

**Public Notice of the Meeting of the
MANITOWOC–CALUMET LIBRARY SYSTEM
BOARD OF TRUSTEES MEETING**

Pursuant to section 19.84 (2) and (3) of the Wisconsin Statutes, notice is hereby given to the public, to the Manitowoc Herald Times Reporter and Tri-County News, and to those who have filed a written request for this notice, that a meeting of the Manitowoc-Calumet Library System Board of Trustees will be held on Wednesday, February 6, 2019 at 6:30 o'clock p.m. The meeting will be held at the Manitowoc Public Library, Manitowoc, WI 54220. As of the date of this notice, the subject matter known to be intended for consideration is as follows:

MANITOWOC-CALUMET LIBRARY SYSTEM BOARD MEETING

Wednesday, February 6, 2019 at 6:30 p.m.

Manitowoc Public Library

707 Quay Street

Manitowoc, WI 54220

AGENDA

1. Call meeting to order (Proper notice has been given.)
2. Minutes of the November 28, 2018 Board meeting (enclosure #1) *ACTION REQUESTED*
3. Public comment (general comment on issues germane to the operations of MCLS)
4. Communications (any correspondence received germane to operations of MCLS)
5. Presentation by Courtney Pelot, United Way Manitowoc County's Marketing and Brand Strategy Manager
6. Financial Business
 - a. November and December 2018 financial reports (enclosures #2 and #3) *ACTION REQUESTED*
 - b. Payment of December 2018 and January 2019 bills (enclosures #4, and #5)
ACTION REQUESTED
 - c. LARS financial report through December 2018 (enclosure #6) *ACTION REQUESTED*
 - d. Reach Out and Read report (enclosure #7) *ACTION REQUESTED*
7. System Director's report (enclosure #8)
8. System IT/ILS Specialist's report (enclosure #9)
9. Reports from directors of member libraries
10. Unfinished business
11. New business
 - a. Authorize President to sign the 2018 Annual Report *ACTION REQUESTED*
12. Trustee education – Letter drafted to MCLS area state Legislators (enclosure #10) *ACTION REQUESTED*
13. Confirm date and set place for March 27th meeting
14. Motion to adjourn

If you are unable to attend, please notify Rebecca Petersen, System Director, at (920) 686-3051 or rpetersen@mcls.lib.wi.us. If you require special needs accommodations for this meeting, please contact the System Director at least 48 hours in advance.