

MINUTES of EXPO-ICE CENTER BOARD MEETING

Held Wednesday, August 7, 2019

Location: Expo Merchant's Building – 4921 Expo Drive, Manitowoc WI

Present: J. Vetting, D. Pollen L. Taylor, J. Janowski, R. Voss, D. Gauger, B. Cavanaugh, J. Hawig, M. Lentz, M. Plate, D. Newberg, J. Zipperer, M. Bratt, D. Fitzgerald, B. Herr, K. Behnke, R. Kohlbeck, R. Zipperer

County Board Supervisors Present:

Absent & Excused: B. Blatz, T. Dvorak, K. Potter
Absent:

Pledge of Allegiance

Called to Order Meeting called to order – 6:00pm.

Minutes Minutes were reviewed from the previous meetings. Motion was made by Gauger, seconded by Plate, to approve the previous meeting minutes. Motion carried unanimously.

Public Comment Board Chair called for public comment three times. No public comment given.

Review & Act on Subcommittee Recommendations:

A. Finance Subcommittee

1. **No Committee Meeting; Committee Update**
No report.

B. Operations Subcommittee

1. **No Committee Meeting; Committee Update; Market Animal Committee Meeting Update; Ice Center Operations Update; Working Group Updates-Talent Show Competition, Brew Competition, Dairy Cattle (Ice Center) Show Ring, Education & Outreach, Fairest of the Fair, Battle of the Fire Departments**

The following were reported on:

- Market Animal Committee Meeting – discussed MP Building layout.
- Ice Center Operations – Contract has been signed and forwarded to the user groups for review and signature. Compressors go on September 26. Flooring replacement was discussed and will be completed in two phases. Repairs on the Olympia will be done prior to ice season.
- Talent Show Competition – Derek reported that the deadline was August 1 with two contestants. Motion was made by R. Zipperer, seconded by Voss to cancel this year's Talent Show Competition. Motion carried unanimously.
- Brew Competition –100 entries and last day to register is August 11 with judging on August 17. Pet Skull is currently a sponsor.
- Dairy Cattle – staff sent out spreadsheet.
- Education and Outreach – Rundown of events.
- Fairest of Fair – no report.
- Battle of the Fire Departments – Motion was made by Fitzgerald, seconded by Voss to cancel the Battle of the Fire Departments competition. Motion carried unanimously.

C. Entertainment/Vendors Subcommittee:

1. **No Committee Meeting; Committee Update; Outdoor Vendor Application-Update**
Voss reported on the new vendors and vendor layout.

D. Parking/Security Subcommittee:

1. No Committee Meeting; Committee Update

Pollen reported on the Explorer Scouts and parking as well as parking throughout the fairgrounds.

Review, Discussion and Possible Action on 2019 Fair Matters

A. Billboard Judging Update

Pollen reported on the billboard judging.

B. Volunteer and Liaison Sign Up

Volunteer and Liaison Sign Up sheets distributed at the meeting.

C. Fair Update

Shelton reported on items pertaining to the fair.

Comptroller's Financial Report – Review; Capital Projects Update

Neuser reported on the Financial Report and the Capital Budget report provided in the board packet.

Update and Possible Action on Other Fair, Expo Buildings, and Grounds Projects and Issues

A. Event Contract – Inaugural Cultural Music Festival

Shelton reported on the event contract for the Inaugural Cultural Music Festival noting that the event holders do not have references and have provided some misinformation. Motion was made by Behnke, seconded by R. Zipperer to recommend to the Public Works committee to deny entertaining an event contract for the Inaugural Cultural Music Festival. Motion carried unanimously.

B. WI Association of Fairs Conference – January 5-8, 2020

Reminder to provide reservation information.

C. Expo Board Meetings – Second Wednesday of Each Month

Motion was made by Herr, seconded by Behnke to approve moving the Expo Board Meetings to the second Wednesday of Each Month. Motion carried unanimously. Next meeting will be September 11 at 7pm.

D. Expo-Ice Center Month Events; Expo Grounds Update

Shelton gave a report on the upcoming events.

Adjournment

Motion was made by Janowski, seconded by R. Zipperer to adjourn at 6:59pm. Motion carried unanimously.

Minutes taken by Shelton

Signed by Bratt