

MANITOWOC COUNTY FINANCE COMMITTEE
Administration Building
May 13, 2019

Attendance: Chair Paul “Biff” Hansen, Supervisor Jim Baumann, Supervisor John Brunner, Supervisor Ken Swade, and Supervisor Mike Williams. Also in attendance: Comptroller Todd Reckelberg, Corporation Counsel Peter Conrad, Public Works Director Gerry Neuser, Treasurer Amy Kocian, and County Board Chair Jim Brey.

Call to Order: Chairperson Hansen called the meeting to order at 4:30 p.m.

Public Comment: Chairperson Hansen declared public input open at 4:30 p.m.

Maura Yost, Town of Centerville, compared the debt limits using the Department of Revenue county statutory limit versus county municipal limitations 2017 data. She wanted to bring to the committee’s attention the balloon payment in the Baird Bond in year 2030-2031, which will increase the payment and requested they review sample two-tiered bond table that will be forwarded to everyone. Lastly, she wanted to commend the Ad Hoc County Sales Tax committee on advancing the resolution, but was concerned with some of the chosen words.

No one else present wished to speak, subsequently Chairperson Hansen closed public input at 4:34 p.m.

Approve the minutes of the March 11th and 19th, 2019 Finance Committee meetings: Supervisor Baumann moved to approve the meeting minutes, seconded by Supervisor Williams. Upon vote, the motion passed unanimously.

Approve vouchers for the month of March 2019 in the amount of \$3,415,628.39 and April 2019 in the amount of \$4,273,826.92: Supervisor Brunner moved, seconded by Supervisor Swade to approve the vouchers. Upon discussion and voice vote, the vouchers in the amount of \$3,415,628.39 and \$4,273,826.92 were approved.

Consideration and action on the following matters related to the Sale of Tax Deeded Property: Public Works Director Gerry Neuser presented a handout listing the bid received on a tax-deeded property.

Parcel 018-123-010-012.00 “Maple Lane” in the Town of Two Rivers: One bid was received. Mr. Neuser informed the committee that this property was acquired in 1991. The property is a private road that a majority of the current property owners have an easement to access their properties. All property owners have been informed of the bid process and the current bid received. Supervisor Brunner moved to accept the offer of \$200 from ARISLOAN I Trust, seconded by Committee Chair Hansen. Upon discussion and voice vote, the motion passed unanimously.

Todd Reckelberg – Comptroller/Auditor:

Report of Economic Interest: Comptroller/Auditor reported that Gerry Neuser, Public Works Director, and Craig Breit also of Public Works complied with the Report of Economic Interest when they sent him a copy of the reports pertaining to the Manitowoc Public Utilities Large

Accounts Meeting where some food had been served. The report has been received and placed on file by the Finance Committee thereby completing the required report.

Office of the Treasurer, 2018 Annual Report: Comptroller Reckelberg received the Treasurer's report and presented it to the committee.

Resolution Denying Claim of Wendy Smith: Comptroller Reckelberg explained Ms. Smith submitted a claim stating her home was flooded in March do to work the Manitowoc County Highway Department performed on the road in front of her home. The insurance company denied the claim because the flooding was an act of nature. Supervisor Swade moved to approve the Resolution Denying Claim of Wendy Smith, seconded by Supervisor Brunner. Upon discussion and voice vote, the motion carried unanimously.

Resolution Authorizing the Use of \$21,633 from the Unres/Desig-Utility Conservation Reserve Account to Complete Blacktopping of the Cedar Lake Parking Lot: Comptroller Reckelberg explained there was an alternative bid to the Cedar Lake parking lot blacktopping project which included blacktopping the parking lot adjacent to the main lot. Performing the additional blacktopping at this time would save Manitowoc County future mobilization and construction costs. There are adequate funds available in the Unres/Desig-Utility Conservation Reserve account to fund the budget shortfall of \$21,633. Supervisor Baumann moved, seconded by Supervisor Williams to approve the use of the funds to cover the budget shortfall. Upon discussion and voice vote, the motion passed unanimously.

Permission to get Three Additional Credit Cards for the Sheriff's Department: Joy Brixius-Jail, Larry Ledvina-Support, and Dave Remiker-Investigations/Evidence: Supervisor Baumann moved, seconded by Supervisor Swade to approve the issuance of credit cards to Joy Brixius-Jail, Larry Ledvina-Support, and Dave Remiker-Investigations/Evidence. Upon discussion and voice vote, the motion passed unanimously.

Status of the County's finances and budget process:

Comptroller Reckelberg reported a draft statement for the 2018 audit is in the final review process. The CAFR (Comprehensive Annual Financial Report) is scheduled to be presented at a standup meeting before the June County Board meeting.

Communications: Copies of each were provided to the committee via email when they became available:

- Monthly/Daily Average Population Report for March and April 2019 – Manitowoc County Jail.
- Secure Detention Report from HSD for March 2019.

Adjournment: Supervisor Baumann moved to adjourn, seconded by Supervisor Brunner. Motion passed unanimously. The committee adjourned at 5:07 p.m.

Respectfully submitted,

Jessica Backus, County Clerk

