

**MINUTES OF PUBLIC WORKS COMMITTEE**

Held Wednesday, October 9, 2019

Location: Manitowoc County Public Health Building 1028 S. 9<sup>th</sup> St., Manitowoc

**Present:** Supervisors R. Gerroll, D. Dyzak, D. Gauger, C. Hoffman, D. Zimmer

**Other County Board Members Present:**

**Absent & Excused:**

**Called to Order** The meeting was called to order at 4:30pm by the Committee Chairperson.

**Minutes** Minutes were reviewed from the previous Committee meeting after which a motion was made by Gauger, seconded by Dyzak to approve the public works committee meeting minutes as submitted. Motion carried unanimously.

**Donation Reports** Donation reports were submitted for approval. Motion was made by Hoffman, seconded by Gauger to approve the Donations reports as submitted. Motion carried unanimously.

**Ethics Code Reports** Ethics Code reports were submitted for approval. Motion was made by Gauger, seconded by Dyzak to approve the Ethics Code reports as submitted. Motion carried unanimously.

**Public Comment** The Committee Chairperson called for public comment three times. No public comment.

**SOLID WASTE & RECYCLING DIVISION – Discussion and possible action on the following items:**

**Recycling and Solid Waste Programs**

Reisenbuechler reported on the Recycling and Solid Waste Programs and markets as included in the committee packet.

**2019 Clean Sweep Final Report**

No report.

**Responsible Unit Consolidated Awards and Cooperative Agreement**

Reisenbuechler proved a report on the Responsible Unit Consolidated Awards and Cooperative Agreement.

**Proclamation – America Recycles Day**

Neuser reported on the America Recycles Day Proclamation included in the committee packet. Motion was made by Hoffman, seconded by Gauger to approve the America Recycles Day Proclamation. Motion carried unanimously.

**BUILDING AND GROUNDS DIVISION – Discussion and Possible Action on the Following Items:**

**2019 Capital Projects Report**

Breit provided a brief report on the 2019 Capital Projects included in the committee packet.

**Pay Request for Capital Projects**

Breit reported on the completed HVAC control upgrades with a recommendation for approval of the final payment pay request to EC&D for \$8,000 as included in the committee packet. Motion was made by Gauger, seconded by Hoffman to approve the HVAC control upgrades pay request for \$8,000. Motion carried unanimously.

**Hecker & Viebahn Property**

Neuser reported that the City of Manitowoc attorney and the County corporation counsel are currently working on an Offer to Purchase. Neuser added that a one year lease extension agreement has been signed with the current farmer.

**UWGB – Request to Install Exterior Signage**

Neuser reported on the UW-Green Bay Request to Install Exterior Signage included in the committee packet. Motion was made by Dyzak, seconded by Zimmer to approve the UW-Green Bay Request to Install Exterior Signage. Motion carried unanimously.

**COMMUNICATIONS DIVISION – Discussion and Possible Action on the Following Items:**

**Report on Activities by Public Works Director Gerry Neuser**

Neuser reported on the 2019 Capital Projects included in the committee packet.

**INFORMATION SERVICES DEPARTMENT**

**Operations/Projects – Update by I.S. Manager Kody Burg**

Burg reported on the 2019 Capital Projects included in the committee packet.

**EXPO/FAIR/ICE CENTER DIVISION – Discussion and Possible Action on the Following Items:**

**Report on Activities by Facility Manager Jennell Shelton**

Shelton reported on upcoming events, fair related matters, and other Expo related matters.

**2019 Capital Projects Report (Outlay from Land Sale) Update including Pay Requests**

Shelton reported on 2019 Capital Projects included in the committee packet.

**Building Rentals – Proposed Meeting Rates**

Shelton reported on the current building rental rates with a proposed option for meeting rental rates for meetings held during the weekday. Discussion. Motion was made by Gauger, seconded by Dyzak to approve The Salvation Army meeting rental rate of \$150. Shelton will provide a meeting rate scale proposal at the next meeting.

**Horse-A-Rama Fence Donation**

Shelton reported on the Horse-A-Rama Fence donation noting that the current horse arena fence would be replaced with a vinyl fence completely donated by Horse-A-Rama. Motion was made by Hoffman, seconded by Gauger to approve the Horse-A-Rama Fence Donation. Motion carried unanimously.

**Take a Kid Hunting Gun Show**

Neuser reported on the new event, Take a Kid Hunting Gun Show, noting that guns would be on display as well as bought & sold at the event. Discussion. Motion was made by Dyzak, seconded by Zimmer to approve the Take a Kid Hunting Gun Show. Motion carried unanimously.

**Comptroller’s Expo Special Revenue Fund Report**

Neuser reported on the Expo Special Revenue Fund provided in the committee packet.

**Adjournment**

Motion was made by Zimmer, seconded by Gauger to adjourn the meeting at 5:00pm. Motion carried unanimously

Minutes taken by Shelton

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Signed by Zimmer