

MINUTES of EXPO-ICE CENTER BOARD MEETING

Held Wednesday, February 6, 2019

Location: Expo Merchant's Building – 4921 Expo Drive, Manitowoc WI

Present: J. Vetting, D. Pollen, L. Taylor, D. Newberg, J. Janowski, R. Voss, D. Gauger, R. Zipperer, B. Blatz, B. Cavanaugh, K. Potter, K. Behnke, M. Bratt, D. Fitzgerald, J. Zipperer, T. Dvorak, J. Hawig, M. Lentz, M. Plate

County Board

Supervisors

Present:

Absent & Excused: B. Herr, R. Kohlbeck

Absent:

Pledge of Allegiance

Called to Order Meeting called to order – 7:00pm.

Minutes Minutes were reviewed from the previous meetings. Motion was made by R. Zipperer, seconded by Hawig, to approve the previous meeting minutes. Motion carried unanimously.

Public Comment Board Chair called for public comment three times. No public comment given.

Review & Act on Subcommittee Recommendations:

A. Finance Subcommittee

1. ***No Committee Meeting-Committee Update***

Election of Officers; Advertising-Radio, Newspaper; Outdoor-Indoor Vendor Fees; Judge's Payments; PayGov; 2019 Fair Budget
Behnke reported on the following:

- Election of Officers – Vice Chair – Janowski; Secretary – Bratt
- Advertising-Radio, Newspaper – recommend approval of the advertising-radio, newspaper budget.
- Outdoor-Indoor Vendor Fees – recommend approval AG Vendor Fee increase to \$150 for a 60'x60' area.
- PayGov – no recommendation. Keep the same.

Motion was made by Behnke, seconded by Janowski to approve the committee report and recommendation. Motion carried unanimously.

B. Operations Subcommittee

1. ***Election of Officers; Building Names Update; Manitowoc County 4-H Silent Auction Request; Nichole Paulow-Fair Camping Request; Special Olympics Date and Route; Market Animal Committee Meeting Update; Ice Center Operations Update; Working Group Updates-Talent Show Competition, Brew Competition, Dairy Cattle (Ice Center) Show Ring, Education & Outreach, Fairest of the Fair-Competition & Reception Date-March 30-Application Deadline-March 1-Sponsors***

Dvorak reported on the following:

- Election of Officers – Vice Chair – Hawig; Secretary – Fitzgerald.
- Building Names – Working On.
- Manitowoc County 4-H Silent Auction request – recommend approval of the request.
- Nichole Paulow-Fair Camping Request – recommend approval of the reduced camping rate for 2019 with this being the last approved request.
- Special Olympics Date and Route – recommend for Wednesday, August 21, at 6pm and starting at the Exhibition Building.
- Market Animal Committee – Working on Yac and small animal group.
- Talent Show – meeting scheduled for February 20 at 6pm.
- Education & Outreach – Liaison needed.
- Fairest of the Fair – competition set for March 30; applications due March 1.

Motion was made by Dvorak, seconded by Hawig to approve the committee report and recommendation. Motion carried unanimously.

C. Entertainment/Vendors Subcommittee:

1. ***Election of Officers; Tents Inc. Contract; North Eastern WI Motorsports Contract; Nick D Entertainment/Lee Andrews Production Contracts; Saturday Event-Bull Riding Rodeo; Family Pavilion-American Legion-Polka Bands***

Voss reported on the following:

- Election of Officers – Vice Chair – Fitzgerald; Secretary – Taylor.
- Tents Inc. Contract – recommend for approval.
- North Eastern WI Motorsports Contract – recommend for approval.
- Nick D Entertainment/Lee Andrews Production Contracts – recommend Nick D Entertainment for approval.
- Saturday Event-Bull Riding Rodeo – sending to Finance subcommittee.
- Family Pavilion-American Legion – Polka Bands – Shelton, J. Zipperer, and Voss to attend meeting on February 14.

Motion was made by Voss, seconded by Taylor to approve the committee report and recommendation. Motion carried unanimously.

D. Parking/Security Subcommittee:

1. ***Election of Officers; Frank's Radio Contract; Special Operations Detective Agency (SODA)-Law Enforcement; Building Hours, Release Times, and Load/Unload Locations; Main Gate Parking Layout-Office Complex Parking-Tree Removal-Shuttle Bus, Trailer Parking; Parking Attendants-Civic Groups***

Pollen reported on the following:

- Frank's Radio Contract – recommend approval.
- Main Gate Parking Layout – was discussed.

Motion was made by Pollen, seconded by Blatz to approve the committee report and recommendation. Motion carried unanimously.

Review, Discussion and Possible Action on 2019 Fair Matters

- A. ***Beer and Soda Vendor Meeting – March 13***

Beer and Soda Vendor meeting set for March 13 at 7pm.

- B. ***Fair Update***

No report.

Comptroller's Financial Report – Review

PW Director reported on the Financial Report provided in the board packet.

Update and Possible Action on Other Fair, Expo Buildings, and Grounds Projects and Issues

- A. ***WI Association of Fairs Convention***

Pollen gave a brief report on the WI Association of Fairs Convention with brief discussion on concealed carry.

- B. ***Rummage-A-Rama – December 9; Volunteer Sign Up; Rummage Sale Ideas***

Distribution of the volunteer signup sheet.

- C. ***Expo-Ice Center Month Events; Expo Grounds Update***

Shelton gave a report on the upcoming events.

Adjournment

Motion was made by Behnke, seconded by R. Zipperer to adjourn at 7:39pm. Motion carried unanimously.

Minutes taken by Shelton

Signed by Bratt