

MINUTES OF PUBLIC WORKS COMMITTEE

Held Wednesday, April 10, 2019

Location: Manitowoc County Public Health Building, Conference Room 207, 1028 South 9th St, Manitowoc

Present: Supervisors R. Gerroll, D. Dyzak, C. Hoffman, D. Gauger, D. Zimmer

Other County Board Members Present:

Absent & Excused:

Called to Order The meeting was called to order at 4:30 pm by the Committee Chairperson.

Minutes Minutes were reviewed from the previous Committee meeting after which a motion was made by Gauger, seconded by Zimmer to approve the public works committee meeting minutes as submitted. Motion carried unanimously.

Donation Reports Donation reports were submitted for approval. Motion was made by Hoffman, seconded by Gauger to approve the Donations reports as submitted. Motion carried unanimously.

Ethics Code Reports Ethics Code reports were submitted for approval. Motion was made by Hoffman, seconded by Gauger to approve the Ethics Code report. Motion carried unanimously.

Public Comment Marlee Meulemans, 2019 Manitowoc County Fairest of the Fair, provided a short bio and reported on her attendance at upcoming parades.

SOLID WASTE & RECYCLING DIVISION – Discussion and possible action on the following items:

Recycling and Solid Waste Programs

Neuser reported on the Recycling and Solid Waste Programs and markets as included in the committee packet noting markets are steady. Neuser reviewed the charts with detailed explanations.

Two Rivers Compost Site – Update

Neuser reported on the recently signed five year lease with June Pasch adding that there are still discussions with the City of Two Rivers. Neuser noted that there is an “opt out” clause in the agreement for both parties. Discussion included the lease cost of \$660 per month, which is a zero dollar increase from the previous lease.

2019 Solid Waste & Recycling Agreements – Update

Neuser reported on the 3/28 meeting with the County’s municipalities regarding the new Solid Waste and Recycling Agreements, copies of which were included in the committee packet. Discussion.

Request for Clean Sweep Volunteers Meal

Motion was made by Gauger, seconded by Zimmer to approve the request for the Clean Sweep Volunteers Meal for the upcoming Clean Sweep event. Motion carried unanimously.

BUILDING AND GROUNDS DIVISION – Discussion and Possible Action on the Following Items:

Bid Results MCOC Water Main/Storm Sewer Laterals

Neuser reported on the Manitowoc County Office Complex Water Main/Sewer Laterals bid opening that occurred on April 9 with bid recording sheet distributed at the committee meeting. Neuser noted that four bids were received and all over the budgeted amount of \$40,000. Neuser added that other projects are coming in under budget that will offset the over budget project. Neuser recommended the low bidder Alfson Excavating at \$61,600. Motion was made by Dyzak, seconded by Hoffman to approve the low bidder Alfson Excavating at \$61,600. Motion carried unanimously.

2019 Capital Projects Report

Breit provided a brief report on the 2019 Capital projects highlighting the large HVAC and elevator projects at the Law Enforcement Center.

Hecker & Viebahn Property Sale

Gerroll reported on the meeting with corporation counsel, Mayor Justin Nickels, Jim Brey, Gerry Neuser, and two additional City of Manitowoc personnel noting that the City of Manitowoc expressed interest in the Hecker and Viebahn property at the appraised value. Gerroll reported on the offer to purchase from Land Ho Inc. for \$10,000. Motion was made by Gauger, seconded by Zimmer to reject the offer to purchase from Land Ho Inc. Motion carried unanimously.

COMMUNICATIONS DIVISION – Discussion and Possible Action on the Following Items:

Report on Activities by Public Works Director Gerry Neuser

Neuser reported on the following:

- T1 to Ethernet is projected to be complete in May along with a new microwave hop to the St. Nazianz Highway Shop.
- Contracts to convert the phone and internet incoming service with AT&T to SIP Trunking have been signed. This project will be implemented in late summer or fall and will put the phone system on a fully IP platform, and will increase the internet bandwidth 100-fold.

INFORMATION SERVICES DEPARTMENT

Operations/Projects – Update by I.S. Manager Kody Burg

Burg reported on the following:

- All projects currently on track.
- April 1 rolled out newsletter that will run quarterly with different learning topics.
- MyAvatar Implementation – attended Human Services Board meeting and provided update which was well received.

EXPO/FAIR/ICE CENTER DIVISION – Discussion and Possible Action on the Following Items:

Report on Activities by Facility Manager Jennell Shelton

Shelton reported on upcoming events, fair related matters, and other Expo related matters.

2019 Capital Projects Report

Shelton reported on 2019 Capital Projects.

Comptroller’s Expo Special Revenue Fund Report

Neuser reported on the Expo Special Revenue Fund provided in the committee packet.

Adjournment

Motion was made by Zimmer, seconded by Hoffman to adjourn the meeting at 5:07pm. Motion carried unanimously

Minutes taken by Shelton

Signed by Zimmer