



**MANITOWOC COUNTY
AIRPORT ADVISORY COMMITTEE
MEETING NOTICE**

DATE: January 7, 2013
TIME: 11:30 AM
PLACE: LAKESHORE AVIATION
1815 FREEDOM WAY
MANITOWOC WI



The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session. The following matters may be considered at the meeting:

1. Regular Business. (Call to order, previous minutes, vouchers, etc.)
(Public Input)

Specific subject matters upon which discussion or action is anticipated:

2. Future Development for the Manitowoc County Airport
3. Reorganization of Airport Advisory Committee
4. Events at Manitowoc County Airport/Lakeshore Aviation
5. Next Meeting Date

Date: December 5, 2012

Cancelled: January 4, 2013 @ 12:44 p.m.

Lynn Vandevort, Chair

By: Chuck Behnke, Airport Manager

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

Persons who are members of another governmental body, but who are not members of this committee, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.



**MANITOWOC COUNTY
AIRPORT ADVISORY COMMITTEE
MEETING NOTICE**

DATE: February 4, 2013
TIME: 11:30 AM
PLACE: LAKESHORE AVIATION
1815 FREEDOM WAY
MANITOWOC WI



The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session. The following matters may be considered at the meeting:

1. Regular Business. (Call to order, previous minutes, vouchers, etc.)
(Public Input)

Specific subject matters upon which discussion or action is anticipated:

2. Future Development for the Manitowoc County Airport
3. Reorganization of Airport Advisory Committee
4. Events at Manitowoc County Airport/Lakeshore Aviation
5. Next Meeting Date

Date: January 16, 2013

Lynn Vandevort, Chair
By: Chuck Behnke, Airport Manager

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

Persons who are members of another governmental body, but who are not members of this committee, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.



**MANITOWOC COUNTY
AIRPORT ADVISORY COMMITTEE
MEETING NOTICE**

DATE: April 1, 2013

TIME: 11:30 AM

PLACE: LAKESHORE AVIATION
1815 FREEDOM WAY
MANITOWOC WI

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session. The following matters may be considered at the meeting:

1. Regular Business. (Call to order, previous minutes, vouchers, etc.)
(Public Input)

Specific subject matters upon which discussion or action is anticipated:

2. Future Development for the Manitowoc County Airport
3. Reorganization of Airport Advisory Committee
4. Air Show – June 8th and 9th
5. Events at Manitowoc County Airport/Lakeshore Aviation
6. Next Meeting Date

Date: February 20, 2013

Lynn Vandevort, Chair
By: Chuck Behnke, Airport Manager

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

Persons who are members of another governmental body, but who are not members of this committee, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.

MINUTES
AIRPORT ADVISORY COMMITTEE MEETING

April 1, 2013

Meeting called to order by Lee Davis at 11:30 am

Present: Drumm, Davis, Voechting, Vogt

Excused: Vandevort, Kiel, and Batterton

Also present: Chuck Behnke, Gary Kennedy, Adam Heronymus, Bruce Morton, Todd Berg, Keith Hartlaub, and Patrick Young.

Approval of Minutes

A motion was made by Mike Voechting, seconded by Curt Drumm to approve the minutes of the December 3, 2012 meeting. Motion carried.

Public Input:

None

Future Development for the Manitowoc County Airport

Chuck Behnke updated the committee on the Five and Ten-Year Plan which was approved by the Bureau of Aeronautics and the County Board. The FAA will be doing a VASI upgrade to PAPI in the fall of 2013. The FAA will also do an AWOS upgrade on the weather sensor, which will be classified as a terminal area forecast. Curt Drumm would like to see the feasibility study moved up. Chuck Behnke will check into this matter.

Reorganization of Airport Advisory Committee

Lee Davis questioned scheduling the meetings possibly every other month or quarterly. He stressed attendance at the meetings is important. Norb Vogt suggested that the Airport Advisory Committee follow the County's policy, which is if you miss more than 2 meetings per year, you would be taken off the committee. The committee agreed with this, subject to approval of the Highway Committee. Curt Drumm recommended Jim Ruffolo be appointed to the committee with Don Kiel as an alternate committee member.

Air Show – June 8th and 9th

Curt Drumm updated the committee on the status of the Air Show.

Events at Manitowoc County Airport/Lakeshore Aviation

April 18th – Business After Hours 5:00 p.m. – 7:00 p.m.

AOPA Seminar - May 15th

2013 Airshow – June 8 & 9

For more information see www.lakeshoreaviation.com

Next Meeting Date:

June 3, 2013 at Lakeshore Aviation, LLC, 1815 Freedom Way, Manitowoc, WI at 11:30 a.m.

Adjournment:

A motion to adjourn at 12:00 p.m. was made by Drumm, seconded by Voechting. Motion carried.

Respectfully submitted,

Chuck Behnke, Airport Manager



**MANITOWOC COUNTY
AIRPORT ADVISORY COMMITTEE
MEETING NOTICE**

DATE: June 3, 2013

TIME: 11:30 AM

PLACE: LAKESHORE AVIATION
1815 FREEDOM WAY
MANITOWOC WI

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session. The following matters may be considered at the meeting:

1. Regular Business. (Call to order, previous minutes, vouchers, etc.)
(Public Input)

Specific subject matters upon which discussion or action is anticipated:

2. Future Development for the Manitowoc County Airport
3. Reorganization of Airport Advisory Committee
4. Air Show – June 8th and 9th
5. Events at Manitowoc County Airport/Lakeshore Aviation
6. Next Meeting Date

Date: May 15, 2013

Lynn Vandevort, Chair
By: Chuck Behnke, Airport Manager

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

Persons who are members of another governmental body, but who are not members of this committee, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.

MINUTES
AIRPORT ADVISORY COMMITTEE MEETING

June 3, 2013

Meeting called to order by Lynn Vandevort at 11:30 am

Present: Drumm, Davis, Voechting, Vandevort, and Kiel,

Excused: Vogt

Also present: Chuck Behnke and Bruce Morton.

Approval of Minutes

A motion was made by Voechting, seconded by Davis to approve the minutes of the April 1, 2013 meeting. Motion carried.

Public Input:

None

Future Development for the Manitowoc County Airport

The FAA will also do an AWOS upgrade on the weather sensor, which will be classified as a terminal area forecast.

Reorganization of Airport Advisory Committee

Chuck Behnke advised that Troy Batterton moved out of the area due to a job change, and no longer will be a committee member. Discussion held. The committee requested that Curt Drumm contact the Manitowoc Company in regards to having an alternate committee member from the Manitowoc Company serve on the Airport Advisory Committee.

Curt Drumm made a motion, seconded by Lee Davis to appoint Jim Ruffolo to serve on the Airport Advisory Committee, subject to the approval of the Highway Committee. Motion carried.

Air Show – June 8th and 9

Curt Drumm gave an update to the committee on the upcoming Air Show.

Events at Manitowoc County Airport/Lakeshore Aviation

T-34 staging at Manitowoc County Airport prior to EAA in Oshkosh.

October 3, 2013 – AOPA Safety Seminar at Lakeshore Aviation

For more information see www.lakeshoreaviation.com

Next Meeting Date:

August 5, 2013 at Lakeshore Aviation, LLC, 1815 Freedom Way, Manitowoc, WI at 11:30 a.m.

Adjournment:

A motion to adjourn at 12:15 p.m. was made by Voechting, seconded by Kiel. Motion carried.

Respectfully submitted,

Chuck Behnke, Airport Manager



**MANITOWOC COUNTY
AIRPORT ADVISORY COMMITTEE
MEETING NOTICE**

DATE: August 5, 2013

TIME: 11:30 AM

PLACE: LAKESHORE AVIATION
1815 FREEDOM WAY
MANITOWOC WI

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session. The following matters may be considered at the meeting:

1. Regular Business. (Call to order, previous minutes, vouchers, etc.)
(Public Input)

Specific subject matters upon which discussion or action is anticipated:

2. Future Development for the Manitowoc County Airport
3. Events at Manitowoc County Airport/Lakeshore Aviation
4. Next Meeting Date

Date: July 23, 2013

Lynn Vandevort, Chair
By: Chuck Behnke, Airport Manager

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

Persons who are members of another governmental body, but who are not members of this committee, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.

MINUTES
AIRPORT ADVISORY COMMITTEE MEETING

August 5, 2013

Meeting called to order by Lee Davis at 11:30 am

Present: Drumm, Davis, Vogt, and Morton.

Excused: Vandevort, Kiel, Voechting, and Ruffolo

Also present: Chuck Behnke.

Approval of Minutes

A motion was made by Vogt, seconded by Drumm to approve the minutes of the June 3, 2013 meeting. Motion carried.

Public Input:

None

Future Development for the Manitowoc County Airport

The FAA is in the final stages of upgrading the AWAS which will be a terminal area forecast weather sensor. In September the FAA will be installing a Precision Approach Path Indicator (PAPI) system to replace the Runway 17 Visual Approach Slope Indicator (VASI) system at the Manitowoc County Airport.

Events at Manitowoc County Airport/Lakeshore Aviation

October 3, 2013 – AOPA Safety Seminar at Lakeshore Aviation

For more information see www.lakeshoreaviation.com

The Airport Advisory Committee discussed holding its meeting 6 times a year. Curt Drumm made a motion to meet every other month, seconded by Norb Vogt. Motion carried.

Next Meeting Date:

October 7, 2013 at Lakeshore Aviation, LLC, 1815 Freedom Way, Manitowoc, WI at 11:30 a.m.

Adjournment:

A motion to adjourn at 12:15 p.m. was made by Drumm, seconded by Vogt. Motion carried.

Respectfully submitted,

Chuck Behnke, Airport Manager



**MANITOWOC COUNTY
AIRPORT ADVISORY COMMITTEE
MEETING NOTICE**

DATE: October 7, 2013

TIME: 11:30 AM

PLACE: LAKESHORE AVIATION
1815 FREEDOM WAY
MANITOWOC WI

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session. The following matters may be considered at the meeting:

1. Regular Business. (Call to order, previous minutes, vouchers, etc.)
(Public Input)

Specific subject matters upon which discussion or action is anticipated:

2. Future Development for the Manitowoc County Airport
3. Events at Manitowoc County Airport/Lakeshore Aviation
4. Next Meeting Date

Date: September 23, 2013

Lynn Vandevort, Chair
By: Chuck Behnke, Airport Manager

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

Persons who are members of another governmental body, but who are not members of this committee, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.

MINUTES
AIRPORT ADVISORY COMMITTEE MEETING

October 7, 2013

Meeting called to order by Lynn Vandevort at 11:30 am

Present: Drumm, Kiel, Vogt, and Vandevort.

Excused: Davis, Voechting, and Ruffolo

Also present: Chuck Behnke and Bruce Morton.

Approval of Minutes

A motion was made by Kiel, seconded by Drumm to approve the minutes of the August 5, 2013 meeting. Motion carried.

Public Input:

None

Future Development for the Manitowoc County Airport

Our terminal forecast will be up and running in 9 months.

Events at Manitowoc County Airport/Lakeshore Aviation

Midwest Antique Airplane Club will be coming October 20, 2013

For more information see www.lakeshoreaviation.com

Next Meeting Date:

December 2, 2013 at Lakeshore Aviation, LLC, 1815 Freedom Way, Manitowoc, WI at 11:30 a.m.

Adjournment:

A motion to adjourn at 11:45 a.m. was made by Drumm, seconded by Kiel. Motion carried.

Respectfully submitted,
Chuck Behnke, Airport Manager



**MANITOWOC COUNTY
AIRPORT ADVISORY COMMITTEE
MEETING NOTICE**

DATE: December 9, 2013

TIME: 11:30 AM

PLACE: MANITOWOC COUNTY AIRPORT
1815 FREEDOM WAY
MANITOWOC WI

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the committee may convene in closed session. The following matters may be considered at the meeting:

1. Regular Business. (Call to order, previous minutes, vouchers, etc.)
(Public Input)

Specific subject matters upon which discussion or action is anticipated:

2. Future Development for the Manitowoc County Airport
3. Reorganization of Airport Advisory Committee
4. Next Meeting Date

Date: November 27, 2013

Lynn Vandevort, Chair
By: Chuck Behnke, Airport Manager

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

Persons who are members of another governmental body, but who are not members of this committee, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.

MINUTES
AIRPORT ADVISORY COMMITTEE MEETING

December 9, 2013

Meeting called to order by Gary Kennedy at 11:30 am

Present: Drumm, Kiel, Vogt, Ruffolo and Vandevort.

Excused: Davis, Voechting

Also present: Chuck Behnke, Gary Kennedy, Corp. Counsel Rollins, Leon Sigman and Bruce Morton.

Approval of Minutes

A motion was made by Kiel, seconded by Vogt to approve the minutes from the October 7, 2013 meeting. Motion carried.

Public Input:

None

Future Development for the Manitowoc County Airport

Commissioner Kennedy updated the committee on current changes and developments at the airport for future FBO operations. Discussion held by the committee.

Curt Drumm stated the Terminal Area Forecast will be up and running mid February.

Reorganization of Airport Advisory Committee

Jim Ruffolo wanted to know the duties and responsibilities of the Airport Advisory Committee. Corporation Counsel Rollins updated the committee and advised that the Highway Committee oversees all matters and issues of the Airport. He also explained the minimum standards. Motion made by Ruffolo, seconded by Vandevort, to have 7 members on the committee and meetings held bi-monthly. Motion carried. Another motion was made by Ruffolo, seconded by Kiel to replace Mike Voechting with Leon Sigman as a committee member. Motion carried.

Next Meeting Date:

January 6, 2014 at Manitowoc County Airport, 1815 Freedom Way, Manitowoc, WI at 11:30 a.m.

Adjournment:

A motion to adjourn at 12:30 p.m. was made by Vandervort, seconded by Vogt. Motion carried.

Respectfully submitted,

Chuck Behnke, Airport Manager