

LOCAL EMERGENCY PLANNING COMMITTEE

Communications & Technology Building

1024 S. 9th St., Manitowoc, WI

September 10, 2019

Attendance: Travis Waack – Manitowoc County Emergency Services, Jamie Aulik – City of Kiel, Gary Shavlik – Manitowoc County Hazardous Materials Team, Robert Wenger – American Red Cross, Jessica Backus – Manitowoc County Clerk, Debbie Holschbach – Holy Family, Jerry Wendt – Manitowoc Ice, Randy Vogel – Manitowoc County Board, Mary Halada – Manitowoc County Health Department, Paul Tittl – State Representative

Call to Order: The meeting was called to order by Chairman Shavlik at 9:01 a.m.

Minutes of May 13, 2019 Committee Meeting: Mr. Aulik motioned to approve the minutes, seconded by Ms. Holschbach. The minutes were approved unanimously.

Public Comment: No one present wished to speak, therefore public input was closed at 9:02 a.m.

Vote to Designate the State of Wisconsin as the 2020 Compliance Officer: Mr. Waack advised the State of Wisconsin would be given the authority to keep facilities in compliance. Ms. Holschbach motioned to approve, seconded by Mr. Vogel. The motion carried unanimously.

Report on Facility Plans from Second Half of 2019: Mr. Waack advised the second half of 2019 plans are almost completed for MPU Collector C, Eggers Industries, Manitowoc Public Utilities, Northern Labs, Fleet Farm, and Point Beach Nuclear Plant. These plans will be available by the end of September 2019. Mr. Waack passed around plans completed during the first half of 2019 and noted that all plans are on a four-year update cycle.

Vote to Contract with SJA Consulting to Complete 2020 Facility Plan Updates & New Plans: Mr. Aulik stated that SJA Consulting does an excellent job, and the plans are among the best in the state. Mr. Waack advised SJA Consulting services for 2020 will be approximately \$9000, and this money will be primarily sourced from the EPCRA Grant which is funded by the facilities. This has already been included in the 2020 Manitowoc County Emergency Services budget. Ms. Holschbach motioned to continue the contract, and this was seconded by Mr. Wendt. The motion carried unanimously.

Update on HazMat Responses: Mr. Waack advised there have been two responses since the last meeting. On March 14, 2019, the HazMat team responded to a home that was initially considered a meth lab, but it turned out to be an explosive manufacturing operation. A bill for the response was submitted through the District Attorney's office for restitution. The second response occurred on March 15, 2019 and involved a diesel spill on Highway X in Newton. All costs were recouped from that response.

Update on Emergency Management Office Operations: Mr. Waack discussed March 2019 flooding and a power outage event in July. Manitowoc County did not have enough damage to qualify for financial assistance under the FEMA emergency declaration for Wisconsin.

Mr. Waack advised that the nuclear plant exercise done in June 2019 was performed with no findings by FEMA. The next exercise for the nuclear plant will take place in 2021. In addition, the Emergency Management office ran a tabletop exercise for local long-term care facilities in July.

The Emergency Management office is working to update the Hazard Mitigation Plan which is on a five-year update cycle. This plan will be updated by the end of 2019. The office is also working with United Way to develop a COAD – Community Organizations Active in Disaster – within Manitowoc County. A kick-off meeting for potential partners will occur on October 21, 2019.

In the Joint Dispatch Center, the supervisors' office is currently being converted into a smaller, more tactical emergency operations center for smaller scale incidents. In addition, multiple communications updates have been made, especially to the mobile command post. The command post will have the capability to sound the sirens and allow for paging fire departments, both tasks that are currently only available in the brick and mortar Joint Dispatch Center.

Adjournment: Mr. Aulik moved to adjourn, seconded by Mr. Tittl, and the meeting adjourned at 9:36 a.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Travis Waack', written in a cursive style.

Travis Waack
Director
Manitowoc County Emergency Services Division