



MANITOWOC COUNTY HIGHWAY COMMITTEE MEETING NOTICE

DATE: February 13th, 2018
TIME: 6:15 p.m.
PLACE: Manitowoc County Heritage Center.
1701 Michigan Avenue
County Board Meeting Room
Manitowoc, WI 54220

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the Committee may convene in closed session. The following matters may be considered at the meeting:

1. Regular Business. (Call to order)
2. Approval of the December 19th, 2017 meeting minutes
(Public Comment)

Specific subject matters upon which discussion or action is anticipated:

3. CTH K Bridge Posting
4. 2017-2022 Local Bridge Program
5. Chapter 15 Update
6. Foreman Position
7. Overtime Report
8. Vouchers
9. Next Meeting Date: March 13th, 2018

Dated: February 5th, 2018

Rick Gerroll, Committee Chairman
By: Marc Holsen, Highway Commissioner

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

Persons who are members of another governmental body, but who are not members of this committee, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.

HIGHWAY COMMITTEE MINUTES
February 13, 2018

The Manitowoc County Highway Committee convened into an open session at the Manitowoc County Heritage Center, 1701 Michigan Avenue, Manitowoc, Wisconsin at 6:15 p.m., on the 13th day of February, 2018.

Supervisor Gerroll called the meeting to order at 6:15 p.m.

Roll Call: Supervisors Gerroll, Behnke, Vogt, Maresh and Hoffman

Excused:

Also Present: Hwy Comm. Holsen, Bob Ziegelbauer, Supervisor Swade

Approval of Minutes Supervisor Behnke made a motion to approve, seconded by Supervisor Hoffman to approve the minutes from the December 19th, 2017 meeting. Motion carried.

Regular Business

(Public Comment): None

CTH K Bridge Posting

Holsen presented a letter of recommendation from SMI Civil & Structural Engineers Certified Bridge Inspectors and the WisDOT NE Region Bridge Engineer recommending the posting of structure P-36-0925 on CTH K in the Town of Maple Grove at 40 ton. Brief discussion followed in regards to the permit process for proposed load trip crossings.

2017-2022 Local Bridge Program

Holsen informed the Committee of the recent notice received by WisDOT in relation to the new “Change Management/Replace-In-Kind” for the Local Bridge Program 2017-2022 Cycle. Brief discussion followed.

Chapter 15 Update

The Committee reviewed the proposed edits to the current Manitowoc County Code Chapter 15 (Highways). Holsen explained the edits recommended due to previous intersection changes at the list of stops on through highways. Supervisor Vogt made a motion to approve, seconded by Supervisor Behnke. Motion carried.

Foreman Position

Holsen explained the increased County workload and WisDOT projects that require accountability oversight. He presented a list of the proposed work and the importance of the tracking, monitoring and related safety needs for these projects. He explained the breakdown of the seasonal workload and the crew availability in regards to the requested need for an additional Foreman position. He also explained that position creation would not have an impact on the 2018 Highway operating budget. Supervisor Behnke inquired about the process of estimating projects and need for daily reporting and tracking. Brief discussion followed. Supervisor Hoffman made a motion to approve. Seconded by Supervisor Maresh. Motion carried.

Personnel Committee on March 6th.

Overtime Report

The Committee reviewed the Overtime Report. No further discussion. Motion to approve by Supervisor Vogt, seconded by Supervisor Behnke. Motion carried.

Vouchers

The committee reviewed the vouchers dated December 12, 2017 to January 30, 2018. Supervisor Vogt made a motion to approve, seconded by Supervisor Behnke. Motion carried.

Next Meeting Date

March 13th, 2018 @ 4:30 p.m.

Adjournment

Supervisor Gerroll made a motion to adjourn, seconded by Supervisor Behnke. Motion Carried. Meeting adjourned at 6:33 p.m.

Submitted by:

Marc A. Holsen,

Highway Commissioner



MANITOWOC COUNTY HIGHWAY COMMITTEE MEETING NOTICE

DATE: March 13th, 2018
TIME: 4:30 p.m.
PLACE: Manitowoc County Highway Department.
3500 STH 310
Conference Meeting Room
Manitowoc, WI 54220

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the Committee may convene in closed session. The following matters may be considered at the meeting:

1. Regular Business. (Call to order)
2. Approval of the February 13th, 2018 meeting minutes
(Public Comment)

Specific subject matters upon which discussion or action is anticipated:

3. Airport Marquee
4. Spring Weight Limits
5. Memorial Drive R/W
6. Department Spring Training
7. 2018 Equipment Purchases
8. CTH LS
9. Overtime Report
10. Vouchers

Dated: March 8th, 2018

Rick Gerroll, Committee Chairman
By: Marc Holsen, Highway Commissioner

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HIGHWAY COMMITTEE MINUTES
March 13, 2018

The Manitowoc County Highway Committee convened into an open session at the Manitowoc County Highway Department, 3500 STH 310, Manitowoc, Wisconsin at 4:30 p.m., on the 13th day of March, 2018.

Supervisor Gerroll called the meeting to order at 4:30 p.m.

Roll Call: Supervisors Gerroll, Behnke, Vogt, Maresh and Hoffman

Excused:

Also Present: Hwy Comm. Holsen, Bob Ziegelbauer, Airport Manager Gary Robinson, Tom Bare, Judy Goodchild, John Kropp

Approval of Minutes Supervisor Vogt made a motion to approve, seconded by Supervisor Hoffman to approve the minutes from the February 13, 2018 meeting. Motion carried.

Regular Business

(Public Comment): Tom Bare, Hangar Owner #27 provided input on the airports progress.

Airport Marquee

Holsen informed the Committee in regards to the history of the Airport Marquee along with the current status of the marquee. Gary Robinson provided the information on an offered donation to fund the total cost of upgrading the programming equipment. Supervisor Behnke questioned about the previous location of the marquee equipment. County Executive Ziegelbauer provided a timeline of what occurred with control and access to the marquee upon transfer of the FBO. Discussion on the proposed upgraded program and equipment and where it would be installed took place. The Committee thanked Tom Bare for his donation to upgrade and make the Airport Marquee operational. Supervisor Vogt made a motion to accept the donation in the amount \$2,893.00. Seconded by Supervisor Behnke. Motion carried.

Spring Weight Limits

Holsen informed the Committee of the recent Annual Spring Weight Limit postings on 6 the county truck highways affected.

Memorial Drive R/W

Holsen briefly explained the multiple right-of-way transfers dated back to 1921 along the lakeshore and that the City of Two Rivers has proposed to acquire the affected lands along Memorial Drive for recreational purposes as well as a “Spirit of the Rivers” project. John Kropp provided a detailed history of the section and the County’s entitlement and changes that have taken place previously. Holsen explained that WisDOT is currently working on a survey and plat for this area and he expects to present a resolution to the Committee at the next meeting. Judy Goodchild updated the committee on what the plans are for the “Spirit of the River” group at this proposed location.

Department Spring Training

Holsen provided the Committee with an overview of the department 3-day Spring Training agenda scheduled for April. Supervisor Behnke inquired on committee member's attendance. Holsen welcomed the Committee to attend any of training events.

2018 Equipment Purchases

Holsen presented the Committee with the proposed 2018 equipment purchases. He provided information related to the proposed trade-ins and cost offsets. Supervisor Behnke made a motion to approve, seconded by Supervisor Vogt. Motion carried.

CTH LS

Holsen provided the construction history related to CTH LS and the recent asphalt overlay project performed in 2017. He discussed further the pre-project analysis that was performed when determining the proper factors considered in the planning stages of the project. He explained various methods and practices used and compared the results with other similar projects within the County. Supervisor Behnke inquired on areas where the paving membrane product was installed. Holsen presented the pavement section cores the pertaining results. Brief discussion followed.

Overtime Report

The Committee reviewed the Overtime Report. No further discussion. Motion to approve by Supervisor Behnke, seconded by Supervisor Maresh. Motion carried.

Vouchers

The committee reviewed the vouchers dated February 2, 2018 to February 27, 2018. Supervisor Maresh made a motion to approve, seconded by Supervisor Behnke. Motion carried.

Next Meeting Date

April 10th, 2018 @ 4:30 p.m.

Adjournment

Supervisor Hoffman made a motion to adjourn, seconded by Supervisor Vogt. Motion Carried. Meeting adjourned at 5:17 p.m.

Submitted by:

Marc A. Holsen,
Highway Commissioner



MANITOWOC COUNTY HIGHWAY COMMITTEE MEETING NOTICE

DATE: April 10th, 2018
TIME: 4:30 p.m.
PLACE: Manitowoc County Highway Department.
3500 STH 310
Conference Meeting Room
Manitowoc, WI 54220

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the Committee may convene in closed session. The following matters may be considered at the meeting:

1. Regular Business. (Call to order)
2. Approval of the March 13th, 2018 meeting minutes
(Public Comment)

Specific subject matters upon which discussion or action is anticipated:

3. Memorial Drive R/W
4. Extra Width Letters
5. Bus Stop Letters
6. 2018 Bridge Bid Let Results
7. NE Region Commissioner/Committee Member Annual Meeting
8. Department Spring Training
9. Resolution Public Works Construction
10. Summer Hours
11. Abandoned Railroad Track X-ing's
12. Summer Road School
13. Equipment Tour
14. Overtime Report
15. Vouchers
16. Next Meeting Date: May 8th, 2018

Dated: April 2nd, 2018

Rick Gerroll, Committee Chairman
By: Marc Holsen, Highway Commissioner

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HIGHWAY COMMITTEE MINUTES

April 10th, 2018

The Manitowoc County Highway Committee convened into an open session at the Manitowoc County Highway Department, 3500 STH 310, Manitowoc, Wisconsin at 4:30 p.m., on the 10th day of April, 2018.

Supervisor Gerroll called the meeting to order at 4:30 p.m.

Roll Call: Supervisors Gerroll, Behnke, Vogt, and Hoffman

Excused: Maresh

Also Present: Holsen, Bob Ziegelbauer, Greg Buckley and Joseph Mitzen (Spirit of the Rivers)

Approval of Minutes Supervisor Behnke made a motion to approve, seconded by Supervisor Hoffman to approve the minutes from the March 13, 2018 meeting. Motion carried.

Regular Business

(Public Comment): None

Memorial Drive R/W

Holsen explained to the Committee the progress of the varication of jurisdiction in regards to right of way property located on Memorial Drive as being proposed as a future transfer to the City of Two Rivers. Holsen stated that he plans to coordinate another meeting in the near future with WisDOT and the City of Two Rivers in attempts to resolve past boundary matters. Discussion of a possible April 24th Committee meeting prior to the County Board meeting took place by the Committee. No further discussion.

Extra Width Letters

Holsen presented a draft letter in which he anticipates submitting to all local municipalities in regards to future roadway project planning. The committee reviewed and favored the notice.

No further discussion.

Bus Stop Letters

Holsen presented a letter previously sent out to local school districts and bus transportation companies in regards to existing school bus crossing areas. He explained the reasoning of the submittal while some stop areas may no longer be utilized by the buses to pick up and drop off children or students. He stated that this is an attempt to reduce costs incurred by having unnecessary signage throughout the County. Brief discussion followed.

2018 Bridge Bid Let Results

Holsen presented the Committee with the most recent bridge letting results and pointed out the bid prices versus the new estimate comparisons. Brief discussion followed.

NE Region Commissioner/Committee Member Spring Annual

Holsen presented the Committee with the finalized agenda for the upcoming Northeast Region meeting. Brief discussion followed.

Department Spring Training

Holsen stated that the department annual spring training is a three day event and will consist of hands-on training for the employees. He invited the Committee to attend the outdoor training session and explained the stations to be exercised. Brief discussion followed.

Resolution Authorizing No Bid Intra County

Holsen presented the Committee with a proposed ordinance creating 2.03(4) of the Manitowoc County Code Authorizing “No Bid Intra County Department Public Works Construction”. He stated the benefits of both Public Works and the Highway Department and the County as a whole of performing work for Intra County departments. The committee favored the proposal. Supervisor Behnke made a motion to approve. Seconded by Supervisor Hoffman. Motion carried unanimously.

Summer Hours of Operation

Holsen informed the Committee construction season department hours of operation. No further discussion.

Abandoned Railroad Track X-ing’s

Holsen presented an aerial view image of railroad tracks in which he has been working with the railroad on to eliminate exempt track crossings within the county. He explained the benefits, both safety related and financially, of the proposed removals. Brief discussion followed.

2018 Equipment Tour

The Committee toured the recently purchased department construction equipment. Brief discussion took place.

Overtime Report

The Committee reviewed the Overtime Report. No further discussion. Motion to approve by Supervisor Hoffman, seconded by Supervisor Vogt Motion carried.

Vouchers

The committee reviewed the vouchers dated March 6th, 2018. Supervisor Vogt made a motion to approve, seconded by Supervisor Hoffman. Motion carried.

Next Meeting Date

April 24th, 2018 @ 6:30 p.m. prior to the County Board Meeting.

Adjournment

Supervisor Behnke made a motion to adjourn, seconded by Supervisor Hoffman. Motion Carried. Meeting adjourned at 5:03 p.m.

Submitted by:
Marc A. Holsen,
Highway Commissioner



MANITOWOC COUNTY HIGHWAY COMMITTEE MEETING NOTICE

DATE: April 24th, 2018
TIME: 6:00 p.m.
PLACE: Manitowoc County Heritage Center
1701 Michigan Avenue
Lower Level Education Room
Manitowoc, WI 54220

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the Committee may convene in closed session. The following matters may be considered at the meeting:

1. Regular Business. (Call to order)
2. Approval of the April 10th, 2018 meeting minutes
(Public Comment)

Specific subject matters upon which discussion or action is anticipated:

3. Memorial Drive R/W Possible Action Transferring Property
4. Overtime Report
5. Vouchers
6. Next Meeting Date: May 8th, 2018

Dated: April 18th, 2018

Rick Gerroll, Committee Chairman
By: Marc Holsen, Highway Commissioner

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

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HIGHWAY COMMITTEE MINUTES

April 24th, 2018

The Manitowoc County Highway Committee convened into an open session at the Manitowoc County Heritage Center, 1701 Michigan Avenue, Manitowoc, Wisconsin at 6:00 p.m., on the 24^h day of April, 2018.

Supervisor Behnke called the meeting to order at 6:05 p.m.

Roll Call: Supervisors Behnke, Vogt, Maresh and Hoffman

Excused: Supervisors Gerroll

Also Present: Highway Commissioner Holsen, Supervisor Falkowski, Jim McDonald (City of Two Rivers), Joseph Metzen, Judy Goodchild and Carol Wergin (Spirit of Rivers)

Approval of Minutes Supervisor Vogt made a motion to approve, seconded by Supervisor Maresh to approve the minutes from the April 10, 2018 meeting. Motion carried.

Regular Business

(Public Comment): None

Memorial Drive R/W Possible Action Transferring Property

Holsen provided the Committee with two (2) resolutions to transfer county right of way property to WisDOT and the City of Two Rivers along with the pertaining plat for the Committee to review and consider approval. Holsen explained the most recent attempt of property jurisdiction clarifications as a meeting with all stakeholders had been held on April 13th.

Brief discussion took place regarding the exact location of the proposed transfer. Supervisor Hoffman made a motion to approve. Seconded by Supervisor Vogt. Motion carried.

Overtime Report

The Committee reviewed the Overtime Report. Holsen stated that the report did not yet reflect the costs incurred from the recent winter storm event. Motion to approve by Supervisor Maresh, seconded by Supervisor Hoffman. Motion carried.

Vouchers

The committee reviewed the vouchers dated April 10, 2018 to April 17, 2018. Supervisor Maresh made a motion to approve, seconded by Supervisor Vogt. Motion carried.

Next Meeting Date

May 8th, 2018 @ 4:30 p.m.

Adjournment

Supervisor Vogt made a motion to adjourn, seconded by Supervisor Hoffman. Motion Carried.
Meeting adjourned at 6:13 p.m.

Submitted by:

Marc A. Holsen,
Highway Commissioner



**MANITOWOC COUNTY
HIGHWAY COMMITTEE
MEETING NOTICE**

DATE: June 12th, 2018
TIME: 4:30 p.m.
PLACE: Manitowoc County Highway Department.
3500 STH 310
Conference Meeting Room
Manitowoc, WI 54220

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the Committee may convene in closed session. The following matters may be considered at the meeting:

1. Regular Business. (Call to order)
2. Approval of the April 24th, 2018 meeting minutes
(Public Comment)

Specific subject matters upon which discussion or action is anticipated:

3. Election of Vice-Chair for Highway Committee
4. Bridge Sealing Plan
5. NE Region Meeting
6. Road School
7. 2018 Ditch Cutting
8. Airport: MaxAir
9. 2017-2022 Local Bridge Program Update
10. Overtime Report
11. Vouchers
12. Next Meeting Date: July 10th, 2018

Dated: June 5th, 2018

Rick Gerroll, Committee Chairman
By: Marc Holsen, Highway Commissioner

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HIGHWAY COMMITTEE MINUTES

June 12th, 2018

The Manitowoc County Highway Committee convened into an open session at the Manitowoc County Highway Department, 3500 STH 310, Manitowoc, Wisconsin at 4:30 p.m., on the 12^h day of June, 2018.

Supervisor Behnke called the meeting to order at 4:30 p.m.

Roll Call: Supervisors Behnke, Gerroll, Vogt, Maresh, and Holschbach

Excused:

Also Present: Highway Commissioner Marc Holsen

Approval of Minutes Supervisor Gerroll made a motion to approve, seconded by Supervisor Vogt to approve the minutes from the April 24th, 2018 meeting. Motion carried.

Regular Business

(Public Comment): None?

Election of Vice-Chair for Highway Committee

Chair Behnke requested nominations for Vice-Chair of the Highway Committee. Supervisor Vogt nominated Supervisor Gerroll as Vice-Chair for the Highway Committee. Seconded by Supervisor Holschbach. Motion carried.

Bridge Sealing Plan

Holsen presented the 2018 concrete bridge deck sealing maintenance plan to the Committee. He explained the phasing of the projects and how the continuous preventive maintenance program progresses through the following years. Brief discussion followed.

NE Region Meeting

Chair Behnke presented the topics and information that was provided at the recent NE Region meeting held by Manitowoc County. He expressed his appreciation to Secretary of Transportation for providing a thorough speech at the meeting. No further discussion.

Road School

Chair Behnke informed the Committee of the agenda topics and information presented at the WCHA Summer Road School he attended. Brief discussion followed.

2018 Ditch Cutting

Holsen presented the Committee with the County ditch mowing plan and the processes and strategy related. He also informed the Committee of the WisDOT policy related to cutting and vegetation control on all State highways. Brief discussion followed.

Airport: MaxAir

Holsen announced that MaxAir has notified the Airport Manager of their intentions to not extend the current contract for services. He also presented the revenue generation from 2014 to present from the company activities. No further discussion.

2017-2022 Local Bridge Program Update

Holsen presented the Committee with the most recent award notification submitted to him by WisDOT approving the funding share for seven additional bridge structures within the County that have previously been applied for. Holsen stated that he had a meeting scheduled with the affected townships and plans to meet with Broadwind Energies as well to discuss future plans for their logistics and alternate route options. He had provided the Committee with the funding amounts awarded since 2016 to present as this recent award currently provides the funding share for all bridges within his bridge replacement plan. Brief discussion followed.

Overtime Report

The Committee reviewed the Overtime Report. Motion to approve by Supervisor Maresh, seconded by Supervisor Vogt. Motion carried.

Vouchers

The committee reviewed the vouchers dated April 24, 2018 to June 5, 2018. Supervisor Gerroll made a motion to approve, seconded by Supervisor Vogt. Motion carried.

Next Meeting Date

July 10th, 2018 @ 4:30 p.m.

Adjournment

Supervisor Gerroll made a motion to adjourn, seconded by Supervisor Holschbach. Motion Carried.
Meeting adjourned at 5:03 p.m.

Submitted by:
Marc A. Holsen,
Highway Commissioner



MANITOWOC COUNTY HIGHWAY COMMITTEE MEETING NOTICE

DATE: July 10th, 2018
TIME: 4:30 p.m.
PLACE: Manitowoc County Highway Department.
3500 STH 310
Conference Meeting Room
Manitowoc, WI 54220

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the Committee may convene in closed session. The following matters may be considered at the meeting:

1. Regular Business. (Call to order)
2. Approval of the June 12th, 2018 meeting minutes
(Public Comment)

Specific subject matters upon which discussion or action is anticipated:

3. 2018 Summer Help
4. Engineering Technician Position
5. Airport FBO
6. Airport Advisory Committee
7. 2018 Construction Update
8. Updated 5-Year Construction Plan
9. 2018-2019 Winter Salt
10. Local Bridge Program New Local Responsibility
11. ATV Wisconsin Act 193
12. CTH R Bridge
13. Overtime Report
14. Vouchers

Dated: July 2nd, 2018

Kevin Behnke, Committee Chairman
By: Marc Holsen, Highway Commissioner

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HIGHWAY COMMITTEE MINUTES

July 10th, 2018

The Manitowoc County Highway Committee convened into an open session at the Manitowoc County Highway Department, 3500 STH 310, Manitowoc, Wisconsin at 4:30 p.m., on the 10^h day of July, 2018.

Supervisor Behnke called the meeting to order at 4:30 p.m.

Roll Call: Supervisors Behnke, Gerroll, Vogt, Maresh, and Holschbach

Excused: None

Also Present: Highway Commissioner Marc Holsen, Bob Ziegelbauer

Approval of Minutes Supervisor Gerroll made a motion to approve, seconded by Supervisor Holschbach to approve the minutes from the June 12th, 2018 meeting. Motion carried.

Regular Business

(Public Comment): None

2018 Summer Help

Holsen updated the committee on the number of summer employees we have for the Highway and Parks departments, their job responsibilities and their work schedule. Brief discussion took place.

Engineering Technician Position

Holsen provided the committee with an update that the Engineer Technician position was filled and the employee started this week. Holsen explained the Engineering Technicians Job Tasks and the employee's skills, background and industry expertise in which he has in relation to the requirements.

Airport FBO

Holsen updated the committee on the Airport FBO position vacancy resulted by the resignation/retirement notice recently received. He stated that the County is currently accepting applications for potential candidates and expressed the importance of the need for related aviation experience.

Airport Advisory Committee

Holsen provided an overview of the recent Airport Advisory Committee meeting that took place in July.

2018 Construction Update

Holsen updated the committee on the completed highway projects to date, projects in progress and the future projects scheduled for mid to late summer that will be performed. Brief discussion took place. Holsen provided completed projects, the project schedule status and how they fell in line within budget. Brief discussion followed.

Updated 5 – Year Construction Plan

Holsen provided the committee with an overview of the updated 5 year construction plan for 2019-2023 with the addition of recently awarded bridges and tentative changes. Supervisor Holschbach questioned in regards to how these projects are selected and prioritized for construction/maintenance. Explained related to how the selection takes place followed.

2018-2019 Winter Salt

Holsen provided a statewide cost comparison of the 2018-2019 season salt bid results. He explained various reasons of how the cost are determined in relation to winter salt inventory. Brief discussion took place.

Local Bridge Program New Local Responsibility

Holsen explained the background on the Local Bridge Program and changes that have occurred within the program and the new/additional Local Sponsor responsibilities. Chair Behnke questioned regarding the cost related to these additional responsibilities of the County. Holsen stated that this will be an ongoing topic as plans are confirmed and that a meeting was previously held with the affected township that have recently been awarded bridge projects.

ATV Wisconsin Act 193

Holsen updated the committee on the recent Act 193 that was enacted on 4/3/18 allowing a town, village, city or county to place a sign on each road that crosses its boundary alerting motorists that all roads under the municipality's jurisdiction have been designated as ATV routes with posted speed limits of 35 mph or less.

CTH R Bridge

Holsen provided an update on the most recent additional bridge funding awarded for the CTH R (Rapids Road) upcoming project and the justification related. Brief discussion followed.

Overtime Report

The Committee reviewed the Overtime Report. Holsen explained the comparison percentage of costs incurred between County of other entities. Motion to approve by Supervisor Maresh, seconded by Supervisor Gerroll. Motion carried.

Vouchers

The committee reviewed the vouchers dated June 12, 2018 to June 26, 2018. Supervisor Maresh made a motion to approve, seconded by Supervisor Vogt. Motion carried.

Next Meeting Date

August 14th, 2018 @ 4:30 p.m.

Adjournment

Supervisor Holschbach made a motion to adjourn, seconded by Supervisor Vogt. Motion Carried. Meeting adjourned at 5:30 p.m.

Submitted by:

Marc A. Holsen,
Highway Commissioner



MANITOWOC COUNTY HIGHWAY COMMITTEE MEETING NOTICE

DATE: August 14th, 2018
TIME: 4:30 p.m.
PLACE: Manitowoc County Highway Department.
3500 STH 310
Conference Meeting Room
Manitowoc, WI 54220

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the Committee may convene in closed session. The following matters may be considered at the meeting:

1. Regular Business. (Call to order)
2. Approval of the July 10th, 2018 meeting minutes
(Public Comment)

Specific subject matters upon which discussion or action is anticipated:

3. Shot Blast Unit
4. Municipality Work Revenues
5. FHWA Inspection Evaluation
6. Bridge Design Oversight Follow Up
7. MSIGT Funds
8. Overtime Report
9. Vouchers
10. Next Meeting Date: September 11th, 2018

Dated: August 7th, 2018

Kevin Behnke, Committee Chairman
By: Marc Holsen, Highway Commissioner

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HIGHWAY COMMITTEE MINUTES
August 14th, 2018

The Manitowoc County Highway Committee convened into an open session at the Manitowoc County Highway Department, 3500 STH 310, Manitowoc, Wisconsin at 4:30 p.m., on the 14th day of August, 2018.

Supervisor Behnke called the meeting to order at 4:30 p.m.

Roll Call: Supervisors Behnke, Gerroll, Vogt, Maresh, and Holschbach

Excused: None

Also Present: Highway Commissioner Marc Holsen

Approval of Minutes Supervisor Vogt made a motion to approve, seconded by Supervisor Gerroll to approve the minutes from the July 10th, 2018 meeting. Motion carried.

Regular Business

(Public Comment): None

Shot Blast Unit

Holsen provided the Committee with the specifications and justification in regards to a recent purchase of a shot blast unit to be used on the County concrete bridge decks as a phase within the maintenance preservation program previously implemented. Discussion followed in relation to the comparable units and future projected workload and related revenues. The Committee also held a discussion in relation to future equipment purchases.

No further discussion.

Municipality Work Revenues

Holsen presented the Committee with the 2018 first and second quarter financial report of work performed for other municipalities. He also stated the projected work and revenues for the remainder of the 2018 year. Brief discussion followed.

FHWA Inspection Evaluation

Holsen informed the Committee of the recent results of the FHWA bridge inspection review that took place last month on CTH LS. He discussed the reasoning of the selected bridge structures within the State, the review process and all stakeholders involved with the analysis. Brief discussion followed.

Bridge Design Oversight Follow-up

Holsen presented the Committee with an estimated cost breakdown for each proposed bridge replacement in relation to the previously announced additional local oversight responsibilities passed on by WisDOT within the Local Bridge Program. He mentioned that the program changes have not yet been finalized although he is starting to prepare for the additional workload in attempt to reduce any possible schedule constraints.

MSIGT Funds

Holsen presented the Committee with the past history of the LRIP program Forfeited Funds within Manitowoc County. He also informed the Committed of the funding redistribution process from the City of Manitowoc. Brief discussion followed.

Overtime Report

The Committee reviewed the Overtime Report. Motion to approve by Supervisor Vogt seconded by Supervisor Holschbach. Motion carried.

Vouchers

The committee reviewed the vouchers dated July 10th, 2018 to August 14th, 2018. Supervisor Gerroll made a motion to approve, seconded by Supervisor Holschbach. Motion carried.

Next Meeting Date

September 11th, 2018 @ 4:30 p.m.

Adjournment

Supervisor Maresh made a motion to adjourn, seconded by Supervisor Gerroll. Motion Carried. Meeting adjourned at 5:17 p.m.

Submitted by:
Marc A. Holsen,
Highway Commissioner



MANITOWOC COUNTY HIGHWAY COMMITTEE MEETING NOTICE

DATE: September 11th, 2018
TIME: 4:30 p.m.
PLACE: Manitowoc County Highway Department.
3500 STH 310
Conference Meeting Room
Manitowoc, WI 54220

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the Committee may convene in closed session. The following matters may be considered at the meeting:

1. Regular Business. (Call to order)
2. Approval of the April 24th, 2018 meeting minutes
(Public Comment)

Specific subject matters upon which discussion or action is anticipated:

3. 2018 Fall Safety Training
4. WisDOT Salt Distribution
5. WisDOT Sign Program
6. Chupita Farms, LLC Land Lease
7. Chupita Farms, LLC Airport Lease
8. Maple Lane
9. CTH X Bridge
10. CTH R (Rapids Road) Schedule Update
11. Bridge Deck Sealing
12. Overtime Report
13. Vouchers
14. Next Meeting Date: October 9th, 2018

Dated: September 4th, 2018

Kevin Behnke, Committee Chairman
By: Marc Holsen, Highway Commissioner

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

Persons who are members of another governmental body, but who are not members of this committee, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.

HIGHWAY COMMITTEE MINUTES
September 11th, 2018

The Manitowoc County Highway Committee convened into an open session at the Manitowoc County Highway Department, 3500 STH 310, Manitowoc, Wisconsin at 4:30 p.m., on the 11^h day of September, 2018.

Supervisor Behnke called the meeting to order at 4:30 p.m.

Roll Call: Supervisors Behnke, Gerroll, Vogt, Maresh

Excused: Holschbach

Also Present: Marc Holsen, County Executive Ziegelbauer

Approval of Minutes: Supervisor Behnke made a motion to approve, seconded by Supervisor Gerroll to approve the minutes from the August 14th, 2018 meeting. Motion carried.

Regular Business

(Public Comment): None

2018 Fall Safety Training

Holsen provided the Committee with the draft agenda for the October annual Fall Safety Training. Holsen described the topics to be presented. Brief discussion followed.

WisDOT Salt Distribution

Holsen informed the Committee of an upcoming winter salt delivery WisDOT contract in which Manitowoc County will be assisting with the trucking of State material to Vilas County. Holsen provided the Committee with the background of the project as well as a cost breakdown and revenues related to the project. Brief discussion followed.

WisDOT Sign Program

Holsen updated the Committee with the additional work to be performed within a current WisDOT sign delivery contract and the newly implemented statewide effort in relation to highway signage replacement on the WisDOT highway system. Brief discussion followed.

Chupita Farms, LLC Land Lease

Holsen informed the Committee of the nearing expiration of the current land lease with Chupita Farms, LLC. and the acreage rental costs for the parcel being leased. Holsen proposed a three year extension of the current lease and terms. Supervisor Behnke made a motion to approve the proposed extension, seconded by Supervisor Gerroll. Motion carried.

Chupita Farms, LLC Airport Lease

Holsen informed the Committee of the nearing expiration of the current land lease with Chupita Farms, LLC. and the acreage rental costs for the parcel being leased. Holsen proposed a three year extension of the current lease and terms. Supervisor Behnke made a motion to approve the proposed extension, seconded by Supervisor Vogt. Motion carried.

Maple Lane

Holsen presented the Committee with the history and ownership of a parcel of within the Town of Two Rivers and the usage of the access road within. He explained that a meeting invite had recently been sent out to all stakeholders in attempt to resolve an issue related to the maintenance and ownership of the access road. Brief discussion followed.

CTH X Bridge

Holsen presented the Committee with the construction schedule of the CTH X bridge replacement in the Town of Schleswig recently executed. He also announced the successful completion of the phase one, three mile segment of the highway paving project on CTH X. He also explained the second phase planned for 2019 and the strategy of the phasing for CTH X to include the additional three mile segment of highway and the next bridge replacement west of STH 42. He also informed the Committee of the other bridges that had recently been completed and/or near completion within the County to include the Village of Reedsville, Cooperstown, Centerville, Franklin, and CTH BB as six bridges will be replaced by early November.

CTH R (Rapids Road) Schedule Update

Holsen informed the Committee of the CN Railroad schedule to perform the track replacement work on CTH R (Rapids Road) in the upcoming weeks and the benefits of having CN perform the work prior to bidding the reconstruction project. He was hopeful that the current City of Manitowoc Calumet Ave. reconstruction project closures would not present traffic impacts while the roadway will be shut down at the crossing location and the required detour is implemented. He informed the Committee of this railroad replacement project planning and the lack of communication in regards to the Calumet Ave. project. Holsen also entertained a proposal to have CABC produced at the STH 310 quarry location and presented the cost benefits related to using this resource for the upcoming project. He provided the bid letting schedule for both the roadway and bridge projects as well as the advertisement and running dates. Discussion followed.

Bridge Deck Sealing

Holsen presented the Committee with an update in regards to the status of the bridge maintenance efforts and the projects presently being performed by the department. Brief discussion followed.

Overtime Report

The Committee reviewed the Overtime Report. Motion to approve by Supervisor Gerroll seconded by Supervisor Maresh. Motion carried.

Vouchers

The committee reviewed the vouchers dated August 21st, 2018 to September 4th, 2018. Supervisor Gerroll made a motion to approve, seconded by Supervisor Vogt. Motion carried.

Next Meeting Date

October 9th, 2018 @ 6:30 p.m. prior to the County Board Meeting. (Tentative)

Adjournment

Supervisor Gerroll made a motion to adjourn, seconded by Supervisor Maresh. Motion Carried.
Meeting adjourned at 5:13 p.m.

Submitted by:
Marc A. Holsen,
Highway Commissioner



MANITOWOC COUNTY HIGHWAY COMMITTEE MEETING NOTICE

DATE: October 9th, 2018
TIME: 6:00 p.m.
PLACE: Manitowoc County Heritage Center
1701 Michigan Avenue
Lower Level Education Room
Manitowoc, WI 54220

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the Committee may convene in closed session. The following matters may be considered at the meeting:

1. Regular Business. (Call to order)
2. Approval of the September 11th, 2018 meeting minutes
(Public Comment)

Specific subject matters upon which discussion or action is anticipated:

3. Maple Lane parcel follow up
4. 2019 Proposed Highway Budget
5. Overtime Report
6. Vouchers
7. Next Meeting Date: November 13th, 2018

Dated: October 1st, 2018

Kevin Behnke, Committee Chairman
By: Marc Holsen, Highway Commissioner

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

Persons who are members of another governmental body, but who are not members of this committee, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.

HIGHWAY COMMITTEE MINUTES
October 9th, 2018

The Manitowoc County Highway Committee convened into an open session at the Manitowoc County Heritage Center, 1701 Michigan Avenue, Lower Level Education Room, Manitowoc, Wisconsin at 6:00 P.M. on this 9^h day of October, 2018.

Supervisor Behnke called the meeting to order at 6:00 p.m.

Roll Call: Supervisors Behnke, Vogt, Holschbach

Excused: Maresh, Gerroll

Also Present: Marc Holsen, County Executive Bob Ziegelbauer

Approval of Minutes Supervisor Vogt made a motion to approve, seconded by Supervisor Holschbach to approve the minutes from the September 11th, 2018 meeting. Motion carried.

Regular Business

(Public Comment): None

Maple Lane Parcel Follow Up

Holsen informed the Committee of the results from the recent Maple Lane resident meeting held at the Highway Department on September 20th in regards to the County owned parcel in the Town of Two Rivers currently being used as an access road to properties. Holsen stated that the all seven (7) affected residents attended the meeting and were going to seek a legal opinion as well as an insurance quote if an owners' association were to be created. Brief discussion followed.

2019 Proposed Highway Budget

Holsen presented 2019 proposed Highway budget documents to the Committee and the Highway construction plan for the upcoming year related to them. The Committee reviewed the items and brief discussion followed. No further action.

Overtime Report

The Committee reviewed the Overtime Report. Chair Behnke questioned a September overtime line item. Holsen explained that the questioned item was a budgeted for amount allocated to a recently completed project. Holsen stated that the overtime budget was currently on track as planned. Motion to approve by Supervisor Holschbach seconded by Supervisor Vogt. Motion carried.

Vouchers

The committee reviewed the vouchers dated September 11th, 2018 to September 25th, 2018. Supervisor Holschbach made a motion to approve, seconded by Supervisor Vogt. Motion carried.

Next Meeting Date

November 20th, 2018 @ 4:30 p.m.

Adjournment

Supervisor Holschbach made a motion to adjourn, seconded by Supervisor Vogt. Motion Carried.
Meeting adjourned at 6:13 p.m.

Submitted by:

Marc A. Holsen,
Highway Commissioner



MANITOWOC COUNTY HIGHWAY COMMITTEE MEETING NOTICE

DATE: October 29th, 2018
TIME: 6:00 p.m.
PLACE: Manitowoc County Heritage Center
1701 Michigan Avenue
Room 207 Lunch Room
Manitowoc, WI 54220

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the Committee may convene in closed session. The following matters may be considered at the meeting:

1. Regular Business. (Call to order)
(Public Comment)

Specific subject matters upon which discussion or action is anticipated:

2. CTH R (Rapids Road) Bid Results
3. Next Meeting Date: November 13th, 2018

Dated: October 25th, 2018

Kevin Behnke, Committee Chairman
By: Marc Holsen, Highway Commissioner

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

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HIGHWAY COMMITTEE MINUTES
October 29th, 2018

The Manitowoc County Highway Committee convened into an open session at the Manitowoc County Heritage Center, 1701 Michigan Avenue, Room 207, Manitowoc, Wisconsin at 6:00 P.M. on this 29th day of October, 2018.

Supervisor Behnke called the meeting to order at 6:00 p.m.

Roll Call: Supervisors Behnke, Vogt, Holschbach, Maresh, Gerroll

Excused:

Also Present: Marc Holsen, Cty Executive Bob Ziegelbauer, Cty Board Chair Jim Brey, Supervisor Vogel

Regular Business

(Public Comment): None

CTH R (Rapids Road) Bid Results

Holsen presented the Committee with the bid results from the Rapids Road Reconstruction project in which was publically opened on October 23th, 2018 at the Highway Department. He announced that the results presented a favorable outcome in which were closely in line with his projected estimate. He also described the reasons related to the timing of the bid letting and the potential differences of letting at a later date. Holsen provided the Committee with the current beginning project phase schedule and the future sequence of events related to both projects (Bridge and Roadway) as they adjoin each other. Discussion followed.

County Board Chair Brey thanked Holsen for the thorough public communications throughout the Railroad construction phase and Rapids Road short term closure.

Supervisor Gerroll made a motion to accept the bid from Vinton Construction and the supporting of the contract execution upon the County Board of Supervisors passing of the 2019 budget on November 8th, 2018.

Seconded by Supervisor Holschbach. Motion carried.

Next Meeting Date

November 20th, 2018 @ 4:30 p.m.

Adjournment

Supervisor Maresh made a motion to adjourn, seconded by Supervisor Vogt. Motion Carried. Meeting adjourned at 6:12 p.m.

Submitted by:

Marc A. Holsen,
Highway Commissioner



MANITOWOC COUNTY HIGHWAY COMMITTEE MEETING NOTICE

DATE: November 20th, 2018
TIME: 4:30 p.m.
PLACE: Manitowoc County Highway Department.
3500 STH 310
Conference Meeting Room
Manitowoc, WI 54220

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the Committee may convene in closed session. The following matters may be considered at the meeting:

1. Regular Business. (Call to order)
2. Approval of the October 9th, October 29th, 2018 meeting minutes
(Public Comment)

Specific subject matters upon which discussion or action is anticipated:

3. Driveway Permit Hardship
4. Consent to Assignment of 106 Airport Lease
5. Department Fall Training
6. Headquarters Generator
7. Chamber of Commerce Lease
8. 2019 Airport Projects
9. 2018 Highway Budget Report
10. CTH R Final Bid Results
11. Winter Costs Data
12. Statewide Wages
13. Wisconsin Freight Summit
14. 2019 Winter Road School
15. Overtime Report
16. Vouchers
17. Next Meeting Date: December 11th, 2018

Dated: November 13th, 2018

Kevin Behnke, Committee Chairman
By: Marc Holsen, Highway Commissioner

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HIGHWAY COMMITTEE MINUTES

November 20th, 2018

The Manitowoc County Highway Committee convened into an open session at the Manitowoc County Highway Department, 3500 STH 310, Manitowoc, Wisconsin at 4:30 P.M. on this 20th day of November, 2018.

Supervisor Behnke called the meeting to order at 4:30 p.m.

Roll Call: Supervisors Behnke, Gerroll, Maresh and Vogt

Excused: Supervisor Holschbach

Also Present: Marc Holsen, County Executive Bob Ziegelbauer, Chris Norlander

Approval of Minutes Supervisor Vogt made a motion to approve, seconded by Supervisor Maresh to approve the minutes from the October 9th and October 29th, 2018 meetings. Motion carried.

Regular Business

(Public Comment): None

Driveway Permit Hardship

Holsen introduced Mr. Norlander as a resident on CTH P (Homestead Road) in which was seeking a driveway access variance within a controlled access highway. Mr. Norlander presented his need for the additional parcel access. Holsen followed up with the reasons of the original rejection of his request referring to Chapter 15 of the Manitowoc County Code. Holsen also presented information to an additional request related to the existing flow line within the right of way and his concerns of the adjoining wetlands and potential downstream impacts if altered. Further discussion took place and Supervisor Vogt provided input related to the additional proposal of requesting a storm water re-route/enhancement of water shed.

Supervisor Gerroll made a motion to approve the driveway access. Seconded by Supervisor Maresh. Motion carried. The Committee referred Mr. Norlander to the Planning and Zoning Department for further guidance related to the second request as this would ultimately fall out of the Highway Committee granting authority. No action took place. The Committee thanked Mr. Norlander for his attendance.

Consent to Assignment of 106 Airport Lease

Holsen presented the Committee with a request to substitute entities of the current Manitowoc County Airport Hangar Number 106 lease. Holsen stated that the current lease expires on December 31st, 2018 and is subject to a 10-Year automatic renewal. Brief discussion followed related to the history. Supervisor Gerroll made a motion to approve the entity name change. Seconded by Supervisor Vogt. Motion carried.

Department Fall Training

Holsen provided the Committee with the results of the department Annual Fall Safety Training event recently held. The Committee thanked Holsen for the information.

Headquarters Generator

Holsen provided the Committee with a letter that was recently submitted to the Emergency Management Director for future justification of possible grant opportunities related to the back-up power unit at the Highway Department Headquarters. He reminded the Committee that the facility also serves as a Reception Center for the Point Beach Nuclear Plant Operations in the event of an emergency. Holsen referred back to the major winter storm event in April of 2018 that had caused the Highway Department facility and operations to experience a loss of electrical power for 18 hours creating major obstacles throughout the event. He informed the Committee that the current generator back-up unit at the facility cannot provide enough power to service the needs of the facility. Discussion took place and further research will be performed.

Chamber of Commerce Lease

Holsen informed the Committee of an automatic 10-Year property lease renewal for the Chamber of Commerce. He also informed the Committee of the history and pending parcel transfer to take place by the end of 2018. Brief discussion followed.

2019 Airport Projects

Holsen presented an Airport projects update to include runway lighting design, install and airfield pavement maintenance plans. He also described the funding cost shared.

2018 Highway Budget Report

Holsen presented a 2018 budget detail showing the financial results to date as the year-end approaches. Brief discussion followed.

CTH R Final Bid Results

Holsen presented a breakdown of bid results related to the two tied CTH R (Rapids Road) projects. He mentioned the apparent low bidder for the bridge project and the subcontractors involved and how that it benefits the project(s) as a whole. He also stated that the tentative construction start date may be as early as January 2nd, 2019. No further discussion.

Winter Costs Data

Holsen provided the Committee with winter related financial charts and to include historical salt usage. Brief discussion followed.

Statewide Wages

Holsen provided the Committee with a Statewide Highway Maintenance Worker wage comparison. He focused on the Northeast Region 11 Counties and pointed out that Manitowoc County falls within the average hourly rates. He also discussed the incidental labor rates in comparison to the other counties within. Brief discussion took place.

Wisconsin Freight Summit

Holsen provided the Committee with the outcomes of a recently attended summit held with focus on oversize/overweight vehicle loading. Brief discussion followed.

2019 Winter Road School

Holsen announced the upcoming annual Highway Winter Road School.

Overtime Report

The Committee reviewed the Overtime Report and Holsen pointed out the remaining budget balance for the year. No further discussion.

Vouchers

The committee reviewed the vouchers dated October 2nd, 2018 to November 6th, 2018. Supervisor Maresh made a motion to approve, seconded by Supervisor Vogt. Motion carried.

Next Meeting Date

December 11th, 2018 @ 4:30 p.m.

Adjournment

Supervisor Gerroll made a motion to adjourn, seconded by Supervisor Maresh. Motion Carried.

Meeting adjourned at 5:37 p.m.

Submitted by:

Marc A. Holsen,

Highway Commissioner



MANITOWOC COUNTY HIGHWAY COMMITTEE MEETING NOTICE

DATE: December 11th, 2018
TIME: 4:30 p.m.
PLACE: Manitowoc County Highway Dept.
Conference Room
3500 STH 310
Manitowoc, WI 54220

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the Committee may convene in closed session. The following matters may be considered at the meeting:

1. Regular Business. (Call to order)
(Public Comment)

Specific subject matters upon which discussion or action is anticipated:

2. Tom Bare Hangar Sublease
3. Surface Transportation Program (STP) Project Award
4. USH 151
5. CTH R Project Schedule
6. State Senate Bill 883
7. Winter Road School
8. Overtime Report
9. Vouchers
10. Next Meeting Date: January 8th, 2019

Dated: December 5th, 2018

Kevin Behnke, Committee Chairman
By: Marc Holsen, Highway Commissioner

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HIGHWAY COMMITTEE MINUTES December 11th, 2018

The Manitowoc County Highway Committee convened into an open session at the Manitowoc County Highway Department, 3500 STH 310, Manitowoc, Wisconsin at 4:30 P.M. on this 11th day of December, 2018.

Supervisor Behnke called the meeting to order at 4:30 p.m.

Roll Call: Supervisors Behnke, Gerroll, Holschbach, Maresh and Vogt

Excused: Holschbach

Also Present: Marc Holsen, County Executive Bob Ziegelbauer, County Board Chair Jim Brey

Approval of Minutes Supervisor Gerroll made a motion to approve, seconded by Supervisor Maresh to approve the minutes from the November 20th, 2018 meeting. Motion carried.

Regular Business

(Public Comment): None

Tom Bare Hangar Sublease

Holsen presented a proposed sublease agreement for Airport Hangar #27 owned by Mr. Tom Bare to be subleased to Mr. Fred Vogt. Motion to approve by Supervisor Gerroll, seconded by Supervisor Vogt. Motion carried.

Surface Transportation Program (STP) Project Award

Holsen announced the recent awarding of funds by WisDOT for a CTH W reconstruction project previously applied for. Discussion followed with an explanation related to the application process and timeline. No further discussion.

USH 151

Holsen provided the Committee with the recent WisDOT bid letting results for a USH 151 project slated for an early summer of 2019 start. Holsen briefly described the construction methods to be performed on this eight mile highway project.

CTH R Project Schedule

Holsen provided the Committee with the construction schedule updates for the bridge replacement and highway reconstruction projects. Brief discussion followed.

State Senate Bill 883

Holsen presented the Committee with an overview of the recent State Senate Bill 883 explaining the funding and delegation changes that will occur from the implementation of it. Brief discussion followed.

Winter Road School

Holsen reminded the Committee of the upcoming annual Winter Road School.

Overtime Report

The Committee reviewed the Overtime Report. Holsen presented the budgeted amount in comparison to the remaining 2018 balance. No further discussion.

Vouchers

The committee reviewed the vouchers dated November 13th, 2018 to November 27th, 2018. Supervisor Gerroll made a motion to approve, seconded by Supervisor Maresh. Motion carried.

Next Meeting Date

January 8th, 2019 @ 4:30 p.m.

Adjournment

Supervisor Gerroll made a motion to adjourn, seconded by Supervisor Maresh. Motion Carried. Meeting adjourned at 5:03 p.m.

Submitted by:

Marc A. Holsen,

Highway Commissioner