

MINUTES OF PUBLIC WORKS COMMITTEE

Held Wednesday, August 14, 2019

Location: Manitowoc County Expo Office, 4921 Expo Drive, Manitowoc

Present: Supervisors R. Gerroll, D. Dyzak, D. Gauger

**Other County Board
Members Present:**

Absent & Excused: C. Hoffman, D. Zimmer

Called to Order The meeting was called to order at 4:30pm by the Committee Chairperson.

Minutes Minutes were reviewed from the previous Committee meeting after which a motion was made by Dyzak, seconded by Gauger to approve the public works committee meeting minutes as submitted. Motion carried unanimously.

Donation Reports Donation reports were submitted for approval. Motion was made by Gauger, seconded by Dyzak to approve the Donations reports as submitted. Motion carried unanimously.

Ethics Code Reports Ethics Code reports were submitted for approval. Motion was made by Dyzak, seconded by Gauger to approve the Ethics Code reports as submitted. Motion carried unanimously.

Public Comment Maura Yost made a request to the Committee Chairman to ask a question and he approved the request. Ms. Yost inquired about the Hecker-Viebahn property appraisal and why it was only appraised as agricultural use. Neuser responded that the appraiser independently determined, per the Sales Comparison Approach, the best & highest use of the property was for agricultural use, not commercial use.

**SOLID WASTE & RECYCLING DIVISION – Discussion and possible action on the following items:
Recycling and Solid Waste Programs – Quarterly Update**

Neuser reported on the Recycling and Solid Waste Programs and markets as included in the committee packet.

**BUILDING AND GROUNDS DIVISION – Discussion and Possible Action on the Following Items:
2019 Capital Projects Report**

Breit provided a brief report on the 2019 Capital Projects included in the committee packet.

Pay Request for Capital Projects

Breit reported on the pay request for the Law Enforcement project by Schaus Roofing and Mechanical with a recommendation for approval the pay request for \$64,024 included in the committee packet. Motion was made by Gauger, seconded by Dyzak to approve the Schaus Roofing and Mechanical pay request for \$64,024. Motion carried unanimously.

Resolution Authorizing Subordination, Non-Disturbance, and Attornment Agreement

Neuser reported on the Resolution Authorizing Subordination, Non-Disturbance, and Attornment agreement provided in the committee packet. Motion was made by Dyzak, seconded by Gauger to recommend approval to the County Board the Resolution Authorizing Subordination, Non-Disturbance, and Attornment agreement. Motion carried unanimously.

Resolution Approving Request for Bids – Hecker & Viebahn

Neuser reported on the Resolution Approving Request for Bids – Hecker & Viebahn provided in the committee packet. Motion was made by Gauger, seconded by Dyzak to recommend approval to the County Board the Resolution Approving Request for Bids – Hecker & Viebahn. Motion carried unanimously.

**COMMUNICATIONS DIVISION – Discussion and Possible Action on the Following Items:
Report on Activities by Public Works Director Gerry Neuser**

Neuser reported on the 2019 Capital Projects included in the committee packet.

INFORMATION SERVICES DEPARTMENT

Operations/Projects – Update by I.S. Manager Kody Burg

Burg reported on the 2019 Capital Projects included in the committee packet.

EXPO/FAIR/ICE CENTER DIVISION – Discussion and Possible Action on the Following Items:

Report on Activities by Facility Manager Jennell Shelton

Shelton reported on upcoming events, fair related matters, and other Expo related matters.

2019 Capital Projects Report

Shelton reported on 2019 Capital Projects included in the committee packet.

Comptroller’s Expo Special Revenue Fund Report

Neuser reported on the Expo Special Revenue Fund provided in the committee packet.

Tour of Grounds

Tour of the Expo grounds was conducted.

Adjournment

Motion was made by Gauger, seconded by Dyzak to adjourn the meeting at 5:10pm. Motion carried unanimously

Minutes taken by Shelton

Signed by Zimmer