

**RESOLUTION APPROVING LAND INFORMATION PLAN**

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1           WHEREAS, Wisconsin established a Land Records Modernization Program in 1989; and

2  
3           WHEREAS, a county that established a Land Information Office and adopted a State-  
4 approved Land Records Modernization Plan may participate in the Land Records Modernization  
5 Program; and

6  
7           WHEREAS, Manitowoc County established a Land Information Office in 1989, adopted a  
8 State-approved Land Records Modernization Plan in 1991, updated the plan in 2000, 2005, 2011,  
9 and 2016, and has continuously participated in the Land Records Modernization Program; and

10  
11           WHEREAS, the Land Records Modernization Program is now called the Land Information  
12 Program and the Land Records Modernization Plan is now called the Land Information Plan; and

13  
14           WHEREAS, a Land Information Plan is required for Manitowoc County to continue its  
15 participation in the Land Information Program; and

16  
17           WHEREAS, participation in the Land Information Program permits Manitowoc County to  
18 retain certain fees and qualify for certain grants; and

19  
20           WHEREAS, the 2013 state budget bill known as Act 20 requires counties to update and  
21 submit its Land Information Plans to the Wisconsin Department of Administration every three  
22 years after being approved by the county's Land Information Council; and

23  
24           WHEREAS, the Manitowoc County Land Information Council approved a Manitowoc  
25 County Land Information Plan for 2019 - 2021 on December 19, 2018; and

26  
27           WHEREAS, a copy of the proposed Manitowoc County Land Information Plan for 2019 -  
28 2021 has been provided to the County Board;

29  
30           NOW, THEREFORE, BE IT RESOLVED that the Manitowoc County Board of  
31 Supervisors approves the Manitowoc County Land Information Plan for 2019 - 2021.

Dated this 19th day of February 2019.

Respectfully submitted by the  
Finance Committee

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Paul Hansen, Chair

FISCAL IMPACT: None.

FISCAL NOTE: Reviewed and approved by Comptroller. \_\_\_\_\_

LEGAL NOTE: Reviewed and approved as to form by Corporation Counsel. \_\_\_\_\_

APPROVED: \_\_\_\_\_  
Bob Ziegelbauer, County Executive                      Date



**INITIAL RESOLUTION AUTHORIZING NOT TO EXCEED \$6,505,000  
GENERAL OBLIGATION PROMISSORY NOTES FOR CAPITAL  
PROJECTS**

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, Manitowoc County, Wisconsin is in need of an amount not to exceed  
2 \$6,505,000 for the public purpose of financing capital projects, consisting of construction and  
3 improvement of highways and the acquisition of equipment for the recycling center; and  
4

5 WHEREAS, it is desirable to authorize the issuance of general obligation promissory notes  
6 for such purpose pursuant to Wis. Stat. ch. 67;  
7

8 NOW, THEREFORE, BE IT RESOLVED by the County Board of Supervisors of  
9 Manitowoc County that Manitowoc County borrow an amount not to exceed \$6,505,000 by issuing  
10 its general obligation promissory notes for the public purpose of financing capital projects,  
11 consisting of construction and improvement of highways and the acquisition of equipment for the  
12 recycling center; and  
13

14 BE IT FURTHER RESOLVED that there be and there hereby is levied on all the taxable  
15 property in Manitowoc County a direct, annual tax in such years and in such amounts as are  
16 sufficient to pay when due the principal and interest on such notes.

Dated this 19th day of February 2019.

Respectfully submitted by the  
Finance Committee

\_\_\_\_\_  
Paul Hansen, Chair

FISCAL IMPACT: No fiscal impact. This resolution authorizes the issuance of promissory notes, but has no fiscal impact until the county board adopts a resolution for the sale of the promissory notes. That resolution will contain a fiscal note.

FISCAL NOTE: Reviewed and approved by Comptroller. \_\_\_\_\_

LEGAL NOTE: Pursuant to Wis. Stat. § 67.045(1)(f), this resolution requires a vote of three-fourths of the members-elect. Reviewed and approved as to form by Corporation Counsel. \_\_\_\_\_

APPROVED: \_\_\_\_\_  
Bob Ziegelbauer, County Executive Date



**RESOLUTION PROVIDING FOR THE SALE OF \$6,505,000 NOTE  
ANTICIPATION NOTES**

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1           WHEREAS, the County Board of Supervisors of Manitowoc County, Wisconsin has, by a  
2 vote of at least 3/4 of the members elect, adopted an initial resolution authorizing the issuance of  
3 general obligation promissory notes in an amount not to exceed \$6,505,000 to finance capital  
4 projects, consisting of construction and improvement of highways and the acquisition of  
5 equipment for the recycling center; and  
6

7           WHEREAS, Manitowoc County intends to issue general obligation promissory notes for  
8 such purpose pursuant to Wis. Stat. ch. 67; and  
9

10           WHEREAS, it is desirable to anticipate the issuance of such notes through the issuance of  
11 note anticipation notes pursuant to Wis. Stat. § 67.12(1)(b);  
12

13           NOW, THEREFORE, BE IT RESOLVED by the County Board of Supervisors of  
14 Manitowoc County, Wisconsin that:  
15

16           Section 1. The Notes. The County shall issue its Note Anticipation Notes (the "Notes")  
17 in an amount not to exceed \$6,505,000 for the purpose above specified.  
18

19           Section 2. Sale of Notes. The County Board of Supervisors of Manitowoc County  
20 hereby authorizes and directs the officers of Manitowoc County to take all actions necessary to  
21 provide for the sale of the Notes. At a subsequent meeting, the County Board of Supervisors shall  
22 take further action to approve the details of the Notes and authorize the sale of the Notes.  
23

24           Section 3. Offering Document. The County Clerk shall cause an official statement or  
25 other offering document concerning this issue to be prepared by Robert W. Baird & Co.  
26 Incorporated. The appropriate County officials shall determine when the offering document is  
27 final for purposes of Securities and Exchange Commission Rule 15c2-12 and shall certify said  
28 document, such certification to constitute full authorization of such document under this  
29 resolution.

Dated this 19th day of February 2019.

Respectfully submitted by the  
Finance Committee

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Paul Hansen, Chair

FISCAL IMPACT: No fiscal impact. A fiscal impact will be available when the Award resolution for the \$6,505,000 Note Anticipation Note comes to the County Board for approval in March.

FISCAL NOTE: Reviewed and approved by Comptroller. \_\_\_\_\_

LEGAL NOTE: Reviewed and approved as to form by Corporation Counsel. \_\_\_\_\_

APPROVED: \_\_\_\_\_  
Bob Ziegelbauer, County Executive                      Date





**RESOLUTION AMENDING HUMAN SERVICES' DEPARTMENT 2019 BUDGET**

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, the County board adopts an operating budget each November for the  
2 following year; and

3  
4 WHEREAS, the Manitowoc County Human Services Department receives its funding  
5 from a variety of sources, including the State of Wisconsin; and

6  
7 WHEREAS, when preparing its annual budget, the Human Services Department can only  
8 include grant funds that it has been scheduled or contracted to receive during the calendar year  
9 covered by the budget; and

10  
11 WHEREAS, the State of Wisconsin Department of Justice awarded the Human Services  
12 Department a grant in the amount of \$41,630.00 for programs or projects pursuant to the Juvenile  
13 Justice and Delinquency Prevention Act of 1974 after the 2019 budget was passed; and

14  
15 WHEREAS, after careful review of the matter the Human Services Board recommends  
16 that Manitowoc County accept the grant from Wisconsin Department of Justice and amend the  
17 2019 budget to reflect the changes in revenues and expenses;

18  
19 NOW, THEREFORE, BE IT RESOLVED, that the Manitowoc County Board of  
20 Supervisors amends the 2019 Human Services budget as follows:

<u>Revenue or</u> <u>Expense</u>	<u>Account</u> <u>Number</u>	<u>Description</u>	<u>Amount</u>
Revenue	45066.43562.14	YA Grant #14 Kids at Hope	\$41,630.00
Expense	45066.55162.14	YA Grant #14 Kids at Hope	\$41,630.00

21  
22  
23  
24  
25  
26  
27  
28 and

29  
30 BE IT FURTHER RESOLVED, that the Comptroller/Auditor is directed to record such  
31 information in the official books of the County for the year ending December 31, 2019, as may be  
32 required.

Dated this 19th day of February 2019.

Respectfully submitted by the  
Human Services Board

\_\_\_\_\_  
Rick Henrickson, Chair

FISCAL IMPACT: No tax levy impact. Increases budgeted revenues by \$41,630.00 and offsetting expenses by an equal amount.

FISCAL NOTE: Reviewed and approved by Comptroller. \_\_\_\_\_

LEGAL NOTE: This resolution amends the budget and requires a two-thirds vote of the entire county board. Reviewed and approved as to form by Corporation Counsel. \_\_\_\_\_

APPROVED: \_\_\_\_\_  
Bob Ziegelbauer, County Executive                      Date



**RESOLUTION AMENDING EMPLOYEE POLICY MANUAL § 18.03  
(COMPENSATORY TIME OFF) AND § 18.04 (ADJUSTMENT TIME  
OFF)**

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1           WHEREAS, Manitowoc County has authorized an Employee Policy Manual to establish  
2 uniform personnel policies and procedures; and  
3

4           WHEREAS, Section 18.03 (Compensatory Time Off) provides guidelines on the accrual  
5 and usage of compensatory time off for certain employees; and  
6

7           WHEREAS, Section 18.04 (Adjustment Time Off) provides guidelines on the accrual and  
8 usage of adjustment time off for certain employees; and  
9

10           WHEREAS, amendments must be made to the Employee Policy Manual from time-to-time  
11 to keep policies current, reflect current practice, and address new issues and circumstances; and  
12

13           WHEREAS, Section 18.03 (Compensatory Time Off) and Section 18.04 (Adjustment  
14 Time Off) both require an annual payout of any balance remaining at the end of the year; and  
15

16           WHEREAS, the Wisconsin Retirement System requires that accumulated leave paid out in  
17 cash must be reported to the year in which it was earned; and  
18

19           WHEREAS, to allow sufficient time to meet Wisconsin Retirement System requirements  
20 it is necessary to restrict the accrual or use of compensatory time off and adjustment time off in  
21 December; and  
22

23           WHEREAS, the proposed amendments would prohibit employees from accruing or using  
24 either compensatory time off or adjustment time off during the time that includes the pay periods  
25 of December 1<sup>st</sup> through December 31<sup>st</sup> so there is sufficient time at the end of the year to report  
26 such accumulated leave paid out by Manitowoc County;  
27

28           NOW, THEREFORE, BE IT RESOLVED that the Manitowoc County Board of  
29 Supervisors amends the Manitowoc County Employee Policy Manual § 18.03(5) as follows:  
30

31   18.03 Compensatory Time Off

32  
33   ...

34  
35           (5)   Employees cannot accrue or use compensatory time from the pay period including  
36               December 1<sup>st</sup> through December 31. Compensatory time balances shall be  
37               ~~Employees with a compensatory time balance at the end of the calendar year will~~

38 ~~be~~-paid during December at the rate of pay in effect as of the date of payout. ~~out~~  
39 any balance at the rate of pay in effect at the end of the calendar year.

40  
41 and

42  
43 BE IT FURTHER RESOLVED that the Manitowoc County Board of Supervisors amends  
44 the Manitowoc County Employee Policy Manual § 18.04(5) as follows:

45  
46 18.04 Adjustment Time Off

47  
48 ...

49  
50 (5) Employees cannot accrue or use adjustment time from the pay period that includes  
51 December 1<sup>st</sup> through December 31. Adjustment time balances shall be paid out  
52 in December at the rate of pay in effect as of the date of the payout. ~~with an~~  
53 ~~adjustment time balance at the end of the calendar year will be paid out any balance~~  
54 ~~at the rate of pay in effect at the end of the calendar year.~~

Dated this 19th day of February 2019.

Respectfully submitted by the  
Personnel Committee

\_\_\_\_\_  
Susie Maresh, Chair

FISCAL IMPACT: None.

FISCAL NOTE: Reviewed and approved by Comptroller. \_\_\_\_\_

LEGAL NOTE: Reviewed and approved as to form by Corporation Counsel. \_\_\_\_\_

APPROVED:

\_\_\_\_\_  
Bob Ziegelbauer, County Executive

\_\_\_\_\_  
Date



**RESOLUTION APPROVING TOWN OF NEWTON ZONING  
ORDINANCE TEXT AND MAP AMENDMENTS**

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1           WHEREAS, the Town of Newton adopted the Town of Newton Zoning and Land Division  
2 Ordinance pursuant to the authority granted to towns under Wis. Stat. § 60.62; and  
3

4           WHEREAS, Manitowoc County adopted a zoning ordinance pursuant to the authority  
5 granted to counties under Wis. Stat. § 59.69; and  
6

7           WHEREAS, Wis. Stat. § 60.62(3) provides that town zoning ordinances, and amendments  
8 thereto, are subject to county board approval in counties that have adopted a zoning ordinance  
9 under Wis. Stat. § 59.69; and  
10

11           WHEREAS, the Town of Newton amended its Zoning and Land Division Ordinance on  
12 February 13, 2019 by making certain text amendments to the ordinance, which include amending  
13 the following sections of the Zoning and Land Division Ordinance as follows:  
14

- 15           • Amending Section 9 (Conditional Use Permit) to define “conditional use” and  
16 “substantial evidence”;
- 17           • Amending Section 9 (Conditional Use Permit) to amend the process of issuing,  
18 modifying and terminating conditional use permits;
- 19           • Creating Section 14.08 Business Design Review (BDR) Overlay Zoning District  
20 including permitted uses, conditional uses, building requirements, yard requirements,  
21 site plan approval, and design review requirements;
- 22           • Creating Section 15.19 on standards for Recreation Vehicles for Temporary or  
23 Recreational Human Habitation;
- 24           • Amending Section 16.11 (Lighting) to include standards for intensity of illumination  
25 and photometric study requirements;
- 26           • Amending Section 17.00 (Signs) to increase home occupation signs from three (3) to  
27 sixteen (16) square feet; increase ground signs from 20 to 30 square feet; increase  
28 projecting signs from 32 to 60 square feet; increase permanent subdivision  
29 identification signs from 32 to 48 square feet; require that sign standards in the BDR  
30 Overlay district meet the provisions of the *Town of Newton Design Standards/Site  
31 Design Guidelines*; include standards for sign materials; include standards for sign  
32 lighting, movement and video display; and create sign definitions for review and  
33 permit administration purposes;

34  
35 and  
36

37 WHEREAS, the Town of Newton amended its Farmland Preservation Zoning Map on  
38 February 13, 2019 to include the following properties located in portions of Sections 22, 23, 26,  
39 and 27 in the newly created Business Design Review (BDR) Overlay Zoning District:  
40

41	<u>Parcel No.</u>	<u>Parcel Owner</u>
42	014-022-016-001.00	Eugene D & Diane L Reichwaldt Revoc Trust
43	014-023-009-001.00	James Zielinski ET UX
44	014-023-009-003.00	Dale G Lund
45	014-023-009-004.00	Zachary A Puddy
46	014-023-009-005.00	Dale G Lund
47	014-023-009-006.00	Garry M & Patsy L Schaal Revoc TR
48	014-023-010-001.00	WI Agri Edu Ctr Inc
49	014-023-010-001.01	Wi Agri Edu Ctr
50	014-023-010-002.00	Paul A & Elizabeth A Campanaro
51	014-023-010-003.00	Steven P & Colleen R Reuter
52	014-023-010-004.00	Zachary A Puddy
53	014-023-011-001.00	WI Agri Edu Ctr Inc
54	014-023-011-002.00	Pamla M Mcnamara
55	014-023-011-002.01	Pamla M Mcnamara
56	014-023-011-003.00	MB Trust
57	014-023-011-004.01	T & L Investment Group, LLC
58	014-023-011-004.02	DS Thomas Properties LLC
59	014-023-011-004.03	Pamla M Mcnamara
60	014-023-011-004.04	Pamla M Mcnamara
61	014-023-012-001.00	James Zielinski ET UX
62	014-023-012-002.00	Stecker Enterprises LLC
63	014-023-020-000.00	Fox Valley & Western
64	014-026-005-001.00	CNC Links LLC
65	014-026-005-002.00	CNC Links LLC
66	014-026-006-001.00	Stecker Properties LLC
67	014-026-006-002.00	Richard & Mary Larson
68	014-026-006-003.00	CNC Links LLC
69	014-026-020-000.00	Fox Valley & Western
70	014-027-001-000.00	Francis Lulloff
71	014-027-001-001.00	Schiek Investments
72	014-027-002-000.00	C Property LLC
73	014-027-003-000.00	C Property LLC
74	014-027-004-000.00	Francis Lulloff
75	014-027-004-001.00	Schiek Investments
76	014-027-012-001.00	William R Dehne
77	014-027-013-001.00	Jason M Gamble
78	014-027-013-004.00	Cheryl L Gamble
79	014-027-014-000.00	Jason M Gamble
80	014-027-014-001.00	Cheryl L Gamble
81	014-027-015-001.00	William R Dehne
82	014-027-015-002.00	David E Mrotek



83 014-027-015-003.00 Rebecca L & Justin L Schnell  
84 014-027-015-004.00 David E Mrotek  
85 014-027-015-006.00 S & S Investments LLC  
86 014-027-016-002.00 S & S Investments LLC  
87 014-027-020-000.00 Fox Valley & Western  
88 014-034-002-002.00 Lemaster Investments LLC  
89 014-034-002-003.03 Lemaster Investments LLC  
90 014-034-002-003.04 Lemaster Investments LLC

91  
92 and

93  
94 WHEREAS, the Town of Newton further amended its zoning ordinance on February 13,  
95 2019 by rezoning that certain property known as Parcel No. 014-016-011-002.00, located in the  
96 SW<sup>1</sup>/<sub>4</sub> of the SW<sup>1</sup>/<sub>4</sub>, of Section 16, T18N, R23E, Town of Newton, Manitowoc County from A-2  
97 (General Agriculture) District to A-1 (Agriculture/Rural Residential) District; and  
98

99 WHEREAS, the Town of Newton has submitted its text and map amendments to the  
100 Manitowoc County Board of Supervisors for approval, and a copy of the amended zoning  
101 ordinance has been provided to each member of the Manitowoc County Board of Supervisors for  
102 review;  
103

104 NOW, THEREFORE, BE IT RESOLVED that the Manitowoc County Board of  
105 Supervisors approves the text amendments to the Town of Newton Zoning and Land Division  
106 Ordinance that were adopted by the Town Board of the Town of Newton on February 13, 2019;  
107 and  
108

109 BE IT FURTHER RESOLVED that the Manitowoc County Board of Supervisors approves  
110 the Town of Newtown's map amendments as adopted by the Town Board of the Town of Newton  
111 on February 13, 2019, which rezone certain properties owned by Eugene D & Diane L Reichwaldt  
112 Revoc Trust, James Zielinski ET UX, Dale G Lund, Zachary A Puddy, Garry M & Patsy L Schaal  
113 Revoc TR, WI Agri Edu Ctr Inc, Paul A & Elizabeth A Campanaro, Steven P & Colleen R Reuter,  
114 Pamla M Mcnamara, MB Trust, T & L Investment Group, LLC, DS Thomas Properties LLC,  
115 Stecker Enterprises LLC, Fox Valley & Western, CNC Links LLC, Stecker Properties LLC,  
116 Richard & Mary Larson, Francis Lulloff, Schiek Investments, C Property LLC, William R Dehne,  
117 Jason M Gamble, Cheryl L Gamble, David E Mrotek, Rebecca L & Justin L Schnell, S & S  
118 Investments LLC, Lemaster Investments LLC, and Parcel No. 014-016-011-002.00.

Dated this 19th day of February 2019.

Respectfully by

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Kevin Behnke  
Supervisor, District 12

FISCAL IMPACT: None.

FISCAL NOTE: Reviewed and approved by Comptroller. \_\_\_\_\_

LEGAL NOTE: Reviewed and approved as to form by Corporation Counsel. \_\_\_\_\_

APPROVED: \_\_\_\_\_  
Bob Ziegelbauer, County Executive                      Date

