

MINUTES OF PUBLIC WORKS COMMITTEE

Held Wednesday, June 12, 2019

Location: Manitowoc County Public Health Building, Conference Room 207, 1028 South 9th St, Manitowoc

- Present:** Supervisors D. Dyzak, D. Zimmer, C. Hoffman, D. Gauger
- Other County Board Members Present:** J. Brey
- Absent & Excused:** R. Gerroll
- Called to Order** The meeting was called to order at 4:30pm by the Committee Vice Chairperson.
- Minutes** Minutes were reviewed from the previous Committee meeting after which a motion was made by Gauger, seconded by Zimmer to approve the public works committee meeting minutes as submitted. Motion carried unanimously.
- Donation Reports** Donation reports were submitted for approval. Motion was made by Hoffman, seconded by Gauger to approve the Donations reports as submitted. Motion carried unanimously.
- Ethics Code Reports** Ethics Code reports were submitted for approval. Motion was made by Gauger, seconded by Hoffman to approve the Ethics Code Reports as submitted. Motion carried unanimously.
- Public Comment** The Committee Vice Chairperson called for public comment three times. No public comment.

SOLID WASTE & RECYCLING DIVISION – Discussion and possible action on the following items:

Recycling and Solid Waste Programs – Quarterly Update

Neuser reported on the Recycling and Solid Waste Programs and markets as included in the committee packet.

2019 Solid Waste & Recycling Agreements – Update

Neuser gave a final report on the Solid Waste Disposal & Recycling Agreements with the County's municipalities, noting the agreements have been signed by twenty-two municipalities with another two municipalities, Gibson & Maribel, stating they would sign. This would account for twenty-four of twenty-five past municipalities signing onto the new agreements, with St. Nazianz being the lone non-signer. Discussion.

Clean Sweep Program – Update

Neuser reported on the Clean Sweep program noting that numbers were slightly higher than previous years and the proclamation along with a final report will be provided at the July committee meeting.

BUILDING AND GROUNDS DIVISION – Discussion and Possible Action on the Following Items:

2019 Capital Projects Report

Breit provided a brief report on the 2019 Capital Projects included in the committee packet.

Pay Request – Alfson Excavating – MCOC Water Main Project

Breit reported on the Alfson Excavating pay request for the Office Complex Water Main project with a recommendation for approval the pay request for \$52,855 included in the committee packet. Motion was made by Gauger, seconded by Hoffman to approve the Alfson Excavating pay request for \$52,855. Motion carried unanimously.

Pay Request – Schaus Roofing & Mechanical – LEC HVAC Project

Breit reported on the Schaus Roofing & Mechanical pay request for the Law Enforcement HVAC Project with a recommendation for approval the pay request for \$26,480 provided at the committee meeting. Motion was made by Gauger, seconded by Zimmer to approve the Schaus Roofing & Mechanical pay request for \$26,480. Motion carried unanimously.

Pay Request – Schaus Roofing & Mechanical – MCIC HVAC Project

Neuser reported on the Schaus Roofing & Mechanical pay request for the Manitowoc County Ice Center HVAC Project with a recommendation for approval of pay request for \$16,513 provided at the committee meeting. Motion was made by Gauger, seconded by Zimmer to approve the Schaus Roofing & Mechanical pay request for \$16,513. Motion carried unanimously.

Resolution(s) and Request(s) for Utility Easement(s) – Meijer Development

Neuser presented on the two separate resolutions, one for the sanitary sewer easement and the other for the water main easement with copies of the resolutions provided at the committee meeting.

Motion was made by Gauger, seconded by Zimmer to recommend approval to the county board the Resolution Authorizing Water Main Utility Easement on Expo Grounds property. Motion carried unanimously.

Motion was made by Hoffman, seconded by Gauger to recommend approval to the county board the Resolution Authorizing Sanitary Sewer Utility Easement on Expo Grounds property. Motion carried unanimously.

Hecker & Viebahn Property Sale

No update.

**COMMUNICATIONS DIVISION – Discussion and Possible Action on the Following Items:
Report on Activities by Public Works Director Gerry Neuser**

Neuser reported on the 2019 Capital Projects included in the committee packet.

INFORMATION SERVICES DEPARTMENT

Operations/Projects – Update by I.S. Manager Kody Burg

Burg reported on the 2019 Capital Projects included in the committee packet.

**EXPO/FAIR/ICE CENTER DIVISION – Discussion and Possible Action on the Following Items:
Report on Activities by Facility Manager Jennell Shelton**

Shelton reported on upcoming events, fair related matters, and other Expo related matters.

2019 Capital Projects Report

Shelton reported on 2019 Capital Projects included in the committee packet.

Comptroller’s Expo Special Revenue Fund Report

Neuser reported on the Expo Special Revenue Fund provided in the committee packet.

Adjournment

Motion was made by Zimmer, seconded by Gauger to adjourn the meeting at 5:09pm. Motion carried unanimously

Minutes taken by Shelton

Signed by Zimmer