

Pursuant to section 19.84 (2) and (3) of the Wisconsin Statutes, notice is hereby given to the public, to the Manitowoc Herald Times Reporter and Chilton Times Journal, and to those who have filed a written request for this notice, that a meeting of the Manitowoc County Library Services Advisory Committee will be held on Thursday, May 9, 2013 at 5:00 o'clock p.m. The meeting will be held at the Manitowoc Public Library, Manitowoc, WI 54220. As of the date of this notice, the subject matter known to be intended for consideration is as follows:

Manitowoc County Library Services Advisory Committee

Thursday, May 9, 2013 at 5:00 p.m.

Manitowoc Public Library

707 Quay St., Manitowoc

AGENDA

1. Call to Order (proper notice has been given)
2. Introductions and brief review of Committee's responsibilities (enclosure # 1)
3. Minutes of May 10, 2012 annual meeting (enclosure #2)
4. Manitowoc County Library Service Plan and funding issues:
 - a. Review and possible adoption of *Manitowoc County Agreement and Plan for Public Library Service*, as amended in 2007, including consideration of any need for County to establish minimum standards for public libraries (enclosure # 3). **NOTE: Enclosure #3 is the Agreement and Plan adopted in 1999. Until an amended Plan is adopted, enclosure #3 is still in effect.**
5. 2014 Budget Request to Manitowoc County for reimbursements for Library Services received in 2012 (enclosure # 4)
6. Confirm timetable and procedures for submitting 2014 County Budget Request
7. Report on pending budget request to Calumet County for 2014 reimbursements to Kiel, Manitowoc and Two Rivers libraries (enclosure # 5)
8. Any other discussion relating to Manitowoc County library services (informational items; no action items) (enclosure # 6, Manitowoc County Possible Appointments to Municipal Library Boards)
9. Schedule next meeting (if necessary)
10. Adjourn

If you are unable to attend, please notify Rebecca Petersen at (920) 553-6257 (email: rpetersen@mcls.lib.wi.us)

If you require special needs accommodations for this meeting, please contact the System Director at 920-553-6257 (telephone) at least 48 hours in advance.

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MINUTES
MANITOWOC COUNTY LIBRARY SERVICES ADVISORY COMMITTEE
May 9, 2013

The annual meeting of the Manitowoc County Library Services Advisory Committee was held at the Manitowoc Public Library on May 9, 2013.

Members present: Jim Brey, Jeff Dawson, Pat Gagnon, Debra Heus, Todd Holschbach, Chris Kornely, Cheryl Nessman, Alex Olson, Rebecca Petersen, Cherilyn Stewart, David Stoelting, James VandenBoom

Members absent: Julia Davis, Rachel Gillis, Julie Grinde, Rick Henrickson, Linda Hunter, Cheryl Kjelstrup, Michelle May, Katherine Ristow, Karen Valencia, Robert Vollendorf, Carol Wagner

Others present: Connie Griseto, Todd Reckelberg (until 5:13 pm)

Introductions / Review of Committee's Responsibilities: The meeting was called to order by Manitowoc-Calumet Library System Director, Rebecca Petersen, at 5:05 p.m. Petersen led the introductions and reviewed the responsibilities and purpose of the Committee.

Minutes: A motion was made by Kornely and seconded by Brey to approve the minutes of the May 10, 2012, Manitowoc County Library Services Advisory Committee meeting. Motion carried.

Review of Agreement and Plan: Petersen described how the *Manitowoc County Agreement and Plan for Public Library Service* serves as the contractual basis by which the public libraries in Manitowoc County open their doors to rural county residents, and by which the libraries are reimbursed for providing this service to rural county residents.

A motion was made by Gagnon and seconded by Holschbach to reaffirm the *Manitowoc County Agreement and Plan for Public Library Service*. Motion carried.

Budget Request: A motion to adopt the 2014 Budget Request to Manitowoc County for Library Services received in 2012 (Enclosure #4) was made by Dawson and seconded by Olson. Motion carried.

Timetable and Procedures for Submitting Budget Request: Petersen will submit the budget request to the County Clerk, County Comptroller, and County Executive in June. The deadline is July 1, 2013.

Other Discussion: Discussion was held concerning the possible merger with Eastern Shores Library System (ESLS) and some of the concerns our library directors have at this stage. Petersen added that the way we do the county reimbursements would not necessarily need to change, even if the two systems do merge.

There being no further business, the meeting was adjourned at 5:44 p.m. upon a motion by Dawson and seconded by Kornely. Motion carried.

Respectfully submitted,

Connie L. Griseto