

MINUTES OF PUBLIC WORKS COMMITTEE

Held Wednesday, July 10, 2019

Location: Manitowoc County Public Health Building, Conference Room 207, 1028 South 9th St, Manitowoc

Present: Supervisors R. Gerroll, D. Zimmer, C. Hoffman, D. Gauger

Other County Board Members Present:

Absent & Excused: D. Dyzak

Called to Order The meeting was called to order at 4:30pm by the Committee Chairperson.

Minutes Minutes were reviewed from the previous Committee meeting after which a motion was made by Gauger, seconded by Zimmer to approve the public works committee meeting minutes as submitted. Motion carried unanimously.

Donation Reports Donation reports were submitted for approval. Motion was made by Hoffman, seconded by Gauger to approve the Donations reports as submitted. Motion carried unanimously.

Ethics Code Reports No Ethics Code reports were submitted for approval.

Public Comment The Committee Chairperson called for public comment three times. No public comment.

SOLID WASTE & RECYCLING DIVISION – Discussion and possible action on the following items: Recycling and Solid Waste Programs – Quarterly Update

Neuser reported on the Recycling and Solid Waste Programs and markets as included in the committee packet.

2019 Solid Waste & Recycling Agreements – Update

This item is complete and will be removed from future agendas.

2019 Clean Sweep Reports and Notices

Neuser reported on the Clean Sweep Reports and Notices included in the committee packet noting that attendance numbers were slightly up.

Clean Sweep Volunteer Proclamation

Motion was made by Gauger, seconded by Hoffman to approve forwarding the Clean Sweep Volunteer Proclamation included in the committee packet to the County Board Chairman and County Executive. Motion carried unanimously.

Approval to Provide Free Compost Spoils

Motion was made by Zimmer, seconded by Gauger to approve giving away compost spoils at no charge to save the cost of paying to dispose of them. Motion carried unanimously.

BUILDING AND GROUNDS DIVISION – Discussion and Possible Action on the Following Items: 2019 Capital Projects Report

Breit provided a brief report on the 2019 Capital Projects included in the committee packet.

Pay Request for Capital Projects

Breit reported on the Alfson Excavating pay request for the Office Complex Water Main project with a recommendation for approval the pay request for \$10,000 included in the committee packet. Motion was made by Gauger, seconded by Hoffman to approve the Alfson Excavating pay request for \$10,000. Motion carried unanimously.

Neuser reported on the (2) GT Grandstands pay requests included in the committee packet totaling \$132,222 for the Expo Grounds and Fair project with a recommendation for approval. Motion was made by Gauger, seconded by Zimmer to approve the GT Grandstand pay request for \$132,222. Motion carried unanimously.

Neuser reported on the Schaus Roofing & Mechanical pay request for the Ice Center HVAC Project with a recommendation for approval the pay request for \$24,882 provided at the committee meeting. Motion was made by Hoffman, seconded by Gauger to approve the Schaus Roofing & Mechanical pay request for \$24,882. Motion carried unanimously.

Neuser reported on the Vinton Construction pay request for the Manitowoc County Main Gate Parking Lot Project with a recommendation for approval of pay request for \$80,840.65 provided at the committee meeting. Motion was made by Gauger, seconded by Zimmer to approve the Schaus Roofing & Mechanical pay request for \$80,840.65. Motion carried unanimously.

Hecker & Viebahn Property Sale

Gerroll reported that no communication has been received from the City of Manitowoc after several months and several attempts made by the county public works department to follow up on the City's potential intent to purchase. Motion was made by Gauger, seconded by Hoffman to proceed with a Request for Proposal for the Sale of the Hecker and Viebahn property at a reserve price of the latest property appraisal or greater. Motion carried unanimously. Staff will work with corporation counsel to develop the RFP.

COMMUNICATIONS DIVISION – Discussion and Possible Action on the Following Items: Report on Activities by Public Works Director Gerry Neuser

Neuser reported on the 2019 Capital Projects included in the committee packet.

INFORMATION SERVICES DEPARTMENT

Operations/Projects – Update by I.S. Manager Kody Burg

Burg reported on the 2019 Capital Projects included in the committee packet.

EXPO/FAIR/ICE CENTER DIVISION – Discussion and Possible Action on the Following Items: Report on Activities by Facility Manager Jennell Shelton

Shelton reported on upcoming events, fair related matters, and other Expo related matters.

2019 Capital Projects Report

Shelton reported on 2019 Capital Projects included in the committee packet.

Comptroller's Expo Special Revenue Fund Report

Neuser reported on the Expo Special Revenue Fund provided in the committee packet.

August Meeting at Expo with Tour

Consensus to have the August meeting at the Expo with Tour.

Adjournment

Motion was made by Zimmer, seconded by Gauger to adjourn the meeting at 5:02pm. Motion carried unanimously

Minutes taken by Shelton

Signed by Zimmer