

Manitowoc County Criminal Justice Coordinating Council
Minutes

May 1, 2019

Manitowoc Communications and Technology Building, Rm 111/112

Attendance: Council members Present: Chief Joe Collins, Sheriff Dan Hartwig, District Attorney Jacalyn LaBre (Chair), Attorney Ann Larson, Kevin Mueller, County Board Supervisor Nicholas Muench, Judge Mark Rohrer (Vice-Chair), County Executive Bob Ziegelbauer, and Clerk of Court Lynn Zigmunt.

Excused/Absent: Patricia Dodge, Attorney Phil Hoff, Chief JoAnn Mignon, Cindy Oswald,.

Others: Patricia Koppa, Charles Wingrove, Joy Brixius, Jason Latva, Mary Wallace, Nancy Slattery and Cecilia Held.

Chair Jacalyn LaBre called the meeting to order at 4:46 pm. Roll circulated. Judge Mark Rohrer moved to approve the minutes from March 6, 2019. Lynn Zigmunt seconded the motion and upon vote, minutes were unanimously approved.

Chair LaBre recognized Jason Latva for a report regarding Drug Court. Since inception, twenty-nine persons have participated with 3 terminations. One additional termination is pending. Current participants are as follows: Three in Phase 1, Five in Phase 2, Three in Phase 3, Four in Phase 4 and five in Phase 5. Latva provided numerous statistics. Sobriety is being achieved as well as education completion and employment. Participants have spent 7,932 days in the community rather than being in custody. This results indirect savings plus by having jobs the individuals enhance the community. Latva reviewed the Top 10 practices and placed in our program contest. We meet or exceed the requirements in each. Current area of development is an alumni group. Participants at Phase 5 will be invited to participate as part of their transition. Community involvement remains very strong. Courtroom is always full with observers. The majority of the team will participate in the annual Treatment Court providers conference. A recent grant from the West Foundation has improved case management. Team member transitions have gone smoothly as well.

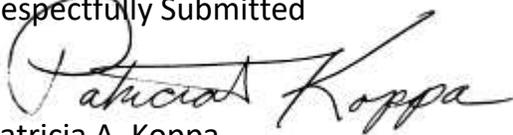
Chair LaBre noted that the grant application by Healthiest Manitowoc county was filed timely without any letter of support from the CJCC. After asking for the email comments, the concern about acting without proper public notice was too great. Anne Short will keep us advised if there is anything further.

Pat Koppa then shared some tips regarding using the email for communication among the council members. A conversation creates concerns of a meeting if the entire group is involved. One of the important rules is to NEVER reply all in such situations, just respond to sender. Additionally, if initiating the email, put the list of addressees in the blind copy area. That way if someone does "reply all" the response only goes to the original sender. Nancy Slattery suggested indicating in the body of the message that it was addressed to all members of such and such committee to everyone knows it already was distributed voiding lots of additional forwarding.

Question was raised if there is any acceptable way to take action without a meeting. It seems there may not be, but Ms. Koppa will contact Corporation Counsel regarding the matter. Chief Collins also asked that it be determined if the full council needs to approve minutes of the Executive Committee.

Motion to adjourn made by Attorney Ann Larson, seconded by Chief Collins. Passed unanimously adjourning at 5:06 p.m.

Respectfully Submitted

A handwritten signature in cursive script that reads "Patricia A. Koppa". The signature is written in black ink and is positioned above the printed name and title.

Patricia A. Koppa
Council Secretary