

MINUTES
AIRPORT ADVISORY COMMITTEE MEETING

September 9th, 2019

Meeting called to order by Kiel at 11:34 a.m.

Present: Vogt, Sigman, Ruffolo, Morton, Kiel, Ring, Younger, Huempfer

Excused: N/A

Also present: Marc Holsen, Gary Robinson, Curt Drumm, Ron Smith, Tom Bare and Sue Bare

Approval of Minutes:

Motion made by Morton, seconded by Vogt to approve the October 1st, 2018 minutes. Motion carried.

Public Comment:

Tom Bare discussed his concerns related to the supervision of the Airport. He commented on the importance of the facility attractive appearance to include the community as whole in relation to the promoting of the operation and the future community development. Tom educated the Committee on the topics and importance of port authority and enterprise zones as the City offers the Lake Michigan harbor and the possibilities of multiple entity airport sponsoring such as the cities of Two Rivers and Manitowoc. The Committee thanked Tom for his comments and support.

T-34 Event Outcome:

Robinson stated that 36 T-34 planes registered at the airport prior to the annual EAA event. Morton stated that this was the 70-year anniversary. Discussion related to the intriguing formations and flying patterns practiced at the airport airspace in preparation for the EAA event. Kiel inquired about the placement of a windsock at the end of runway. Robinson confirmed that it is currently in place. Discussion took place regarding the advertisement of the annual event and the pilot's preference of having an audience during these practice times. No further discussion.

2020 Ryder Cup:

Vogt announced the upcoming 2020 Ryder Cup event with an estimated 300,000 attendees and the possibility of the aircraft overflow attendance at the airport related. Ring discussed the hotels/lodging availability in the area and that most options are completely booked well in advance. Conversation related to the possibility of additional weekend staffing for service needs if encountered took place. Holsen stated that the forecasted and potential additional activity would be monitored for staffing planning purposes. No further discussion.

2019 Runway Crack Seal Project:

Holsen introduced the 2019 Statewide Crack Fill project and presented the project completion concerns due to the timing as the fall season quickly approaches. Robinson stated that the Wisconsin Bureau of Aeronautics is awaiting confirmation from the awarded contractor to execute the project.

No further discussion.

2019 Taxi Way “A” & “B” Project:

Holsen introduced the details of the upcoming 2019 Taxiway “A” Lighting and Signage Replacement project. Robinson followed up with the project details to include the project schedule, phasing and tentative runway closures, etc... No further discussion.

Height Limitations (Trees):

Sigman presented his concerns in regards to tree heights. Robinson explained that a slope review was performed by the Bureau of Aeronautics in which entailed their recommendations via LiDAR results. Discussion related to the slope requirements at the airport took place. Holsen explained the current height monitoring and schedule adjustment within the future “Project Intentions” plans.

No further discussion.

VOR:

Robinson explained to the Committee that the FAA eliminated the violation of restriction system (VOR). Brief discussion followed.

Advisory Committee Restructure:

Holsen explained that the two-year Committee terms have expired and positions need be re-elected and presented to the Highway Committee for review and action. He presented the Committee structure related to member affiliations representing subject matter expert areas.

Ruffolo, Yunger, and Sigman announced their resignation.

In addition, Kiel provided a letter of resignation.

Kiel stated the Ron Smith (CAVU) has expressed interests in joining the Committee and recommended him for the filling of Sigman’s seat representing CAVU.

The Committee recommended Gary Huempfner as an alternate member.

Kiel recommended Kurt Drumm as Chairman. Brief discussion followed regarding his credentials to Chair the Committee. Followed by discussion related to the definition of the “Corporate Business Community” member. The Committee elected Vogt and Ring to remain in their current seats and that Bruce Morton move from the current Alternate seat to the “Aircraft Owner/Hangar Owner” position.

Two-Year Committee structure to be proposed to the Highway Committee:

Kurt Drumm (Chairman)

Norb Vogt (County Board Supervisor)

Jason Ring (City of Manitowoc)

Ron Smith (Flight School Academy)

Bruce Morton (Aircraft Owner/Hangar Owner)

Gary Huempfner (Alternate)

Mechanic Services:

Kiel and Ruffolo expressed his concerns in regards to the mechanical services offered at the airport.

Sigman discussed the current demand for highly skilled mechanics as an industry whole.

Robinson informed the Committee of the recently hired FBO attendant's aircraft mechanic credentials and the relationship to the airport enhancements as the previous attendant was not a licensed mechanic. Discussion followed.

Future Flight Instruction:

Yunger opened the conversation relating to the future of the flight instruction offered at the airport. Kiel explained his concerns in relation to the next generation of flight instructors and the current and upcoming trade demands. Robinson stated that he and Holsen had previously met with Charlie Smith (CAVU) and that no concerns regarding the future facility services were presented.

Brief discussion followed.

Hanger Owner Responsibilities:

Kiel opened the discussion to clarify the hangar owner's responsibility per lease contracts in relation to the outside hangar maintenance. Robinson explained the possible reminder notice to owners to address a maintenance issues within the limits of the footprint. Brief discussion followed.

Next Meeting Date:

December 2nd, 2019 at the Manitowoc County Airport, 1815 Freedom Way, Manitowoc, WI at 11:30 a.m.

Adjournment:

Ruffolo made a motion to adjourn at 1:37 p.m. Seconded by Yunger. Motion carried.

Respectfully submitted,

Marc A. Holsen,
Manitowoc County Highway Commissioner