

Board of Health Minutes
January 9, 2020

Attendance: Rita Metzger, Dr. Todd Nelson, Shannon Wanek, Shirley Fessler, Dave Nickels, Nicholas Muench, Randy Vogel and Kayla Drumm. Excused: Dr. Brian Konowalchuk Also attending: Mary Halada

Regular Business:

The meeting was called to order by Supervisor Rita Metzger at 5:00 p.m. The minutes of the November 14, 2019 Board of Health meeting were reviewed. A motion was made by Randy Vogel and seconded by Shirley Fessler to approve the minutes. Motion carried. There was no public comment.

Health Officer Report

- Communicable Disease Report: Mary shared the October through December Communicable Disease report which included Chlamydia, Hepatitis C, Gonorrhea and Lyme's Disease as the most commonly reported diseases. There were also several cases of Pertussis in the community as well as several gastrointestinal outbreaks at long term care facilities that required follow up and investigation.
- Revised Additional Fee Schedule: Mary presented the revised 2020 Additional Fee Schedule and recommended a fee increase for the T-SPOT[®] as the health department was notified of a fee increase from the company that administers the test. Another recommendation was to add a \$100 fee for home owners who require more than one clearance lead inspection. Motion was made by Nicholas Muench and seconded by Todd Nelson to approve the revised 2020 Additional Fee Schedule. Motion carried.
- Quality Improvement: Mary explained that the new DHS 140 Administrative Rule requires health departments to train both staff and the board of health regarding Quality Improvement (QI). A handout was distributed that explained QI and the process. A health department QI plan has been developed and a project has been started.
- Staff Update: Erica Lopnow has accepted the Nurse Manager position and will start on March 16, 2020.

Environmental Manager Report

- None

WIC Director Report

The final caseload for October was 973 participants and 572 families. The final caseload for November was 956 participants, 568 families. The initial caseload for December was 906 participants, 532 families. The contracted caseload is 1,106.

Next Meeting Date and Adjournment

The next meeting date for the Board of Health is scheduled for February 13, 2020 at 5:00 pm. A motion to adjourn was made by Randy Vogel and seconded by Nicholas Muench. Motion carried. Meeting adjourned at 5:30 PM.

Respectfully Submitted,
Mary Halada, Acting Secretary