

MANITOWOC COUNTY FINANCE COMMITTEE
Administration Building
March 11, 2019

Attendance: Chair Paul “Biff” Hansen, Supervisor Jim Baumann, Supervisor John Brunner, and Supervisor Ken Swade. Also in attendance: County Executive Bob Ziegelbauer, Comptroller Todd Reckelberg, Corporation Counsel Peter Conrad, Public Works Director Gerry Neuser, and Supervisor Rick Gerroll. Supervisor Mike Williams was excused.

Call to Order: Chairperson Hansen called the meeting to order at 4:31 p.m.

Public Comment: Chairperson Hansen declared public input open at 4:31 p.m.

Maura Yost, Town of Centerville, informed the committee that her public input exceeded the time allotted and asked for the Chairman’s permission, which was granted, to email the articles, memos and links pertaining to her public comment to the Finance Committee and County Board for their review.

No one present wished to speak, subsequently Chairperson Hansen closed public input at 4:33 p.m.

Approve the minutes of the February 4th, 2019 Finance Committee meeting: Supervisor Baumann moved to approve the meeting minutes, seconded by Supervisor Brunner. Upon vote, the motion passed unanimously.

Approve vouchers for the month of February 2019 in the amount of \$2,698,488.30: Supervisor Brunner moved, seconded by Supervisor Swade to approve the vouchers. Upon discussion and voice vote, the vouchers in the amount of \$2,698,488.30 were approved.

Consideration and action on the following matters related to the Sale of Tax Deeded Property: Public Works Director Gerry Neuser reported no bids were received.

Todd Reckelberg – Comptroller/Auditor:

Report of Economic Interest: Comptroller/Auditor reported that Supervisor Falkowski complied with the Report of Economic Interest when he sent him a copy of the report pertaining to the Bay Lakes Regional Planning Meeting. The report has been received and placed on file by the Finance Committee thereby completing the required report.

Comptroller/Auditor reported that Chris Christopherson complied with the Report of Economic Interest when he sent him a copy of the report pertaining to the Wisconsin Avatar Users Group Meeting. The Report has been received and placed on file by the Finance Committee thereby completing the required report.

Update regarding interest rate on \$6,505,000 Note Anticipation Note and standup meeting prior to County Board on March 19 to approve final sale: Comptroller Reckelberg reported the interest rate for the \$6,505,000 Note Anticipation Note was locked in at 2.67%, which is better than the original 2.95%. This decrease saved the County roughly \$15,000.

Resolution Authorizing Fund Balance Designations, Carry-Over, Transfers, and Reappropriation of Specified Funds from 2018 to 2019: Comptroller Reckelberg explained that this resolution is an annual carry over resolution, to carry over funds from year to year and clean up year-end books. It was noted the Unreserved/Undesignated balance has doubled since last year and health insurance costs decreased. Supervisor Baumann moved, seconded by Supervisor Swade to approve the Resolution Authorizing Fund Balance Designations, Carry-Over, Transfers, and Reappropriation of Specified Funds from 2018 to 2019. Upon discussion and vote, the motion carried unanimously.

Status of the County's finances and budget process: Comptroller Reckelberg reported that the auditors would start their fieldwork in the next week or so. With the year-end coming to a close the County is in good shape. The assistant comptroller is performing well and has been an asset during the year end process.

Communications: Copies of each were provided to the committee via email when they became available:

- Monthly/Daily Average Population Report for February 2019 – Manitowoc County Jail.
- Secure Detention Report from HSD for February 2019.

Adjournment: Supervisor Baumann moved to adjourn, seconded by Supervisor Brunner. Motion passed unanimously. The committee adjourned at 4:56 p.m.

Respectfully submitted,
Jessica Backus, County Clerk