

Transportation Coordinating Committee
February 21, 2019
Meeting Minutes

Call to Order: The meeting was called to order February 21, 2019 at 4:15 PM by Chairman Jim Baumann

Roll Call:

Present: Tammy Desten, Shirley Lau, Jim Baumann, Steve Roekle, Dave Dyzak, Shirley Fessler, and Melodie Wiensch. Also in attendance were Linda Grider, Mobility Manager; Marlo Kohlmann, Interim Maritime Metro Manager; Kim Novak, Business Services Manager -ADRC of the Lakeshore; Cathy Ley, Director – ADRC of the Lakeshore

Absent: Hunter Morrow

Resigned: Melissa Lyon, Jim Muenzenmeyer

Approval of October 11, 2018 Minutes: Motion by Fessler, second by Lau, to approve the minutes of the previous meeting held on October 11, 2018. Motion was passed unanimously.

Approval of Agenda as Printed: Motion by Roekle, second by Dyzak, to approve agenda as printed. Motion was passed unanimously.

Correspondence: Novak reported WisDOT changed Trust Fund acceptable spending to include emergency vehicle repairs beginning January 1, 2019. Need to submit invoice within 30 days of work being done.

Public Comment: None

2018 3rd & 4th Quarter Reports: All quarterly reports were reviewed by Novak and Grider. Novak distributed a revised 3rd Quarter s85.21 Ridership report. 4th Quarter ridership up slightly as a result of marketing efforts.

Marketing Update: Olivia Delikowski was hired as a full-time employee beginning January 1, 2019. She will continue doing marketing for Transportation and will also assist with marketing other ADRC programs.

2018 5310 Vehicle Grant Update: Ley gave update on new van. The last word from Transit Connect is that it is supposed to arrive sometime in April.

TCC Members Needed: Two members of our committee resigned in December. Melissa Lyon resigned on December 26, 2018 and Jim Muenzenmeyer resigned December 7, 2018 (moved out of state). We are in need of two new members to fill the vacancies. Please forward and recommendations to Cathy Ley.

Election of Vice Chairperson for TCC: Chairman Baumann made motion to nominate Dyzak for Vice Chairman. There being no other nominations Chairman Baumann moved to close nominations and to cast a unanimous vote, seconded by Fessler. Motion carried.

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Update from Mobility Management/Maritime Metro Transit: Grider gave update on activities since the last TCC meeting and upcoming events she will participate in. Grider will also be starting her Mobility Manager re-certification this year. It is required every three years. There was an addition of two volunteer drivers since the first of the year. Two volunteer drivers retired as of the end of last year. Kohlmann will be doing a transportation presentation at the Hmong meal site February 26th.

Next Meeting Date: To be determined at a later date.

Adjourn: There being no other business, Roekle made motion to adjourn the meeting, second by Lau. Motion was passed unanimously. Meeting adjourned at 4:40 PM.

Respectfully submitted

Kim Novak, Business Services Manager
ADRC of the Lakeshore