

**MINUTES**  
**MANITOWOC COUNTY LIBRARY SERVICES ADVISORY COMMITTEE**  
**May 16, 2019**

The annual meeting of the Manitowoc County Library Services Advisory Committee was held at the Manitowoc Public Library on May 16, 2019.

**Members present:** Jim Baumann, Julia Davis, Jeff Dawson, Julie Grinde, Ned Guyette, Linda Hunter, Rebecca Petersen, Jeremy Sehloff (5:04 p.m.), Kristin Stoeger, David Stoelting, Peggy Turnbull

**Members absent:** Rani Beckner, Barb Bundy-Jost, Paul (Biff) Hansen, Rick Henrickson, Todd Holschbach, Cheryl Kjelstrup, Michelle Krajnik, Brian Murphy, Trisha Sabel

**Others present:** Connie Griseto, Todd Reckelberg, Robert Ziegelbauer

**Introductions / Review of Committee's Responsibilities:** The meeting was called to order by Manitowoc-Calumet Library System Director, Rebecca Petersen, at 5:00 p.m. Petersen led the introductions and reviewed the responsibilities and purpose of the Committee.

**Minutes:** A motion was made by Turnbull and seconded by Grinde to approve the minutes of the May 15, 2018, Manitowoc County Library Services Advisory Committee meeting. Motion carried.

**Review of Agreement and Plan:** Petersen described how the *Manitowoc County Agreement and Plan for Public Library Service* serves as the contractual basis by which the public libraries in Manitowoc County open their doors to rural county residents, and by which the libraries are reimbursed for providing this service to rural county residents. A motion was made by Dawson and seconded by Hunter to reaffirm the *Manitowoc County Agreement and Plan for Public Library Service*. Motion carried.

**Budget Request:** A revised Enclosure #4, *2020 Budget Request to Manitowoc County for Reimbursements for Library Services received in 2018*, was handed out at the meeting. Petersen explained that Kiel Public Library's circulation numbers slightly decreased. The 2018 Operating Budget numbers for the libraries were also revised. A motion was made by Dawson and seconded by Stoeger to adopt the revised Enclosure #4, *2020 Budget Request to Manitowoc County for Reimbursements for Library Services received in 2018*. Motion carried.

A revised Enclosure #5, *Pending Budget Request to Calumet County for 2020 Reimbursements to Kiel, Manitowoc and Two Rivers Libraries*, was also distributed. This worksheet is informational only and the revisions were due to Kiel Public Library's slight decrease in circulation numbers.

**Timetable and Procedures for Submitting Budget Request:** Petersen will submit the budget request to the County Clerk, County Comptroller, and County Executive prior to the deadline of July 1, 2019.

**Possible Appointments to Municipal Library Boards** A revised Enclosure #6, *Manitowoc County Possible Appointments to Municipal Library Boards*, was handed out. The 2020 county appropriation for the libraries was revised, however, there were no changes to the number of possible appointees.

There being no further business, the meeting was adjourned at 5:08 p.m. upon a motion by Guyette and seconded by Stoeger. Motion carried.

Respectfully submitted,

Connie Griseto