

**Public Notice of the Meeting of the  
MANITOWOC COUNTY LIBRARY SERVICES ADVISORY COMMITTEE**

Pursuant to section 19.84 (2) and (3) of the Wisconsin Statutes, notice is hereby given to the public, to the Manitowoc Herald Times Reporter and Chilton Times Journal, and to those who have filed a written request for this notice, that a meeting of the Manitowoc County Library Services Advisory Committee will be held on Thursday, May 12, 2011 at 5:00 o'clock p.m. The meeting will be held at the Manitowoc Public Library, Manitowoc, WI 54220. As of the date of this notice, the subject matter known to be intended for consideration is as follows:

**Manitowoc County Library Services Advisory Committee**

Thursday, May 12, 2011, at 5:00 p.m.

Manitowoc Public Library

707 Quay Street

Manitowoc, WI 54220

**AGENDA**

1. Call to Order (proper notice has been given)
2. Introductions and brief review of Committee's responsibilities (enclosure # 1.)
3. Minutes of May 13, 2010 annual meeting (enclosure #2)
4. Manitowoc County Library Service Plan and funding issues:
  - a. Review and possible adoption of *Manitowoc County Agreement and Plan for Public Library Service*, as amended in 2007, including consideration of any need for County to establish minimum standards for public libraries (enclosure # 3).  
**NOTE: Enclosure #3 is the Agreement and Plan adopted in 1999. Until an amended Plan is adopted, enclosure #3 is still in effect.**
5. 2012 Budget Request to Manitowoc County for reimbursements for Library Services received in 2010 (enclosure # 4) (*ACTION REQUESTED*)
6. Confirm timetable and procedures for submitting 2012 County Budget Request
7. Report on pending budget request to Calumet County for 2012 reimbursements to Kiel, Manitowoc and Two Rivers libraries (enclosure # 5)
8. Any other discussion relating to Manitowoc County library services (informational items; no action items) (enclosure # 6, Manitowoc County Possible Appointments to Municipal Library Boards)
9. Schedule next meeting (if necessary)
10. Adjourn

***If you are unable to attend, please notify Rebecca Petersen at (920) 553-6257 (email: [rpetersen@mcls.lib.wi.us](mailto:rpetersen@mcls.lib.wi.us))***

If you require special needs accommodations for this meeting, please contact the System Director at 920-553-6257 (telephone) at least 48 hours in advance.

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**MINUTES**  
**MANITOWOC COUNTY LIBRARY SERVICES ADVISORY COMMITTEE**  
**May 12, 2011**

The annual meeting of the Manitowoc County Library Services Advisory Committee was held at the Manitowoc Public Library on May 12, 2011.

**Members present:** Julia Davis, Jeff Dawson, Pat Gagnon, Julie Grinde (5:05 p.m.), Cheryl Kjelstrup, Faye Konen, Chris Kornely, Rebecca Petersen, Cherilyn Stewart, Kerry Trask, James VandenBoom, Darlene Waterstreet

**Members absent:** Robert Christian, David Gratz, Rick Henrickson, Ananda Hughes, Natalie Long, Michelle May, Mary Muench, Katherine Ristow, Kevin Schmidt, Jacqueline Ungrodt, Karen Valencia, Robert Vollendorf, Carol Wagner

**Others present:** Connie Griseto, Todd Reckelberg

**Introductions / Adoption of 2008 Summary :** The meeting was called to order by Manitowoc-Calumet Library System Director, Rebecca Petersen, at 5:00 p.m. Petersen led the introductions and reviewed the responsibilities and purpose of the committee.

**Minutes:** A motion was made by Dawson and seconded by Kornely to approve the minutes of the May 13, 2010, Manitowoc County Library Services Advisory Committee meeting. Motion carried.

**Review of Agreement and Plan:** Petersen described how the *Manitowoc County Agreement and Plan for Public Library Service* serves as the contractual basis by which the public libraries in Manitowoc County open their doors to rural county residents, and by which the libraries are reimbursed for providing this service to rural county residents.

It was the consensus of the committee that this agreement was amended in 2007, as stated on the last page of the document, and it has been serving as the working document since that time.

A motion was made by Kornely and seconded by Trask to reaffirm the *Manitowoc County Agreement and Plan for Public Library Service*. Motion carried.

**Budget Request:** A motion to adopt the budget was made by Gagnon and seconded by Davis. Motion carried.

**Timetable and Procedures for Submitting Budget Request:** Petersen will submit the budget request to the County Clerk, County Comptroller, and County Executive in June. The deadline is July 1, 2011.

There being no further business, the meeting was adjourned at 5:15 p.m. upon a motion by Kjelstrup and seconded by Waterstreet. Motion carried.

Respectfully submitted,

Connie L. Griseto