



MANITOWOC COUNTY

LOCAL EMERGENCY PLANNING COMMITTEE

Meeting Notice

DATE: Wednesday, March 22, 2017
TIME: 9:00 a.m.
PLACE: Communications and Technology Building
Room 111/112
1024 South 9th Street
Manitowoc, Wis.

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session. The following matters may be considered at the meeting:

- 1) Call to order
- 2) Roll call
- 3) Minutes of September 14, 2016 committee meeting
- 4) Public comment
- 5) Designating the State of Wisconsin as the 2017 Compliance Officer
- 6) Report on September 28, 2016 HazMat Exercise at Lakeside Foods
- 7) Report on Tier II Facility Plans for 2017
- 8) Report on Governor's Conference on Emergency Management and Homeland Security
- 9) Update on Emergency Management Office operations
- 10) Adjournment

Date: March 13, 2017

Travis Waack, Chairperson
Prepared by: Jamie J. Aulik
Director, Emergency Services Division

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

Persons who are members of another governmental body, but who are not members of this committee, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.

LOCAL EMERGENCY PLANNING COMMITTEE
Communications & Technology Building
1024 S. 9th St., Manitowoc, WI
March 22, 2017

Attendance: Chairperson Travis Waack – American Red Cross; Karl Puestow – Manitowoc Police Department; Jamie Aulik – Manitowoc County Emergency Management; Kurt Duzeski – Northern Labs; Tim Herzog – Manitowoc Hazardous Materials Team; Lisa Sherman – Holy Family Memorial; Amanda Harpold – Manitowoc County Emergency Management; Sam Al-Saadi – SJA Planning, Inc.

Call to Order: The meeting was called to order by Chairperson Waack at 9:00 a.m.

Minutes of September 14, 2016 committee meeting: Mr. Puestow moved to approve the minutes of the September 14, 2016 meeting, seconded by Ms. Sherman. Upon vote, the motion passed unanimously.

Public Comment: No one present wished to speak; therefore, public input was closed at 9:01 a.m.

Designation of State of Wisconsin as 2017 Compliance Officer: Postponed until September 2017 due to lack of quorum.

Report on September 28, 2016 HazMat Exercise at Lakeside Foods: Mr. Herzog, Co-Coordinator of the Manitowoc County HazMat Team reported that the drill was a simulated mechanical leak of anhydrous ammonia with a person down. Sheboygan's HazMat team and Manitowoc Fire Department also participated in the drill. Mr. Herzog advised that using FaceTime for communication between the incident command team and the responding teams was a success and recommended it over the EntryLink System.

Report on February 14, 2017 WHAMR Conference in Steven's Point: Mr. Herzog reported that the conference included a rail incident class. This class advised of a new phone application which would provide railroad crossing information; in the event of an incident, the railroad could be contacted more effectively using the information provided in the application. Mr. Herzog also spoke about a class on the future of HazMat which would likely not be chemical but an epidemic. Mr. Herzog recommended disease outbreak preparedness and training for Fire and Police Departments.

Report on Tier II Facility Plans for 2017: Sam Al-Saadi reported he has almost completed his first half of the year updates. This information will be provided to Mr. Aulik by the end of March 2017. New requirements have been established by the State planning committee, so Safety Data Sheets are now included with the plans. Mr. Al-Saadi advised that he has five facilities to update for the second half of the year.

Report on Governor's Conference on EM and Homeland Security: Mr. Waack stated the conference had an emphasis on cyber terrorism and vulnerabilities and spoke about the upcoming State exercise Dark Skies. During the discussion on the drone class, Mr. Puestow advised a Manitowoc Police Officer has a drone that is used for missing persons and other police business. The City of Manitowoc has intention to purchase the drone for liability purposes. Mr. Puestow reported that drone operators must be licensed. Mr. Aulik expressed the need for Tactical Emergency Medical Services training in the County for active assault incidents. Mr. Waack suggested that, in addition to CPR training for the public, training should be encouraged to handle extremity wounds and bleeding.

Update on Emergency Management Department operations: Mr. Aulik reported that he was appointed Director of the Emergency Management Department during the February County Board Meeting following the retirement of Nancy Crowley. Mr. Aulik introduced new hire Amanda Harpold as the Emergency Management Specialist. The upcoming drills for Point Beach Nuclear Plant in August and September were discussed. In addition, Mr. Aulik advised the intention to focus on all-hazards exercises during non-nuclear-focused years.

Adjournment: Mr. Waack adjourned the meeting at 9:55 a.m.

Respectfully submitted,



Amanda Harpold
Emergency Management Specialist
Manitowoc County Emergency Services Division



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- 3) New members
- 4) Minutes of March 22, 2017 committee meeting
- 5) Public comment
- 6) Designating the State of Wisconsin as the 2017 Compliance Officer
- 7) Report on Tier II Facility Plans for 2017
- 8) Report on HazMat incident responses
- 9) Update on Emergency Management Office operations
- 10) Adjournment

Date: September 6, 2017

Gary Shavlik, Vice-chairperson
Prepared by: Jamie J. Aulik
Director, Emergency Services Division

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LOCAL EMERGENCY PLANNING COMMITTEE
Communications & Technology Building
1024 S. 9th St., Manitowoc, WI
September 13, 2017

Attendance: Vice-chairperson Gary Shavlik – Manitowoc Hazardous Materials Team; Karl Puestow – Manitowoc Police Department; Chad Bennin – Lakeside Foods, Jamie Aulik – Manitowoc County Emergency Management; Tim Herzog – Manitowoc Hazardous Materials Team; Amy John – Holy Family Memorial; Debbie Holschbach – Holy Family Memorial; Sam Al-Saadi – SJA Planning, Inc.; Lois Kiel – Manitowoc County Clerk; Amy Wergin – Manitowoc County Health Department; Gerald Wiesner – Manitowoc County Fish and Game.

Call to Order: The meeting was called to order by Vice-chairperson Shavlik at 9:00 a.m.

New members: Everyone introduced themselves.

Minutes of March 22, 2017 committee meeting: Ms. Wergin moved to approve the minutes of the March 22, 2017 meeting, seconded by Ms. Kiel. Upon vote, the motion passed unanimously.

Public Comment: No one present wished to speak, therefore public input was closed at 9:01 a.m.

Designation of State of Wisconsin as 2017 Compliance Officer: Emergency Services Director Aulik explained the compliance officer is an annual designation, and he or she is required to enforce violations of the Emergency Planning and Community Right-to-Know Act (EPCRA). He said the State of Wisconsin has traditionally been designated as the compliance officer. Ms. Wergin moved, seconded by Mr. Puestow to designate the State of Wisconsin as the compliance officer for Manitowoc County. Upon discussion and vote, the motion passed unanimously.

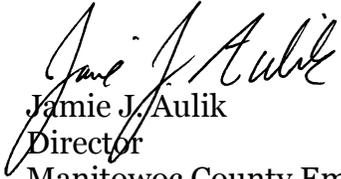
Report on Tier II Facility Plans for 2017: Mr. Al-Saadi reported he has almost completed plan updates for the second half of the year for EPCRA facilities. He explained what an off-site plan was and the rationale behind the requirement for facilities to report extremely hazardous chemicals. Discussion followed.

Report on HazMat responses: Mr. Herzog, Co-Coordinator of the Manitowoc County HazMat Team reported they responded to a soybean oil leak into Mud Creek in the vicinity Reedsville in early August. He said the leak was contained using booms, and that there was no threat to the health and safety of the public, but the DNR assessed there was a risk to wildlife. An invoice has been generated and is awaiting approval. Mr. Herzog also reported on the upcoming Point Beach Nuclear Plant exercise and HazMat team recruiting efforts. Discussion followed.

Update on Emergency Management Department operations: Mr. Aulik reported on the upcoming exercise for Point Beach Nuclear Plant, funds for non-radiological exercises, and on department operations.

Adjournment: Ms. Wergin moved to adjourn, seconded by Ms. Holschbach and the meeting adjourned at 9:54 a.m. by acclamation.

Respectfully submitted,



Jamie J. Aulik
Director
Manitowoc County Emergency Services Division