

RESOLUTION AUTHORIZING \$34,000 PAYMENT TO MANITOWOC LIBRARY

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, Manitowoc County has a contract with the Manitowoc Calumet Public
2 Library System to collect taxes and make payments to its libraries for services provided to residents
3 who live outside of the three cities in Manitowoc County; and
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5 WHEREAS, pursuant to the contract between Manitowoc County and the Manitowoc
6 Public Library (the "Library") the 2019 payment to the Library is \$76,765 less than the payment
7 made in 2018; and
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9 WHEREAS, the \$76,765 reduction would put the Manitowoc Public Library in a
10 precarious financial situation for 2019; and
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12 WHEREAS, the Library Board has requested an additional payment of \$34,000 to the
13 Library to offset the \$76,765 loss; and
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15 WHEREAS, the \$34,000 would be repaid through deductions from the otherwise
16 contracted amount over the following four years as provided in a written agreement between the
17 County and the Library;
18

19 NOW THEREFORE BE IT RESOLVED that the Manitowoc County Board of Supervisors
20 authorizes Manitowoc County to provide the Library \$34,000 in additional funds above the
21 contracted amount in 2019; and
22

23 BE IT FURTHER RESOLVED that as a condition to providing the additional \$34,000, the
24 Library must enter into a written agreement with the County whereby the Library agrees to repay
25 the \$34,000 interest free in the following amounts:
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- 27 2020 - \$1,500;
- 28 2021 - \$6,500;
- 29 2022 - \$11,000;
- 30 2023 - \$15,000;

31
32 and
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34 BE IT FURTHER RESOLVED that the Library may prepay, in part or whole, any amount
35 due and may apply the prepayment to any installment otherwise due in the manner as described in
36 the contract; and
37

38 BE IT FURTHER RESOLVED that the County Executive, the County Clerk and
39 Comptroller are authorized to execute such papers and to take other action as necessary complete
40 payment; and

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42 BE IT FURTHER RESOLVED the Comptroller/Auditor is direct to record such additional
43 payment to the Manitowoc Public Library on the official books of the County and to account for
44 it pursuant to generally accepted accounting principles.

Dated this 8th day of November 2018.

Respectfully submitted by the
Finance Committee

Paul Hansen, Chair

FISCAL IMPACT: The County will provide the \$34,000 to the Library from the General Fund up front in 2019. In the following four years (2020 to 2023), the amount otherwise payable to the Library shall be reduced by the following amounts: \$1,500; \$6,500, \$11,000, and \$15,000 respectively unless the Library prepays any of the future amounts.

FISCAL NOTE: Reviewed and approved by Comptroller. _____

LEGAL NOTE: Reviewed and approved as to form by Corporation Counsel. _____

This resolution amends the budget and requires a two-thirds vote of the entire county board. Reviewed and approved as to form by Corporation Counsel. _____

APPROVED:

Bob Ziegelbauer, County Executive

Date

**RESOLUTION SUPPORTING INCREASED FUNDING FOR THE
WISCONSIN CHILDREN AND FAMILY AIDS ALLOCATION**

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, except for Milwaukee County, the Wisconsin child welfare system is county-
2 operated and state-supervised, where the system is administered by the Wisconsin Department of
3 Children and Families (DCF); and
4

5 WHEREAS, even though the state has primary responsibility for compliance with federal
6 requirements and shares liability for ensuring the system is meeting its obligations to children,
7 DCF provides insufficient funding to counties for the provision of child abuse and neglect services
8 including prevention, investigation, treatment, and out-of-home placement costs; and
9

10 WHEREAS, in recent years the state of Wisconsin has added numerous mandates and
11 practice expectations, which has increased county child protective services (CPS) workload and
12 costs; and
13

14 WHEREAS, the opioid and methamphetamine epidemics have brought Wisconsin's child
15 welfare system to a point of crisis, with increasing concern about the system's ability to meet its
16 obligations to children and families; and
17

18 WHEREAS, 33 percent of all CPS cases are now drug cases, which results in dramatic
19 CPS workload increases due to the time intensity of these drug cases – an average of 25 hours per
20 Initial Assessment versus 14 hours per non-drug case; and
21

22 WHEREAS, Manitowoc County has experienced increased CPS referrals from 1,056 in
23 2014 to 1,174 in 2017 and increase children in out-of-home care from 38 in 2014 to 70 in 2017,
24 with the majority of cases attributed to parental substance abuse; and
25

26 WHEREAS, the capacity for counties to continue to bear the lion's share of financial
27 responsibility to address this crisis has been exhausted, as rising county contributions to the CPS
28 system have far outpaced increases to the DCF Children and Family Aids allocation; and
29

30 WHEREAS, maintaining sufficient resources for Wisconsin's child welfare system is
31 critical to secure the safety and future of our most vulnerable children; and
32

33 WHEREAS, Wisconsin's CPS system leaves significant gaps in state-level oversight for
34 all counties, including the absence of caseload standards, no process for regular legislative
35 evaluation and prioritization of CPS needs, and the absence of a legislative committee that provides
36 regular policy guidance concerning CPS system issues such as adequate funding, performance,
37 cost sharing and long-term stability; and
38

39 WHEREAS, along with DMCPs, all eleven of Wisconsin's peer states with county-
40 administered CPS systems have either adopted caseload standards for CPS caseworkers,
41 completed thorough workload studies as a basis of determining funding needs, or otherwise have
42 made significant recommendations related to keeping CPS workloads manageable; and

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WHEREAS, the children in Wisconsin’s CPS system are too important to allow the current level of under resourcing, oversight gaps and, disparity of attention, while shifting the burden to property taxpayers.

NOW, THEREFORE, BE IT RESOLVED that the Manitowoc County Board of Supervisors does hereby request that the state of Wisconsin increase the Children and Family Aids Allocation to counties in the 2019-21 state biennial budget by \$30 million annually to cover a greater share of out-of-home care costs and increase staffing levels based on the caseload standards developed by the Wisconsin County Human Services Association (WCHSA) so Wisconsin’s CPS system can meet its obligations; and

BE IT FURTHER RESOLVED that the Manitowoc County Board of Supervisors urges the state of Wisconsin to close critical oversight gaps by creating legislative mechanisms to review the CPS resource needs of all counties as part of the biennial budget process and ensure an appropriate committee provide ongoing policy guidance to respond to emerging CPS trends and ongoing system needs; and

BE IT FURTHER RESOLVED that a copy of this resolution be sent to Governor Scott Walker, Department of Children and Families Secretary Eloise Anderson, Department of Administration Secretary Ellen Nowak, and area legislators.

Dated this 8th day of November 2018.

Respectfully submitted by the
Human Services Board

Rick Henrickson, Chair

FISCAL IMPACT: None.

FISCAL NOTE: Reviewed and approved by Comptroller. _____

LEGAL NOTE: Reviewed and approved as to form by Corporation Counsel. _____

I respect the prerogative of the members of the Manitowoc County Board of Supervisors to voice their opinions on legislative issues. Therefore, it is my practice to neither approve nor veto a legislative policy resolution that has been enacted by the County Board in order to allow the County Board, acting as the legislative branch of county government, to freely express its sentiment on legislative and public policy issues or to request action by a governmental entity, or both.

APPROVED:

Bob Ziegelbauer, County Executive

Date

**RESOLUTION AUTHORIZING RECREATIONAL TRAIL GRANT
APPLICATION**

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, the State of Wisconsin has enacted legislation providing matching grants for
2 development projects in governmental parks and recreation facilities; and
3

4 WHEREAS, the Department of Natural Resources, the Department of Transportation, and
5 the Manitowoc County Planning and Park Commission have determined that development of a
6 public recreational trail (Devils River State Trail) on an abandoned railroad right-of-way in
7 Manitowoc County has a high priority; and
8

9 WHEREAS, the total cost for additional improvements of the Devils River State Trail to
10 develop a recreational trail master plan, engineering study of the Francis Creek bridges and
11 conduct trail maintenance will be approximately \$90,000; and
12

13 WHEREAS, the projects may take up to two years to complete; and
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15 WHEREAS, Manitowoc County now has the opportunity to request an additional \$45,000
16 grant from the Department of Transportation, and the State of Wisconsin; and
17

18 WHEREAS, the County Board has previously approved the development of this
19 recreational trail, and the Planning and Park Commission recommends that Manitowoc County
20 apply for these additional grant and matching funds;
21

22 NOW, THEREFORE, BE IT RESOLVED that the Manitowoc County Board of
23 Supervisors authorizes the Director of the Planning and Zoning Department to apply for and accept
24 Department of Natural Resources grant in an amount of up to \$45,000 in matching funds from the
25 State of Wisconsin for the development of a public recreational trail master plan, engineering study
26 and to provide for maintenance on the Devils River Trail in Manitowoc County; and
27

28 BE IT FURTHER RESOLVED that the County Executive, the County Clerk and the
29 Director of the Planning and Zoning Department are authorized to execute such papers and to take
30 other action as necessary to accept the grant, direct and complete the project; and
31

32 BE IT FURTHER RESOLVED that Manitowoc County will comply with state and federal
33 rules for the grant program; will be responsible for updating plans and monitoring ongoing
34 operations; will obtain written approval from the Wisconsin Department of Natural Resources
35 before making changes in the project; and will maintain a record of expenditures; and
36

37 BE IT FURTHER RESOLVED that revenues and expenses in the Planning and Park
38 budgets are amended by the amount of any grant award approved by the State of Wisconsin, and

**ORDINANCE AMENDING MANITOWOC COUNTY CODE CH. 12
(Subdivision Regulation)**

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, the subdivision or division of land in Manitowoc County, outside of
2 incorporated areas, is regulated by the Manitowoc County Subdivision Regulations, and
3

4 WHEREAS, the Subdivision Ordinance was codified by Ordinance No. 88/89-117
5 effective November 23, 1988; and
6

7 WHEREAS, amendments must be made to the Subdivision Ordinance from time-to-time
8 to keep the policies current, reflect current practice, and address new issues and circumstances;
9 and
10

11 WHEREAS, the tax listing office has requested that the combination of two or more parcels
12 may be required in order to improve the accuracy and accountability of parcel mapping throughout
13 the county; and
14

15 WHEREAS, the Planning and Park Commission, after providing the required notice, held
16 a public hearing on the proposed amendments to the Subdivision Ordinance on October 22, 2018;
17 and
18

19 WHEREAS, the Planning and Park Commission, after a careful consideration of testimony
20 and an examination of the facts, recommends approval of the following amendments to the
21 Subdivision Ordinance;
22

23 NOW, THEREFORE, the County Board of Supervisors of the County of Manitowoc does
24 ordain as follows:
25

26 Manitowoc County Code § 12.01(3)(c) is created to read as follows:
27

- 28 (c) Land Combination. Any combination of one or more lots or parcels as defined in
29 this Subdivision Regulation Ordinance.
30

31 Manitowoc County Code §§ 12.01(3)(c) and (d) are renumbered to reflect the insertion of the
32 new § 12.01(3)(c) as follows:
33

34 Manitowoc County Code § 12.01(c) is renumbered as § 12.01(d).
35

36 Manitowoc County Code § 12.01(d) is renumbered as § 12.01(e).
37

38 The following definitions in Manitowoc County Code § 12.02 (Definitions) are amended to read
39 as follows:

40
41 “Certified Survey Map” means a map ~~of a lot split or combine~~ prepared in accordance with
42 Wis. Stat. § 236.34.

43
44 “Subdivision” means a division of a lot, parcel, or tract of land by the owner thereof or his
45 agent for the purpose of sale or of building development, where:

46
47 (a) The act of division creates five (5) or more ~~parcels or building sites~~ lots of
48 1.5 acres each or less in area; or

49
50 (b) Five (5) or more ~~parcels or building sites~~ lots of 1.5 acres each or less in
51 area are created by successive divisions within a period of five (5) years.

52
53 Manitowoc County Code § 12.02 (Definitions) is amended to create the following definitions:

54
55 “Combination” means the act of creating a single lot out of two (2) or more parcels or lots
56 of record.

57
58 “Lot” means a contiguous tract of land with defined boundaries.

59
60 “Parcel” means a tract of land which is identified by a tax identification number.

61
62 Manitowoc County Code § 12.08 is created to read as follows:

63
64 12.08 Land Combinations

65
66 (1) A certified survey map shall be required to combine two (2) or more existing
67 parcels or lots of record into a single lot that is fifteen (15) acres or less in
68 size.

69
70 (2) Notwithstanding § 12.08(1) of this Subdivision Regulation Ordinance, a
71 certified survey map shall be required for the combination of any lot or
72 parcel that includes land in an existing certified survey map or subdivision,
73 regardless of the size of the combined lot or parcel.

74
75 Manitowoc County Code §§ 12.08 thru 12.13 are renumbered to reflect the insertion of the new
76 § 12.08 as follows:

77
78 Manitowoc County Code § 12.08 is renumbered as § 12.09.

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80 Manitowoc County Code § 12.09 is renumbered as § 12.10.

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82 Manitowoc County Code § 12.10 is renumbered as § 12.11.

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84 Manitowoc County Code § 12.11 is renumbered as § 12.12.

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86 Manitowoc County Code § 12.12 is renumbered as § 12.13.

87

88 Manitowoc County Code § 12.13 is renumbered as § 12.14.

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90 and

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92 BE IT FURTHER ORDAINED that this ordinance shall be effective upon publication.

Dated this 8th day of November 2018.

Respectfully submitted by the
Planning and Park Commission

David Dyzak, Chair

FISCAL IMPACT: None.

FISCAL NOTE: Reviewed and approved by Comptroller. _____

LEGAL NOTE: Reviewed and approved as to form by Corporation Counsel. _____

COUNTERSIGNED: _____
Jim Brey, County Board Chair Date

APPROVED: _____
Bob Ziegelbauer, County Executive Date

ORDINANCE AMENDING ZONING MAP
(Lyle Miller Estate)

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, the Planning and Park Commission, after providing the required notice, held
2 a public hearing on a petition for a zoning ordinance amendment on October 22, 2018; and
3

4 WHEREAS, the Planning and Park Commission, after a careful consideration of testimony
5 and an examination of the facts, recommends that the petition be approved for the reasons stated
6 in the attached report;
7

8 NOW, THEREFORE, the County Board of Supervisors of the County of Manitowoc does
9 ordain as follows:
10

11 A parcel of land located in part of the SW¼ of the NW¼ of Section 29, Town 20 North,
12 Range 21 East, Town of Maple Grove, Manitowoc County, Wisconsin, described as follows:
13

14 Commencing at the W 1/4 corner of said Section 29; Thence N 01°53'08" W, 350.39 feet
15 along the west line of the NW 1/4 of said Section 29 to the point of beginning; Thence
16 continuing N 01°53'08" W, 516.12 feet along said west line; Thence N 88°41'54" E, 422.01
17 feet; Thence S 01°53'08" W, 516.12 feet; Thence S 88°41'54" W, 422.01 feet to the point
18 of beginning, said parcel containing approximately 217,807 square feet (5.00 acres) of land
19 more or less and is hereby rezoned from Large Estate (LE) District to Small Estate (SE)
20 District.

Dated this 8th day of November 2018.

Respectfully submitted by the
Planning and Park Commission

David Dyzak, Chair

FISCAL IMPACT: None.

FISCAL NOTE: Reviewed and approved by Comptroller. _____

LEGAL NOTE: Reviewed and approved as to form by Corporation Counsel. _____

COUNTERSIGNED: _____
James Brey, County Board Chair Date

APPROVED: _____
Bob Ziegelbauer, County Executive Date

RESOLUTION SUPPORTING REQUEST FOR ADDITIONAL ASSISTANT DISTRICT ATTORNEYS

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, Manitowoc County is currently allotted a total of 5 full-time equivalent
2 prosecutors, including the District Attorney’s position, to cover all criminal, juvenile, and traffic
3 cases in Manitowoc County; and
4

5 WHEREAS, a caseload analysis completed by the Legislative Audit Bureau shows that
6 Manitowoc County needs an additional 4.71 prosecutors in the District Attorney’s office to meet
7 the existing workload; and
8

9 WHEREAS, the District Attorney has included funding for an additional two Assistant
10 District Attorneys in her office as part of her state budget request for 2019-2021;
11

12 NOW, THEREFORE, BE IT RESOLVED that the Manitowoc County Board of
13 Supervisors supports the District Attorney’s request for funding for an additional prosecutors; and
14

15 BE IT FURTHER RESOLVED that the Manitowoc County Board of Supervisors directs
16 the Manitowoc County Clerk to send a copy of this resolution to our State Legislators and to
17 Governor Scott Walker.

Dated this 8th day of November 2018.

Respectfully submitted by the
Public Safety Committee

Randy Vogel, Chair

FISCAL IMPACT: None.

FISCAL NOTE: Reviewed and approved by Comptroller. _____

LEGAL NOTE: Reviewed and approved as to form by Corporation Counsel. _____

I respect the prerogative of the members of the Manitowoc County Board of Supervisors to voice their opinions on legislative issues. Therefore, it is my practice to neither approve nor veto a legislative policy resolution that has been enacted by the County Board in order to allow the County Board, acting as the legislative branch of county government, to freely express its sentiment on legislative and public policy issues or to request action by a governmental entity, or both.

Bob Ziegelbauer, County Executive

Date

RESOLUTION ADOPTING 2019 BUDGET AND PROPERTY LEVY

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, a detailed copy of the County Executive’s proposed 2019 annual budget has
2 been made available to each county supervisor and to the general public; and
3

4 WHEREAS, the proposed 2019 annual budget was presented to the Manitowoc County
5 Board of Supervisors at its meeting on October 9, 2018; and
6

7 WHEREAS, formal publication of a budget summary and announcement of a public hearing
8 was made in accordance with Wis. Stat. § 65.90 and Wis. Stat. ch. 985 in the Manitowoc Herald
9 Times Reporter on October 7, 2018; and
10

11 WHEREAS, a public hearing on the proposed 2019 annual budget was held for the purpose
12 of obtaining public input and the proposed 2019 annual budget was reviewed by the Manitowoc
13 County Board of Supervisors at its annual meeting on October 29, 2018; and
14

15 WHEREAS, the proposed 2019 annual budget includes performance based increases for the
16 Manitowoc County pay plan pursuant to Manitowoc County Code §§ 5.02(3)(c), (d) and (e); and
17

18 WHEREAS, Manitowoc County Code § 5.02(4) allows the wage schedule to be adjusted
19 each year by action of the county board so that it remains competitive with the market; and
20

21 WHEREAS, the Wisconsin Department of Revenue has calculated the applicable increase
22 in the consumer price index as of October 1, 2018 to be 2.05%; and
23

24 WHEREAS, a 1.0% increase in the wage schedule will assist in maintaining a competitive
25 wage schedule; and
26

27 WHEREAS, employees below midpoint who meet or exceed job requirements (i.e. receive
28 a cumulative score of 1.75 or greater on their employee evaluation) are eligible for a step increase;
29 and
30

31 WHEREAS, employees at or above midpoint who exceed job requirements (i.e. receive a
32 cumulative score of between 2.01 and 2.74 on their employee evaluation) will receive a 1.0%
33 increase; and
34

35 WHEREAS, employees at or above midpoint whose performance exceeds the proficient
36 performance level (i.e. receive a cumulative score of 2.75 or greater on their employee evaluation)
37 will receive a 2.0% increase; and
38

39 WHEREAS, employees at or above maximum who exceed job requirements (i.e. receive a
40 cumulative score of between 2.01 and 2.74 on their employee evaluation) will receive a 1.0%
41 increase, paid to them per pay period for the following year; and
42

43 WHEREAS, employees at or above maximum whose performance exceeds the proficient
44 performance level (i.e. receive a cumulative score of 2.75 or greater on their employee evaluation)
45 will receive a 2.0% increase, paid to them per pay period for the following year; and
46

47 WHEREAS, due to the success of the performance management plan that was put into place
48 in 2013, an increasing number of employees are reaching the maximum of their wage band; and
49

50 WHEREAS, increasing the maximum of each wage band by 10% will allow employees
51 reaching maximum of the wage band an opportunity for continued salary progression; and
52

53 WHEREAS, a resolution will be presented in 2018 to the County Board to authorize the
54 borrowing of approximately \$6,210,000 for road construction, maintenance, and bridge repair and
55 \$292,500 for recycling equipment and machinery;
56

57 NOW, THEREFORE, BE IT RESOLVED that the Manitowoc County Board of Supervisors
58 hereby adopts a Governmental Funds Budget and a service delivery Proprietary Fund Budget for
59 the calendar year beginning January 1, 2019 as indicated in the attached 2019 annual budget for
60 Manitowoc County and any attachments or addenda thereto; and
61

62 BE IT FURTHER RESOLVED that the Manitowoc County Board of Supervisors hereby
63 authorizes that the following sums of money be raised for the ensuing year:
64

65	State Special Charges - Charitable & Penal	\$	726.63
66	County Aid Bridges (Wis. Stat. § 82.08)	\$	279,428.00
67	Illegal Real Estate Taxes Charged Back (Prior Year)	\$	4,999.45
68	<u>All Other County Taxes</u>	\$	<u>30,213,091.55</u>
69	Gross County Tax Levy	\$	30,498,245.63

70
71 and
72

73 BE IT FURTHER RESOLVED that Manitowoc County shall apportion the tax for Bridges
74 under Wis. Stat. § 82.08 on the taxable property of the participating districts; and
75

76 BE IT FURTHER RESOLVED that Manitowoc County shall enter in the Tax
77 Apportionment, State Special Charges for Charitable and Penal purposes, as follows:
78

79	<u>Court Related Proceedings –</u>	<u>\$726.63</u>
80	Total	\$726.63

81
82 and
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84 BE IT FURTHER RESOLVED that Manitowoc County Officials are hereby directed to
85 reapportion the illegal real estate taxes charged back in the amount of \$4,999.45; and
86

87 BE IT FURTHER RESOLVED that the 2019 annual budget in detail hereto attached shall
88 be made a part of the Tax Levy; and
89

90 BE IT FURTHER RESOLVED that the wage schedule is increased by 1.0% as of December
91 30, 2018 and all employees at or below maximum receive a 1.0% increase as of December 30,
92 2018; and
93

94 BE IT FURTHER RESOLVED that the maximum of each wage band on the wage schedule
95 be increased by 10% as of December 30, 2018; and
96

97 BE IT FURTHER RESOLVED that the performance based increases included in the 2019
98 annual budget will be granted pursuant to Manitowoc County Code §§ 5.02(3)(c), (d) and (e) as
99 follows:
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101 (1) Employees below midpoint who meet or exceed job requirements (i.e. receive a
102 cumulative score of 1.75 or greater on their employee evaluation) are eligible for a
103 step increase; and
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105 (2) Employees at or above midpoint who exceed job requirements (i.e. receive a
106 cumulative score of between 2.01 and 2.74 on their employee evaluation) will
107 receive a 1.0% increase; and
108

109 (3) Employees at or above midpoint whose performance exceeds the proficient
110 performance level (i.e. receive a cumulative score of 2.75 or greater on their
111 employee evaluation) will receive a 2.0% increase; and
112

113 (4) Employees at or above maximum who exceed job requirements (i.e. receive a
114 cumulative score of between 2.01 and 2.74 on their employee evaluation) will
115 receive a 1.0% increase, paid to them per pay period for the following year; and
116

117 (5) Employees at or above maximum whose performance exceeds the proficient
118 performance level (i.e. receive a cumulative score of 2.75 or greater on their
119 employee evaluation) will receive a 2.0% increase, paid to them per pay period for
120 the following year; and
121

122 BE IT FURTHER RESOLVED that the Comptroller/Auditor is authorized to make any
123 technical corrections to the budget that are necessary.

Dated this 8th day of November 2018.

Respectfully submitted by the
Finance Committee

Paul Hansen, Chair

FISCAL IMPACT: Requires a composite tax levy and rate, based upon the budget book as printed, as follows:

Tax Levy of \$30,498,245.63

Composite Tax Rate of \$5.780234 per \$1,000 of equalized value.

FISCAL NOTE: Reviewed and approved by Comptroller. _____

LEGAL NOTE: Reviewed and approved as to form by Corporation Counsel. _____

APPROVED:

Bob Ziegelbauer, County Executive

Date

