

MINUTES OF PUBLIC WORKS COMMITTEE & SOLID WASTE ADVISORY COMMITTEE

Held Wednesday, January 9, 2019

Location: Manitowoc County Public Health Building, Conference Room 207, 1028 South 9th St, Manitowoc

Present: Supervisors R. Gerroll, D. Dyzak, C. Hoffman, D. Gauger
Advisory Committee Members: D. Kieckbusch, H. Jannette

Other County Board Members Present:

Absent & Excused: D. Zimmer

Called to Order The meeting was called to order at 4:30 pm by the Committee Chairperson.

Minutes Minutes were reviewed from the previous Committee meeting after which a motion was made by Gauger, seconded by Hoffman to approve the public works committee meeting minutes as submitted. Motion carried unanimously.

Donations/ Spreadsheets No donation trackers were submitted for approval.

Ethics Code Reports No Ethics Code reports were submitted for approval.

Public Comment The Committee Chairperson called for public comment three times. No public comment.

SOLID WASTE & RECYCLING DIVISION – Discussion and possible action on the following items:

Recycling and Solid Waste Programs

Reisenbuechler reported on the Recycling and Solid Waste Programs and markets as included in the committee packet.

Two Rivers Compost Site – Update

No report.

Drug Collections 2018 – Final Report

Reisenbuechler reported on the Drug Collections 2018 Final Report included in the committee packet noting that there were three collection events in 2018 in addition to drop boxes at the Cities of Manitowoc and two rivers, and also at the Manitowoc County Sheriff’s Department. In addition, it was reported that the Drug Clean Sweep grant writing and advertising/educational materials are managed by the MRF manager and submitted to the Department of Agriculture, Trade, and Consumer Protection (DATCP) for funding.

Tire Collections 2019 – Final Report

Reisenbuechler reported on the Tire Collections 2018 Final Report included in the committee packet noting that the collection went from a temporary collection to a seasonal collection with very good results.

“E-Cycle Wisconsin” Program

Reisenbuechler reported on the “E-Cycle Wisconsin” program provided in the committee packet.

“Tree for a Tree” Program

Reisenbuechler reported on the “Tree for Tree” program provided in the committee packet.

2019 Capital Purchases – Update

Neuser reported that the incline conveyer with metering drum is on order with installation expected by the end of January. Staff is currently assessing other equipment for purchase as part of the 2019 capital budget.

2019 Solid Waste & Recycling Agreements – Update

Neuser reported that Waste Management has returned the draft agreement with some changes that will be reviewed by staff and corporation counsel. Jannette commented that the Town of Franklin recently completed their new Agreement with Waste Management.

Solid Waste Advisory Committee input on Solid Waste & Recycling Programs – Discussion Only

No report.

Adjourn Solid Waste Advisory Committee

Solid Waste Advisory Committee meeting adjourned at 4:51pm.

BUILDING AND GROUNDS DIVISION – Discussion and Possible Action on the Following Items:

In Rem Property Sales

Neuser reported on the In Rem Property Sales and the request from the Finance Committee chair to discuss moving the In Rem Property Sales administration and management from the Finance Committee to the Public Works Committee. Discussion with consensus to draft a joint resolution to add In Rem Property Sales to the Public Works Committee if that is agreeable to the Finance Committee. Neuser to contact the Finance Committee chair for confirmation.

Law Enforcement Center CCTV System Upgrade including Pay Request(s) and/or Change Orders

No report.

UWGB - Manitowoc Campus New Signage

Rachel Bakic, Campus Executive Officer for the Manitowoc Office, presented the new UWGB Manitowoc Campus signage after presenting a brief self-introduction as well as information on current programs and recruitment of new students.

Sale of County Property

Neuser reported that the appraisal for the Hecker & Viebahn property was commissioned after the last County Board meeting as requested and it is expected to be received later this month. Neuser added that information will be provided at the next committee meeting.

COMMUNICATIONS DIVISION – Discussion and Possible Action on the Following Items:

Report on Activities by Public Works Director Gerry Neuser

Neuser reported on that the Cellcom cellular services contract comes due in April 2019, but there is a 2-year auto renewal agreement provided in the contract with no price increase and a \$2,500 resigning bonus credit. Discussion was held on costs, service and coverage. Motion was made by Dyzak, seconded by Hoffman to approve the one time Cellcom auto renewal. Motion carried unanimously.

INFORMATION SERVICES DEPARTMENT

Operations/Projects – Update

Burg reported that the Information Services department is fully staffed and projects are on track.

EXPO/FAIR/ICE CENTER DIVISION – Discussion and Possible Action on the Following Items:

Report on Activities by Facility Manager Jennell Shelton

Shelton reported on upcoming events, fair related matters, and other Expo related matters.

Expo Improvements (Outlay from Land Sale) – Update including Pay Request(s) and/or Change Orders

Neuser reported that Request for Bids (RFBs) are currently being prepared for bleachers and the construction of the East Parking lot.

Recommendation for Appointment for Expo-Ice Center Board Member Due to Resignation

Shelton presented the recommendation of Justin Zipperer as the appointment to the Expo-Ice Center Board due to a resignation. Motion was made by Hoffman, seconded by Dyzak to recommend approval to the county executive the appointment of Justin Zipperer to the Expo-Ice Center Board. Motion carried unanimously.

Comptroller’s Expo Special Revenue Fund Report

Neuser reported on the Expo Special Revenue Fund provided in the committee packet.

Adjournment

Motion was made by Dyzak, seconded by Gauger to adjourn the meeting at 5:14pm. Motion carried unanimously.

Minutes taken by Shelton

Signed by Zimmer