

MINUTES OF PUBLIC WORKS COMMITTEE

Held Wednesday, September 11, 2019

Location: Manitowoc County Public Health Building 1028 S. 9th St., Manitowoc

Present: Supervisors R. Gerroll, D. Dyzak, D. Gauger, C. Hoffman, D. Zimmer

Other County Board Members Present: Supervisors J. Brey, J. Baumann

Absent & Excused:

Called to Order The meeting was called to order at 4:30pm by the Committee Chairperson.

Minutes Minutes were reviewed from the previous Committee meeting after which a motion was made by Dyzak, seconded by Zimmer to approve the public works committee meeting minutes as submitted. Motion carried unanimously.

Donation Reports Donation reports were submitted for approval. Motion was made by Hoffman, seconded by Dyzak to approve the Donations reports as submitted. Motion carried unanimously.

Ethics Code Reports No Ethics Code reports were submitted for approval.

Public Comment The Committee Chairperson called for public comment three times. No public comment.

SOLID WASTE & RECYCLING DIVISION – Discussion and possible action on the following items:

Recycling and Solid Waste Programs

Neuser reported on the Recycling and Solid Waste Programs and markets as included in the committee packet.

Donation Request from TR Community Garden for Screened Compost

Neuser reported on the Donation Request from the Two Rivers Community Garden for Screened Compost and included in the committee packet. Motion was made by Zimmer, seconded by Hoffman to approve the Donation Request from the Two Rivers Community Garden for Screened Compost. Motion carried unanimously.

Woodland Compost Site – Potential Purchase

Neuser reported on the Woodland Compost Site Potential Purchase and distributed documents pertaining to the purchase during the committee meeting. Neuser added that the offer to purchase is for \$65,000 and includes a two stall heated garage with office. Discussion. Motion was made by Zimmer, seconded by Gauger to recommend approval to the County Board for the Woodland Compost Site Property Purchase. Motion carried unanimously.

BUILDING AND GROUNDS DIVISION – Discussion and Possible Action on the Following Items:

2019 Capital Projects Report

Breit provided a brief report on the 2019 Capital Projects included in the committee packet.

Pay Request for Capital Projects

Breit reported on the completed HVAC control upgrades with a recommendation for approval of a progress payment pay request to EC&D for \$12,000 as included in the committee packet. Motion was made by Hoffman, seconded by Dyzak to approve the HVAC control upgrades pay request for \$12,000. Motion carried unanimously. Breit added there is a remaining balance of \$8,000.

Hecker & Viebahn Property

Gerroll reported on the Hecker and Viebahn property and the meeting held with the City of Manitowoc Mayor, City of Manitowoc Attorney, County Corporation Counsel, County Board Chairman, and Public Works Director where all agreed to work toward a property purchase at the full appraised value of the property. Motion was made by Zimmer, seconded by Gauger to pull the current Hecker & Viebahn Property resolution to issue a request for bids for sale of the property from the September County Board agenda to allow discussions with the City of Manitowoc to continue. Motion carried unanimously.

In Rem Property – Maple Lane, Town of Two Rivers

Neuser reported on the In Rem Property – Maple Lane in the Town of Two Rivers noting that the public works department oversees maintenance of In Rem properties and an offer to purchase was approved by the Finance Committee and the company did not close on the purchase so the property is again on the In Rem property sale list. Discussion.

**COMMUNICATIONS DIVISION – Discussion and Possible Action on the Following Items:
Report on Activities by Public Works Director Gerry Neuser**

Neuser reported on the 2019 Capital Projects included in the committee packet.

INFORMATION SERVICES DEPARTMENT

Operations/Projects – Update by I.S. Manager Kody Burg

Burg reported on the 2019 Capital Projects included in the committee packet.

Staffing Updates

Burg reported on the new hire of Mark Dempsky.

**EXPO/FAIR/ICE CENTER DIVISION – Discussion and Possible Action on the Following Items:
Report on Activities by Facility Manager Jennell Shelton**

Shelton reported on upcoming events, fair related matters, and other Expo related matters.

2019 Capital Projects Report (Outlay from Land Sale) Update including Pay Requests

Shelton reported on 2019 Capital Projects included in the committee packet.

Neuser reported on the Vinton Construction final pay request included in the committee packet for \$149,647.60. Motion was made by Gauger, seconded by Hoffman to approve the Vinton final pay request for \$149,647.60. Motion carried unanimously.

2019 County Fair Report

Shelton reported on the 2019 County Fair.

**Expo Board Recommendation Supporting the 2020 Expo Outlay from Land Sale Budget
Recommendation to the County Executive Supporting the 2020 Expo Outlay From Land Sale Budget**

Neuser reported on and presented for approval the 2020 Expo Outlay from Land Sale Budget included in the committee packet. Motion was made by Dyzak, seconded by Zimmer to recommend approval to the County Executive of the 2020 Expo Outlay from Land Sale Budget. Motion carried unanimously.

Comptroller’s Expo Special Revenue Fund Report

Neuser reported on the Expo Special Revenue Fund provided in the committee packet.

Adjournment

Motion was made by Dyzak, seconded by Zimmer to adjourn the meeting at 5:22pm. Motion carried unanimously

Minutes taken by Shelton

Signed by Zimmer