

MANITOWOC COUNTY FINANCE COMMITTEE
Administration Building
January 13, 2020

Attendance: Chairperson Paul “Biff” Hansen, Supervisor Jim Baumann, Supervisor John Brunner, Supervisor Mike Williams, and Supervisor Ken Swade. Also in attendance: County Executive Bob Ziegelbauer, Comptroller Todd Reckelberg, Public Works Director Gerry Neuser, County Board Chairperson Jim Brey, and County Treasurer Amy Kocian.

Call to Order: Chairperson Hansen called the meeting to order at 4:30 p.m.

Public Comment: Chairperson Hansen declared public input open at 4:30 p.m.

Maura Yost, Town of Centerville, continued to advocate for a .5% county wide sales tax as the most conservative and least expense way to meet out county’s continuous and growing budgetary needs.

No one else present wished to speak, subsequently Chairperson Hansen closed public input at 4:31 p.m.

Approve the minutes of the December 9th and December 17th, 2019 Finance Committee meetings: Supervisor Baumann moved to approve the meeting minutes, seconded by Supervisor Brunner. Upon vote, the motion passed unanimously.

Approve vouchers for the month of December 2019 in the amount of \$2,364,594.29: Supervisor Brunner moved, seconded by Supervisor Williams to approve the vouchers. Upon voice vote, the vouchers in the amount of \$2,364,594.29 were approved.

Gerry Neuser, Public Works Director - Consideration and action on the following matters related to the Sale of Tax Deeded Property: Public Works Director Gerry Neuser presented a handout listing the bids received on tax-deeded properties and informed the committee of an additional bid received at 4:10 p.m. today. Mr. Neuser stated that these properties represent the last of the in rem properties taken in 2019.

Woodridge Lot, City of Manitowoc, Parcel 052-789-007-160.00: One bid was received. Supervisor Brunner moved to accept the offer of \$16,000.00 from Chad & Kyle Schworer, seconded by Supervisor Swade. Upon discussion and voice vote, the motion passed unanimously.

1816 13th St, Two Rivers, Parcel 053-000-086-081.01: Four bids were received, including one at 4:10 p.m. today. Supervisor Williams moved to accept the offer of \$6,000.00 from Rachel Huss and reject the three lower offers, seconded by Supervisor Baumann. Upon discussion and voice vote, the motion passed unanimously.

Davis St, Two Rivers, Parcel 053-315-002-130.09: One bid was received. Supervisor Baumann moved to accept the offer of \$90.00 from Ben Schema, seconded by Supervisor Swade. Upon discussion and voice vote, the motion passed unanimously.

Executive Estates (Woodridge Subdivision) – Gerald Neuser presented brief history of Woodridge Subdivision - Executive Estate Lots sale activity.

Discussion and possible action regarding the pricing of Tax Deeded property - Discussion on the future pricing of the property. Pricing will remain as is with a possible review in the future.

Todd Reckelberg, Comptroller/Auditor - Reports of Economic Interest: Comptroller Reckelberg reported receipt of three Reports of Economic Interest. Supervisor Swade moved to place reports on file and send t-shirt to Human Services, seconded by Supervisor Williams. Upon voice vote, the motion passed unanimously.

County Credit Card Requests – Jason Latva – TAD Program/AODA Supervisor HSD and Cathy Ley – ADRC Director - Comptroller Reckelberg recommends issuance of a county credit card to Jason Latva and Cathy Ley. Supervisor Williams moved to issue a county credit card to Jason Latva – TAD Program/AODA Supervisor HSD and Cathy Ley – DRC Director, seconded by Supervisor Brunner. Upon discussion and voice vote, the motion passed unanimously.

Update and discussion regarding Revolving Loan Fund and the Close Program – Comptroller Reckelberg and County Executive Ziegelbauer provided an update and details on the fund/program. Year-end information and a tentative meeting schedule has been distributed to committee members. Comptroller Reckelberg reported the County will have approximately \$1 million dollars available to be returned to the County via approved grants. January 31, 2021 is the deadline for submittal. County Executive Ziegelbauer stated a report will be given to Finance Committee after each of the meetings on the schedule as to status and doesn't foresee changes to the program, at least in the next year. Chair Hansen requested that this matter be kept on the agenda to keep committee updated.

Update regarding county finances and year end processes – Comptroller Reckelberg reported at this point everything looks good, but it is very early. County Executive Ziegelbauer reported one of the best seasons regarding health insurance and that more information will be available in February and March. Comptroller Reckelberg anticipates a carryover resolution in March or April.

Update and discussion regarding Paragon Revolving Loan Fund Loan – County Executive Ziegelbauer reviewed his communications to the county board. He also informed the committee that a settlement agreement had been reached with the City of Two Rivers. Further discussion and answer session followed.

Communications: A copy was provided to the committee via email when it became available:

- Monthly/Daily Average Population Report for December 2019 – Manitowoc County Jail.
- Secure Detention Report from HSD for 2019.

Adjournment: Supervisor Brunner moved to adjourn, seconded by Supervisor Baumann. Motion passed unanimously. The committee adjourned at 5:25 p.m.

Respectfully submitted,
Linda Herman, Deputy County Clerk