A major goal of the Planning and Park Commission is to effectively guide Manitowoc County's future growth and development through proper land use planning.

Home Sweet Home

This brochure is intended as a brief guide to the Manitowoc County Planning & Parks Commission rezoning procedure and should not be relied upon for a thorough understanding of the process. Official documents may be obtained at the office indicated below, but an attorney should be consulted for legal advice.

PREPARED BY: MANITOWOC COUNTY PLANNING & PARK COMMISSION

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REZONING PROCEDURE FOR MANITOWOC COUNTY

MANITOWOC COUNTY PLANNING & PARK COMMISSION (920)683-4185

TIMELINE AND CHECKLIST FOR REZONING

1. **The first step in the rezoning process, is to contact the Township where the proposed rezone is located, for their approval. The Town may refer your request to their Township Land Use Committee for review.**
2. **<u>After you have received written Town approval of your rezone</u>, you may petition Manitowoc County for a rezone hearing.**
3. **You are required to supply a description of the land being rezoned to Planning & Park (a copy of your tax bill and a site diagram is helpful) and a one time application fee.**
4. **A rezone application form must be completed with Planning & Parks - this form identifies the current zoning and the proposed zoning, as well as your intended use for the land.**

IT TAKES TIME!

Planning Commission Hearing

Your application for rezoning is then referred to the Manitowoc County Planning and Park Commission for a public hearing, from the County Board.

The hearing notice is published as a class 2 notice as required by Wisconsin Statutes. Please make an effort to contact all adjacent property owners, so that they are aware of your rezone request.

We recommend that you attend the public hearing, as the Planning Commission may have specific questions concerning your request. In addition, parties for and against your request are given an opportunity to speak at the hearing.

Hearing conducted by Planning Commission

Request Approval/Denial

The decision to approve, deny, or table your request is made the night of the Planning Commission hearing.

The Manitowoc County Planning & Park Commission is advisory to the Manitowoc County Board - their recommendation is then sent to the County Board for final action.

Your rezone request is considered complete after the County Board acts on it.

If you plan to build on your property please remember to obtain all necessary Township and County Permits.

Note: The Townships of Centerville, Franklin, and Newton are Town zoned and may have additional zoning requirements.