previously ran by Lakeshore CAP. Motion was made by Zimmer, second by Gauger to approve the “Hands Around the Courthouse” Grounds Use Permit. Motion carried unanimously.

**Sheriff's Department Association Ground Use Permit**

Neuser reported on the Manitowoc County Sheriff's Department Association Ground Use Permit for an Easter Egg Hunt noting that this is the second annual event for the Sheriff's Department families. Motion was made by Hoffman, second by Gauger to approve Manitowoc County Sheriff's Department Association Ground Use Permit. Motion carried unanimously.

**COMMUNICATIONS DIVISION – Discussion and Possible Action on the Following Items:**

**Report on Activities by Public Works Director Gerry Neuser**

No report.

**2020 Capital Projects Update**

No report.

**INFORMATION SERVICES DEPARTMENT**

**Operations/Projects – Update**

Burg reported on the Capital Projects included in the committee packet.

**EXPO/FAIR/ICE CENTER DIVISION – Discussion and Possible Action on the Following Items:**

**Report on Activities by Facility Manager Jennell Shelton**

Shelton reported on upcoming events, fair related matters, and other Expo related matters.

**2020 Capital Projects Update**

Shelton reported on the 2020 Capital Projects provided in the committee packet.

**Contract Approval – 2022 State Dartball Tournament**

Shelton reported on the request for contract approval for the 2022 State Dartball Tournament and the contract waives the rental fee in lieu of the Expo receiving proceeds from food and beverage sales. Shelton added that the Expo has hosted this tournament twice in the past and food and beverage revenue has exceeded the standard rental revenue. Motion was made by Gauger, second by Dyzak to approve fee waiver for the 2022 State Dartball Tournament. Motion carried unanimously.

**Resolution Accepting Naming Rights Sponsorship for Merchants Building**

Neuser reported on the Resolution Accepting Naming Rights Sponsorship with Americollect for the Merchants Building and included in the committee packet. Motion was made by Zimmer, second by Gauger to recommend to the county board to approve the Resolution Accepting Naming Rights Sponsorship for the Merchants Building. Motion carried unanimously.

**Resolution Accepting Digital Signs Sponsorship**

Neuser reported on the Resolution Accepting Digital Signs Sponsorship with Meijer and included in the committee packet. Motion was made by Gauger, second by Dyzak to recommend to the county board to approve the Resolution Accepting Digital Signs Sponsorship. Motion carried unanimously.

**Comptroller's Expo Special Revenue Fund Report**

Neuser reported on the Expo Special Revenue Fund provided in the committee packet.

**Adjournment**

Motion was made by Hoffman, seconded by Zimmer to adjourn the meeting at 4:49pm. Motion carried unanimously

Minutes taken by Shelton

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Signed by Zimmer