

**RESOLUTION AWARDING THE SALE OF \$1,500,000 GENERAL
OBLIGATION PROMISSORY NOTES**

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, on June 19, 2018, the County Board of Supervisors of Manitowoc County,
2 Wisconsin (the "County") adopted, by a vote of at least 3/4 of the members-elect, an initial
3 resolution authorizing the issuance of general obligation promissory notes in an amount not to
4 exceed \$1,500,000 for the public purpose of financing the construction and improvement of
5 highways (the "Project") (the above-referenced initial resolution is referred to herein as the "Initial
6 Resolution"); and
7

8 WHEREAS, on June 19, 2018, the County Board of Supervisors of the County also
9 adopted a resolution (the "Set Sale Resolution") providing that the general obligation promissory
10 notes authorized by the Initial Resolution (the "Notes") be issued and sold for the purpose of
11 paying the cost of the Project; and
12

13 WHEREAS, the County is authorized by the provisions of Wis. Stat. § 67.12(12) to borrow
14 money and issue general obligation promissory notes for such public purpose; and
15

16 WHEREAS, it is the finding of the County Board of Supervisors that it is necessary,
17 desirable, and in the best interest of the County to sell the Notes to Robert W. Baird & Co.
18 Incorporated (the "Purchaser"), pursuant to the terms and conditions of its note purchase proposal
19 attached hereto as Exhibit A and incorporated herein by this reference (the "Proposal");
20

21 NOW, THEREFORE, BE IT RESOLVED by the County Board of Supervisors of the
22 County that:
23

24 Section 1. Sale of the Notes. For the purpose of paying the cost of the Project, there shall
25 be borrowed pursuant to Wis. Stat. § 67.12(12) the principal sum of ONE MILLION FIVE
26 HUNDRED THOUSAND DOLLARS (\$1,500,000) from the Purchaser in accordance with the
27 terms and conditions of the Proposal. The Proposal is hereby accepted and the Chairperson and
28 County Clerk or other appropriate officers of the County are authorized and directed to execute an
29 acceptance of the Proposal on behalf of the County. To evidence the obligation of the County, the
30 Chairperson and County Clerk are hereby authorized, empowered, and directed to make, execute,
31 issue, and sell to the Purchaser for, on behalf of, and in the name of the County, the Notes
32 aggregating the principal amount of ONE MILLION FIVE HUNDRED THOUSAND DOLLARS
33 (\$1,500,000) for the sum set forth on the Proposal, plus accrued interest to the date of delivery.
34

35 Section 2. Terms of the Notes. The Notes shall be designated "General Obligation
36 Promissory Notes"; shall be issued in the aggregate principal amount of \$1,500,000; shall be dated
37 August 7, 2018; shall be in the denomination of \$5,000 or any integral multiple thereof; shall be
38 numbered R-1 and upward; and shall bear interest at the rates per annum and mature on
39 November 1 of each year, in the years and principal amounts as set forth on the Pricing Summary

40 attached hereto as Exhibit B-1 and incorporated herein by this reference. Interest shall be payable
41 semi-annually on May 1 and November 1 of each year commencing on November 1, 2018.
42 Interest shall be computed upon the basis of a 360-day year of twelve 30-day months and will be
43 rounded pursuant to the rules of the Municipal Securities Rulemaking Board. The schedule of
44 principal and interest payments due on the Notes is set forth on the Debt Service Schedule attached
45 hereto as Exhibit B-2 and incorporated herein by this reference (the "Schedule").

46
47 Section 3. Redemption Provisions. The Notes are not subject to optional redemption.

48 Section 4. Form of the Notes. The Notes shall be issued in registered form and shall be
49 executed and delivered in substantially the form attached hereto as Exhibit C and incorporated
50 herein by this reference.

51 Section 5. Tax Provisions.

52 (A) Direct Annual Irrepealable Tax Levy. For the purpose of paying the principal
53 of and interest on the Notes as the same becomes due, the full faith, credit and resources of the
54 County are hereby irrevocably pledged, and there is hereby levied upon all of the taxable property
55 of the County a direct annual irrepealable tax in the years 2018 through 2020 for payments due in
56 the years 2018 through 2021 in the amounts set forth on the Schedule. The amount of tax levied
57 in the year 2018 shall be the total amount of debt service due on the Notes in the years 2018 and
58 2019; provided that the amount of such tax carried onto the tax rolls shall be abated by any
59 amounts appropriated pursuant to subsection (D) below which are applied to payment of principal
60 of or interest on the Notes in the year 2018.

61 (B) Tax Collection. So long as any part of the principal of or interest on the Notes
62 remains unpaid, the County shall be and continue without power to repeal such levy or obstruct the
63 collection of said tax until all such payments have been made or provided for. After the issuance
64 of the Notes, said tax shall be, from year to year, carried onto the tax roll of the County and
65 collected in addition to all other taxes and in the same manner and at the same time as other taxes
66 of the County for said years are collected, except that the amount of tax carried onto the tax roll
67 may be reduced in any year by the amount of any surplus money in the Debt Service Fund Account
68 created below.

69 (C) Additional Funds. If at any time there shall be on hand insufficient funds
70 from the aforesaid tax levy to meet principal and/or interest payments on said Notes when due, the
71 requisite amounts shall be paid from other funds of the County then available, which sums shall be
72 replaced upon the collection of the taxes herein levied.

73
74 (D) Appropriation. The County hereby appropriates from taxes levied in
75 anticipation of the issuance of the Notes, proceeds of the Notes or other funds of the County on
76 hand a sum sufficient to be irrevocably deposited in the segregated Debt Service Fund Account
77 created below and used to pay debt service on the Notes coming due in 2018 as set forth on the
78 Schedule.

79
80 Section 6. Segregated Debt Service Fund Account.

81
82 (A) Creation and Deposits. There be and there hereby is established in the
83 treasury of the County, if one has not already been created, a debt service fund, separate and
84 distinct from every other fund, which shall be maintained in accordance with generally accepted
85 accounting principles. Debt service or sinking funds established for obligations previously issued
86 by the County may be considered as separate and distinct accounts within the debt service fund.
87

88 Within the debt service fund, there hereby is established a separate and distinct account
89 designated as the "Debt Service Fund Account for General Obligation Promissory Notes, dated
90 August 7, 2018" (the "Debt Service Fund Account") and such account shall be maintained until the
91 indebtedness evidenced by the Notes is fully paid or otherwise extinguished. There shall be
92 deposited into the Debt Service Fund Account (i) all accrued interest received by the County at the
93 time of delivery of and payment for the Notes; (ii) any premium which may be received by the
94 County above the par value of the Notes and accrued interest thereon; (iii) all money raised by the
95 taxes herein levied and any amounts appropriated for the specific purpose of meeting principal of
96 and interest on the Notes when due; (iv) such other sums as may be necessary at any time to pay
97 principal of and interest on the Notes when due; (v) surplus monies in the Borrowed Money Fund
98 as specified below; and (vi) such further deposits as may be required by Wis. Stat. § 67.11.
99

100 (B) Use and Investment. No money shall be withdrawn from the Debt Service
101 Fund Account and appropriated for any purpose other than the payment of principal of and interest
102 on the Notes until all such principal and interest has been paid in full and the Notes canceled;
103 provided (i) the funds to provide for each payment of principal of and interest on the Notes prior to
104 the scheduled receipt of taxes from the next succeeding tax collection may be invested in direct
105 obligations of the United States of America maturing in time to make such payments when they are
106 due or in other investments permitted by law; and (ii) any funds over and above the amount of such
107 principal and interest payments on the Notes may be used to reduce the next succeeding tax levy,
108 or may, at the option of the County, be invested by purchasing the Notes as permitted by and
109 subject to Wis. Stat. § 67.11(2)(a), Wisconsin Statutes, or in permitted municipal investments
110 under the pertinent provisions of the Wisconsin Statutes ("Permitted Investments"), which
111 investments shall continue to be a part of the Debt Service Fund Account. Any investment of the
112 Debt Service Fund Account shall at all times conform with the provisions of the Internal Revenue
113 Code of 1986, as amended (the "Code") and any applicable Treasury Regulations (the
114 "Regulations").
115

116 (C) Remaining Monies. When all of the Notes have been paid in full and
117 canceled, and all Permitted Investments disposed of, any money remaining in the Debt Service
118 Fund Account shall be transferred and deposited in the general fund of the County, unless the
119 County Board of Supervisors directs otherwise.
120

121 Section 7. Proceeds of the Notes; Segregated Borrowed Money Fund. The proceeds of
122 the Notes (the "Note Proceeds") (other than any premium and accrued interest which must be paid
123 at the time of the delivery of the Notes into the Debt Service Fund Account created above) shall be
124 deposited into a special fund separate and distinct from all other funds of the County and disbursed
125 solely for the purpose or purposes for which borrowed or for the payment of the principal of and

126 the interest on the Notes. In no event shall monies in the Borrowed Money Fund be used to fund
127 operating expenses of the general fund of the County or of any special revenue fund of the County
128 that is supported by property taxes. Monies in the Borrowed Money Fund may be temporarily
129 invested in Permitted Investments. Any monies, including any income from Permitted
130 Investments, remaining in the Borrowed Money Fund after the purpose or purposes for which the
131 Notes have been issued have been accomplished, and, at any time, any monies as are not needed
132 and which obviously thereafter cannot be needed for such purpose(s) shall be deposited in the Debt
133 Service Fund Account.

134 Section 8. No Arbitrage. All investments made pursuant to this Resolution shall be
135 Permitted Investments, but no such investment shall be made in such a manner as would cause the
136 Notes to be "arbitrage bonds" within the meaning of Section 148 of the Code or the Regulations
137 and an officer of the County, charged with the responsibility for issuing the Notes, shall certify as
138 to facts, estimates, circumstances and reasonable expectations in existence on the date of delivery
139 of the Notes to the Purchaser which will permit the conclusion that the Notes are not "arbitrage
140 bonds," within the meaning of the Code or Regulations.

141 Section 9. Compliance with Federal Tax Laws. (a) The County represents and
142 covenants that the projects financed by the Notes and the ownership, management and use of the
143 projects will not cause the Notes to be "private activity bonds" within the meaning of Section 141
144 of the Code. The County further covenants that it shall comply with the provisions of the Code to
145 the extent necessary to maintain the tax-exempt status of the interest on the Notes including, if
146 applicable, the rebate requirements of Section 148(f) of the Code. The County further covenants
147 that it will not take any action, omit to take any action or permit the taking or omission of any
148 action within its control (including, without limitation, making or permitting any use of the
149 proceeds of the Notes) if taking, permitting or omitting to take such action would cause any of the
150 Notes to be an arbitrage bond or a private activity bond within the meaning of the Code or would
151 otherwise cause interest on the Notes to be included in the gross income of the recipients thereof
152 for federal income tax purposes. The County Clerk or other officer of the County charged with
153 the responsibility of issuing the Notes shall provide an appropriate certificate of the County
154 certifying that the County can and covenanting that it will comply with the provisions of the Code
155 and Regulations.

156
157 (b) The County also covenants to use its best efforts to meet the requirements and
158 restrictions of any different or additional federal legislation which may be made applicable to the
159 Notes provided that in meeting such requirements the County will do so only to the extent
160 consistent with the proceedings authorizing the Notes and the laws of the State of Wisconsin and to
161 the extent that there is a reasonable period of time in which to comply.

162
163 Section 10. Designation as Qualified Tax-Exempt Obligations. The Notes are hereby
164 designated as "qualified tax-exempt obligations" for purposes of Section 265 of the Code, relating
165 to the ability of financial institutions to deduct from income for federal income tax purposes,
166 interest expense that is allocable to carrying and acquiring tax-exempt obligations.

167
168 Section 11. Execution of the Notes; Closing; Professional Services. The Notes shall be
169 issued in printed form, executed on behalf of the County by the manual or facsimile signatures of

170 the Chairperson and County Clerk, authenticated, if required, by the Fiscal Agent (defined below),
171 sealed with its official or corporate seal, if any, or a facsimile thereof, and delivered to the
172 Purchaser upon payment to the County of the purchase price thereof, plus accrued interest to the
173 date of delivery (the "Closing"). The facsimile signature of either of the officers executing the
174 Notes may be imprinted on the Notes in lieu of the manual signature of the officer but, unless the
175 County has contracted with a fiscal agent to authenticate the Notes, at least one of the signatures
176 appearing on each Note shall be a manual signature. In the event that either of the officers whose
177 signatures appear on the Notes shall cease to be such officers before the Closing, such signatures
178 shall, nevertheless, be valid and sufficient for all purposes to the same extent as if they had
179 remained in office until the Closing. The aforesaid officers are hereby authorized and directed to
180 do all acts and execute and deliver the Notes and all such documents, certificates and
181 acknowledgements as may be necessary and convenient to effectuate the Closing. The County
182 hereby authorizes the officers and agents of the County to enter into, on its behalf, agreements and
183 contracts in conjunction with the Notes, including but not limited to agreements and contracts for
184 legal, trust, fiscal agency, disclosure and continuing disclosure, and rebate calculation services.
185 Any such contract heretofore entered into in conjunction with the issuance of the Notes is hereby
186 ratified and approved in all respects.

187 Section 12. Payment of the Notes; Fiscal Agent. The principal of and interest on the
188 Notes shall be paid by Associated Trust Company, National Association, Green Bay, Wisconsin,
189 which is hereby appointed as the County's registrar and fiscal agent pursuant to the provisions of
190 Wis. Stat. § 67.10(2), Wisconsin Statutes (the "Fiscal Agent"). The County hereby authorizes the
191 Chairperson and County Clerk or other appropriate officers of the County to enter a Fiscal Agency
192 Agreement between the County and the Fiscal Agent. Such contract may provide, among other
193 things, for the performance by the Fiscal Agent of the functions listed in Wis. Stat.
194 § 67.10(2)(a) to (j), where applicable, with respect to the Notes.

195
196 Section 13. Persons Treated as Owners; Transfer of Notes. The County shall cause books
197 for the registration and for the transfer of the Notes to be kept by the Fiscal Agent. The person in
198 whose name any Note shall be registered shall be deemed and regarded as the absolute owner
199 thereof for all purposes and payment of either principal or interest on any Note shall be made only
200 to the registered owner thereof. All such payments shall be valid and effectual to satisfy and
201 discharge the liability upon such Note to the extent of the sum or sums so paid.

202 Any Note may be transferred by the registered owner thereof by surrender of the Note at
203 the office of the Fiscal Agent, duly endorsed for the transfer or accompanied by an assignment
204 duly executed by the registered owner or his attorney duly authorized in writing. Upon such
205 transfer, the Chairperson and County Clerk shall execute and deliver in the name of the transferee
206 or transferees a new Note or Notes of a like aggregate principal amount, series and maturity and
207 the Fiscal Agent shall record the name of each transferee in the registration book. No registration
208 shall be made to bearer. The Fiscal Agent shall cancel any Note surrendered for transfer.

209 The County shall cooperate in any such transfer, and the Chairperson and County Clerk are
210 authorized to execute any new Note or Notes necessary to effect any such transfer.

211 Section 14. Record Date. The 15th day of the calendar month next preceding each
212 interest payment date shall be the record date for the Notes (the "Record Date"). Payment of
213 interest on the Notes on any interest payment date shall be made to the registered owners of the
214 Notes as they appear on the registration book of the County at the close of business on the Record
215 Date.

216
217 Section 15. Utilization of The Depository Trust Company Book-Entry-Only System. In
218 order to make the Notes eligible for the services provided by The Depository Trust Company, New
219 York, New York ("DTC"), the County agrees to the applicable provisions set forth in the Blanket
220 Issuer Letter of Representations, which the County Clerk or other authorized representative of the
221 County is authorized and directed to execute and deliver to DTC on behalf of the County to the
222 extent an effective Blanket Issuer Letter of Representations is not presently on file in the County
223 Clerk's office.

224
225 Section 16. Official Statement. The County Board of Supervisors hereby approves the
226 Preliminary Official Statement with respect to the Notes and deems the Preliminary Official
227 Statement as "final" as of its date for purposes of SEC Rule 15c2-12 promulgated by the Securities
228 and Exchange Commission pursuant to the Securities and Exchange Act of 1934 (the "Rule").
229 All actions taken by officers of the County in connection with the preparation of such Preliminary
230 Official Statement and any addenda to it or final Official Statement are hereby ratified and
231 approved. In connection with the Closing, the appropriate County official shall certify the
232 Preliminary Official Statement and any addenda or final Official Statement. The County Clerk
233 shall cause copies of the Preliminary Official Statement and any addenda or final Official
234 Statement to be distributed to the Purchaser.

235
236 Section 17. Undertaking to Provide Continuing Disclosure. The County hereby
237 covenants and agrees, for the benefit of the owners of the Notes, to enter into a written undertaking
238 (the "Undertaking") if required by the Rule to provide continuing disclosure of certain financial
239 information and operating data and timely notices of the occurrence of certain events in
240 accordance with the Rule. The Undertaking shall be enforceable by the owners of the Notes or by
241 the Purchaser on behalf of such owners (provided that the rights of the owners and the Purchaser to
242 enforce the Undertaking shall be limited to a right to obtain specific performance of the obligations
243 thereunder and any failure by the County to comply with the provisions of the Undertaking shall
244 not be an event of default with respect to the Notes).

245
246 To the extent required under the Rule, the Chairperson and County Clerk, or other officer
247 of the County charged with the responsibility for issuing the Notes, shall provide a Continuing
248 Disclosure Certificate for inclusion in the transcript of proceedings, setting forth the details and
249 terms of the County's Undertaking.

250
251 Section 18. Record Book. The County Clerk shall provide and keep the transcript of
252 proceedings as a separate record book (the "Record Book") and shall record a full and correct
253 statement of every step or proceeding had or taken in the course of authorizing and issuing the
254 Notes in the Record Book.

255

**RESOLUTION AUTHORIZING ADVISORY REFERENDUM QUESTION
ON DARK STORE LEGISLATION**

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, each time a big box retailer receives a “Dark Store” tax break homeowners,
2 small businesses, and other property owners have to bear a greater share of the property tax levy;
3 and
4

5 WHEREAS, over the past several months, municipal, county, city, and town officials have
6 been in contact with state legislators expressing their opposition to the “Dark Store” tax loophole
7 with little success; and
8

9 WHEREAS, unless the “Dark Store” loophole is closed, the property tax burden will shift
10 to residential homeowners and small businesses or essential service may be reduced;
11

12 WHEREAS, the Manitowoc County Board of Supervisors desires to have a county-wide
13 advisory referendum to provide guidance to the state legislature as to the will of the Manitowoc
14 County electorate on the issue of the “Dark Store” loophole;
15

16 NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of Manitowoc
17 County, Wisconsin hereby directs the County Clerk to place the following advisory referendum
18 question on the November 6, 2018 ballot:
19

20 Should the state legislature enact legislation that closes the Dark Store loophole
21 that currently allows commercial retail properties to significantly reduce the
22 assessed value of their property and thus their property tax, which results in a shift
23 to taxes levied against residential home owners and small businesses.
24

- 25 a. Yes
26 b. No

Dated this 17th day of July 2018.

Respectfully submitted by the
Executive Committee

Jim Brey, Chair

FISCAL IMPACT: Estimated cost for printing and publishing is \$7,500.

FISCAL NOTE: Reviewed and approved by Comptroller. _____

LEGAL NOTE: Reviewed and approved as to form by Corporation Counsel. _____

APPROVED: _____
Bob Ziegelbauer, County Executive Date

RESOLUTION AMENDING COUNTY BOARD RULES
(County Board Meeting Time, Encouraging Paperless Distribution
& Limiting Debate)

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, the Manitowoc County Board of Supervisors adopted Resolution No.
2 2018/2019-1 which established rules for the County Board Elected April 2018 (the “County Board
3 Rules”) on April 17, 2018; and
4

5 WHEREAS, Rule 32 of the County Board Rules provides that the rules may be amended
6 by a two-thirds vote of the members of the County Board; and
7

8 WHEREAS, the Executive Committee has reviewed the Rules and recommends changes
9 to Rule 10 (County Board Documents and Mailings) and Rule 21 (Debate);
10

11 NOW, THEREFORE, BE IT RESOLVED that the Manitowoc County Board of
12 Supervisors amends Rule 4(a) of the County Board Rules to read as follows:
13

- 14 (a) Meeting Time. Meetings of the county board will commence at ~~6:30~~7:00 p.m. or
15 as soon after as may be practical, unless another starting time is specified in the
16 meeting notice.
17

18 and
19

20 BE IT FURTHER RESOLVED that the Manitowoc County Board of Supervisors amends
21 Rule 10 of the County Board Rules to read as follows:
22

23 **10 County Board Documents and DistributionMailings.**
24

- 25 (a) In an effort to reduce costs and pursue good environmental stewardship, the
26 delivery and distribution of agendas, resolutions, ordinances, information packets,
27 and other documents shall be paperless when possible.
28

- 29 (b) The committee chair, or his or her designee, will submit a copy of a resolution,
30 ordinance, or written motion to the County Clerk at least one week before the
31 regular meeting at which it is to be reported to the county board. The County
32 Clerk will provide a copy of each resolution, ordinance, or written motion to the
33 Comptroller and Corporation Counsel for review.
34

- 35 (c) The County Clerk will distributemail a copy of the agenda, resolutions, ordinances,
36 and written motions included on the agenda to each Supervisor not less than five
37 days before each regular meeting. The County Clerk will distributemail the

38 agenda and related documents to each Supervisor at least 72 hours prior to any
39 special meeting. The County Clerk will provide the agenda and related documents
40 to each Supervisor at the time of any declared emergency meeting.

41
42 (de) The County Clerk will distribute ~~copies of~~ the proposed budget to each Supervisor
43 and the Corporation Counsel at or before the first regular meeting after the County
44 Clerk has received a copy of the proposed budget from the Finance Committee.

45
46 (ed) The County Board Chair may direct that the County Clerk provide the members of
47 the county board with copies of any communications or other papers addressed to
48 the county board either as part of an agenda mailing, in a separate mailing, or in
49 person at a county board meeting.

50
51 (fe) Copies of late resolutions, ordinances, written motions, and other papers will be
52 distributed~~provided~~ to the county board by the County Clerk when it meets and
53 may be considered if the matter has been properly noticed in accordance with the
54 Wisconsin Open Meetings Law.

55
56 (gf) The County Clerk will keep at least one copy of the agenda and related documents
57 on file for public review.

58
59 and

60
61 BE IT FURTHER RESOLVED that the Manitowoc County Board of Supervisors creates
62 Rule 21(c) and (d) of the County Board Rules to read as follows:

63
64 **21 Debate.**

65
66 (c) Robert's Rules of Order notwithstanding, a member is limited to speaking no more
67 than twice on the same topic and may not speak in excess of ten (10) minutes on the
68 same topic

69
70 (d) Robert's Rules of Order notwithstanding, after a motion to table, each member may
71 personally speak to the merits of the motion to table once, for no more than two
72 minutes.

73
Dated this 17th day of July 2018.

Respectfully submitted by the
Executive Committee

Jim Brey, Chair

FISCAL IMPACT: None.

FISCAL NOTE: Reviewed and approved by Comptroller. _____

LEGAL NOTE: This resolution amends the County Board Rules and requires a two-thirds vote of the entire county board. Reviewed and approved as to form by Corporation Counsel. _____

I respect the prerogative of the members of the Manitowoc County Board of Supervisors to voice their opinions on legislative issues. Therefore, it is my practice to neither approve nor veto a legislative policy resolution that has been enacted by the County Board in order to allow the County Board, acting as the legislative branch of county government, to freely express its sentiment on legislative and public policy issues or to request action by a governmental entity, or both.

Bob Ziegelbauer, County Executive

Date

**RESOLUTION AUTHORIZING ALTERNATE CRIMINAL JUSTICE
COORDINATING COUNCIL MEMBER**

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, Manitowoc County created the Criminal Justice Coordinating Council in
2 May of 2014; and

3
4 WHEREAS, current membership of the Criminal Justice Coordinating Council includes
5 one (1) representative from the Manitowoc County Board of Supervisors; and

6
7 WHEREAS, from time-to-time, the Manitowoc County Board of Supervisors
8 representative cannot attend Criminal Justice Coordinating Council meetings; and

9
10 WHEREAS, Manitowoc County finds that it is beneficial to have a representative of the
11 Manitowoc County Board of Supervisors at each Criminal Justice Coordinating Council meeting;
12 and

13
14 WHEREAS, after careful consideration, the Executive Committee recommends appointing
15 an alternate member to represent the Manitowoc County Board of Supervisors on the Criminal
16 Justice Coordinating Council when the regular member is unable to attend or participate due to a
17 conflict of interest;

18
19 NOW THEREFORE BE IT RESOLVED that the Manitowoc County Board of
20 Supervisors hereby authorizes the Chair of the County Board to appoint an alternate member to the
21 Criminal Justice Coordinating Council; and

22
23 BE IT FURTHER RESOLVED that when called to attend Criminal Justice Coordinating
24 Council meetings, the alternate shall act, with full power, only when the regular member refuses to
25 vote because of a conflict of interest or when the regular member is absent.

Dated this 17th day of July 2018.

Respectfully submitted by the
Executive Committee

Jim Brey, Chair

FISCAL IMPACT: None.

FISCAL NOTE: Reviewed and approved by Comptroller. _____

LEGAL NOTE: Reviewed and approved as to form by Corporation Counsel. _____

APPROVED: _____
Bob Ziegelbauer, County Executive Date

RESOLUTION AUTHORIZING GRANT APPLICATION
(Cedar Lake Public Access)

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, the Wisconsin Department of Natural Resources has matching grant funding
2 available through their Recreational Boating Facility Program, to assist governmental units in
3 developing boating facilities; and
4

5 WHEREAS, the boat launch boarding dock at the Cedar Lake public access is inadequate
6 and not ADA compliant; and
7

8 WHEREAS, the boat launch parking area at the Cedar Lake public access is not paved and
9 is in poor condition; and
10

11 WHEREAS, included in the project to be completed at the Cedar Lake public access is the
12 paving of the parking lot and driveway access, the installation of security lighting and signage, and
13 the purchase and installation of a replacement boat boarding dock (the "Project"); and
14

15 WHEREAS, the Project may take up to two years to complete; and
16

17 WHEREAS, the total cost of the Project is \$93,300 of which half, or \$46,650, could be
18 funded by the State through its DNR Recreational Boating Facility program if approved;
19

20 NOW, THEREFORE, BE IT RESOLVED by the Manitowoc County Board of
21 Supervisors that the Planning Director is hereby authorized to apply for and accept a Wisconsin
22 Department of Natural Resources grant in an amount of up to \$46,650 for the purpose of
23 completing the Project at the Cedar Lake public access; and
24

25 BE IT FURTHER RESOLVED that the Planning Director is authorized to sign documents
26 and take the actions necessary to undertake, direct, and complete the project authorized in the
27 grant; and
28

29 BE IT FURTHER RESOLVED that Manitowoc County will comply with state and federal
30 rules for the program; will be responsible for updating plans and monitoring ongoing operations;
31 will obtain written approval from the Wisconsin Department of Natural Resources before making
32 changes in the project; and will maintain a record of expenditures; and
33

34 BE IT FURTHER RESOLVED that revenues and expenses in the Park budget are
35 amended by the amount of any grant award approved by the State of Wisconsin, and the
36 Comptroller/Auditor is directed to record such information in the official books of the County as
37 may be required for the year ending December 31, 2018 with carryover to 2019 as may be
38 required.

Dated this 17th day of July 2018.

Respectfully submitted by the
Planning and Park Commission

Melvin Waack, Chair

FISCAL IMPACT: No additional tax levy impact. Appropriate revenue and expense accounts in the Park Departments budget are hereby increased by the amount of any State grant amount authorized.

FISCAL NOTE: Reviewed and approved by Comptroller. _____

LEGAL NOTE: This resolution amends the budget and requires a two-thirds vote of the entire county board. Reviewed and approved as to form by Corporation Counsel. _____

APPROVED: _____
Bob Ziegelbauer, County Executive Date

RESOLUTION AUTHORIZING GRANT APPLICATION
(Long Lake Public Access)

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, the Wisconsin Department of Natural Resources has matching grant funding
2 available through their Recreational Boating Facility Program, to assist governmental units in
3 developing boating facilities; and
4

5 WHEREAS, the boat launch access and parking area at the Long Lake public access is in
6 poor condition; and
7

8 WHEREAS, the restroom facility area at the Long Lake public access is not ADA
9 compliant and is in poor condition; and
10

11 WHEREAS, included in the project to be completed over the next two years at Long Lake
12 public access is the paving of the parking lot and access driveway, the installation of signage, and
13 the replacement of the restroom facility (the "Project"); and
14

15 WHEREAS, the Project will take two years to complete; and
16

17 WHEREAS, the total cost of the Project is \$97,500 of which half, or \$48,750, could be
18 funded if approved by the State through its DNR Recreational Boating Facility program;
19

20 NOW, THEREFORE, BE IT RESOLVED that the Manitowoc County Board of
21 Supervisors authorizes the Planning Director to apply for and accept a Wisconsin Department of
22 Natural Resources grant in an amount of up to \$48,750 for the purposes of completing the Project
23 at the Long Lake public access; and
24

25 BE IT FURTHER RESOLVED that the Planning Director is authorized to sign documents
26 and take the actions necessary to undertake, direct, and complete the Project authorized in the
27 grant; and
28

29 BE IT FURTHER RESOLVED that Manitowoc County will comply with state and federal
30 rules for the program; will be responsible for updating plans and monitoring ongoing operations;
31 will obtain written approval from the Wisconsin Department of Natural Resources before making
32 changes in the project; and will maintain a record of expenditures; and
33

34 BE IT FURTHER RESOLVED that revenues and expenses in the Parks budget are
35 amended by the amount of any grant award approved by the State of Wisconsin, and the
36 Comptroller/Auditor is directed to record such information in the official books of the County as
37 may be required for the year ending December 31, 2018 with carryover to 2019 as may be
38 required.

Dated this 17th day of July 2018.

Respectfully submitted by the
Planning and Park Commission

Melvin Waack, Chair

FISCAL IMPACT: No additional tax levy impact. Appropriate revenue and expense accounts in the Park Departments budget are hereby increased by the amount of any State grant amount authorized.

FISCAL NOTE: Reviewed and approved by Comptroller. _____

LEGAL NOTE: This resolution amends the budget and requires a two-thirds vote of the entire county board. Reviewed and approved as to form by Corporation Counsel. _____

APPROVED: _____
Bob Ziegelbauer, County Executive Date

RESOLUTION AUTHORIZING GRANT APPLICATION
(Silver Lake Public Access)

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, the Wisconsin Department of Natural Resources has matching grant funding
2 available through its Recreational Boating Facility Program to assist governmental units in
3 developing boating facilities; and
4

5 WHEREAS, the boat launch parking area at the Silver Lake public access is not paved and
6 is in poor condition; and
7

8 WHEREAS, included in the project to be completed at Silver Lake public access is the
9 paving of the parking lot and driveway access and the installation of security lighting and signage,
10 which is estimated to have a total project cost of \$41,300; and
11

12 WHEREAS, the project may take up to two years to complete; and
13

14 WHEREAS, one-half of the total cost of the project described above, or \$20,650, could be
15 funded by the State through its DNR Recreational Boating Facility program if approved;
16

17 NOW, THEREFORE, BE IT RESOLVED by the Manitowoc County Board of
18 Supervisors, that the Planning Director is hereby authorized to apply for and accept a Wisconsin
19 Department of Natural Resources grant in an amount of up to \$20,650 for the purposes of
20 completing the project as detailed above at the Silver Lake public access; and
21

22 BE IT FURTHER RESOLVED that the Planning Director is authorized to sign documents
23 and take the actions necessary to undertake, direct, and complete the projects authorized in the
24 grant; and
25

26 BE IT FURTHER RESOLVED that Manitowoc County will comply with state and federal
27 rules for the program; will be responsible for updating plans and monitoring ongoing operations;
28 will obtain written approval from the Wisconsin Department of Natural Resources before making
29 changes in the project; and will maintain a record of expenditures; and
30

31 BE IT FURTHER RESOLVED that revenues and expenses in the Park budget are
32 amended by the amount of any grant award approved by the State of Wisconsin, and the
33 Comptroller/Auditor is directed to record such information in the official books of the County as
34 may be required for the year ending December 31, 2018 with carryover to 2019 as may be
35 required.

Dated this 17th day of July 2018.

Respectfully submitted by the
Planning and Park Commission

Melvin Waack, Chair

FISCAL IMPACT: No additional tax levy impact. Appropriate revenue and expense accounts in the Park Departments budget are hereby increased by the amount of any State grant amount authorized.

FISCAL NOTE: Reviewed and approved by Comptroller. _____

LEGAL NOTE: This resolution amends the budget and requires a two-thirds vote of the entire county board. Reviewed and approved as to form by Corporation Counsel. _____

APPROVED: _____
Bob Ziegelbauer, County Executive Date

**ORDINANCE AMENDING MANITOWOC COUNTY CODE CHAPTER 13, PRIVATE
SEWAGE SYSTEMS
(TABLE OF CONTENTS)**

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, Manitowoc County repealed and recreated Chapter 13 (Private Sewage
2 Systems) of the Manitowoc County Code on December 19, 2017; and
3

4 WHEREAS, at the time Chapter 13 was adopted, certain references in the Table of Contents
5 were incorrect or outdated; and
6

7 WHEREAS, the Planning and Park Commission, after a careful consideration of testimony
8 and an examination of the facts, recommends updating the Table of Contents of Chapter 13 to
9 accurately reflect the section hearings found in the chapter;
10

11 NOW, THEREFORE, the County Board of Supervisors of the County of Manitowoc does
12 ordain as follows:
13

14 Manitowoc County Code Chapter 13, Private Sewage Systems Table of Contents is
15 amended to read as follows:
16

17 Part IV. Permits and Applications.
18

19 13.16 Soil and Site Evaluation.

20 13.17 Sanitary Permits.

21 13.18. Application Requirements.

22 13.19 Permit Cards.

23 13.20 Permit Expiration and Renewal.

24 13.21 Transfer of Ownership.

25 13.22 Change of Plumbers.

26 13.23 Permit Denial.

27 13.24 Withholding Permit Approval~~Reconnection.~~

28 13.25 POWTS Reconnection.

29 ~~13.26~~ 13.25 Emergency Repairs and Installations.

30 ~~13.27~~ 13.26 Fees.
31

32 Part V. Inspections and Testing.
33

34 ~~13.28~~ 13.27 Inspections; General.

35 ~~13.29~~ 13.28 Inspections; Site Constructed Holding Tanks.

36 ~~13.30~~ 13.29 Reinspection.

37 ~~13.31~~ 13.30 Testing.

38
39 Part VI. Management and Maintenance.
40
41 13.324 Maintenance Program.
42 13.332 Holding Tank Maintenance and Agreement.
43 13.343 Maintenance Responsibilities.

44
45 Part VII. Administration and Enforcement.

46
47 13.354 Administration.
48 13.365 Appeals.
49 ~~13.36 Amendments.~~
50 13.37 Violations.
51 13.38 Enforcement.
52 13.39 Penalties.
53 13.4039 Effective Date.

54
55 and

56
57 BE IT FURTHER ORDAINED, that this ordinance shall be effective upon passage and
58 publication and shall not require approval or be subject to disapproval by any town or town board
59 as provided by Wis. Stat. § 59.70(5).

Dated this 17th day of July 2018.

Respectfully submitted by the
Planning and Park Commission

Melvin Waack, Chair

FISCAL IMPACT: None.

FISCAL NOTE: Reviewed and approved by Comptroller. _____

LEGAL NOTE: Reviewed and approved as to form by Corporation Counsel. _____

COUNTERSIGNED: _____
Jim Brey, County Board Chair Date

APPROVED: _____
Bob Ziegelbauer, County Executive Date

ORDINANCE AMENDING ZONING MAP
(Quality Roasting)

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, the Planning and Park Commission, after providing the required notice, held a
2 public hearing on a petition for a zoning ordinance amendment on June 25, 2018; and
3

4 WHEREAS, the Planning and Park Commission, after a careful consideration of testimony
5 and an examination of the facts, recommends that the petition be approved for the reasons stated in
6 the attached report;
7

8 NOW, THEREFORE, the County Board of Supervisors of the County of Manitowoc does
9 ordain as follows:
10

11 A parcel of land located in the SE¼ of the SE¼ of Section 31, T19N, R22E, Town of Cato,
12 Manitowoc County, Wisconsin, more fully described as follows:
13

14 Commencing at the SE corner of said Section 31, thence N89°50'02"W (recorded as
15 S89°56'24"W) along the section line 24.20 feet to the centerline of Marken Road, thence
16 N09°13'26"W (recorded as N09°27'00"W) along said centerline 241.76 feet, thence
17 N01°28'56"W (recorded as N01°42'30"W) along said centerline 815.53 feet to the point of
18 real beginning, thence continue N01°28'56"W (recorded as N01°42'30"W) along said
19 centerline 275.75 feet to the 1/16th section line, thence N89°44'46"W along said 1/16th
20 section line 806.32 feet, thence S02°17'36"W 667.18 feet to the north right of way of the
21 Wisconsin Central Railroad, thence S87°29'12"E (recorded as S87°42'46"E) along said
22 right of way 426.00 feet to the west line of Tract 1 of a Certified Survey recorded in
23 Volume 13, Page 425, thence N01°28'56"W (recorded as N01°42'30"W) along said west
24 line 395.23 feet to the north line of said Tract 1, thence N88°31'04"E (recorded as
25 N88°31'04"E) along said north line 424.91 feet to the point of real beginning, said parcel
26 containing 9.0 acres of land and is hereby rezoned from Exclusive Agriculture (EA)
27 District to Commercial Business (CB) District.

Dated this 17th day of July 2018.

Respectfully submitted by the
Planning and Park Commission

Melvin Waack, Chair

FISCAL IMPACT: None.

FISCAL NOTE: Reviewed and approved by Comptroller. _____

LEGAL NOTE: Reviewed and approved as to form by Corporation Counsel. _____

COUNTERSIGNED: _____
James Brey, County Board Chair Date

APPROVED: _____
Bob Ziegelbauer, County Executive Date

ORDINANCE AMENDING ZONING MAP
(Paul and Tammie Scheffel)

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, the Planning and Park Commission, after providing the required notice, held a
2 public hearing on a petition for a zoning ordinance amendment on June 25, 2018; and
3

4 WHEREAS, the Planning and Park Commission, after a careful consideration of testimony
5 and an examination of the facts, recommends that the petition be approved for the reasons stated in
6 the attached report;
7

8 NOW, THEREFORE, the County Board of Supervisors of the County of Manitowoc does
9 ordain as follows:
10

11 A parcel of land located Part of the SW¼ of the NW¼ of Section 29, Town 20 North,
12 Range 25 East, Town of Two Rivers, Manitowoc County, Wisconsin, more fully described as
13 follows:
14

15 Commencing at the NW¼ Corner of said Section 29; Thence S 00°12'53" E, 2611.92 feet
16 coincident with the west line of said NW¼; Thence S 89°49'48" E, 791.27 feet to a point on
17 the existing monumented south line of the parcel described in volume 1469, page 576
18 being the point of beginning; Thence continuing S 89°49'48" E, 554.52 feet to the existing
19 monumented southeast corner of said parcel; Thence N 00°40'28" W, 67.13 feet (recorded
20 as 67.44') coincident with the monumented east line of said SW¼ of the NW¼ of Section
21 29; Thence N 59°40'28" W, 440.12 feet coincident with the monumented north line of said
22 parcel; Thence S 31°08'21" W, 336.14 feet to the point of beginning, said parcel containing
23 92,574 Square Feet (2.125 Acres) of land and is hereby rezoned from Commercial
24 Business (CB) District to Natural Area (NA) District.

Dated this 17th day of July 2018.

Respectfully submitted by the
Planning and Park Commission

Melvin Waack, Chair

FISCAL IMPACT: None.

FISCAL NOTE: Reviewed and approved by Comptroller. _____

LEGAL NOTE: Reviewed and approved as to form by Corporation Counsel. _____

COUNTERSIGNED: _____
James Brey, County Board Chair Date

APPROVED: _____
Bob Ziegelbauer, County Executive Date

**RESOLUTION ACCEPTING DONATION OF \$2,353.32 FOR THE
MANITOWOC COUNTY SHERIFF'S K9 UNIT**

TO THE MANITOWOC COUNTY BOARD OF SUPERVISORS:

1 WHEREAS, the Manitowoc County Sheriff's Office K9 Unit requires officers to respond
2 to high-risk situations with their K9 partners; and

3
4 WHEREAS, K9s require nutrition, veterinary care, and equipment; and

5
6 WHEREAS, the students from Charles G. Stangel School donated \$2,353.32 to defer
7 expenses and purchase equipment for the Manitowoc County K9 Unit;

8
9 NOW, THEREFORE, BE IT RESOLVED that the Manitowoc County Board of
10 Supervisors accepts the donation from the Charles G. Stangel School in the amount of \$2,353.32,
11 which shall be used for expenses related to the operation of the Manitowoc County Sheriff's K9
12 unit; and

13
14 BE IT FURTHER RESOLVED that upon receipt of the \$2,353.32 donation, those funds
15 shall be deposited in account 756-23401 designated for the Manitowoc County Sheriff's K9 Unit.

Dated this 17th day of July 2018.

Respectfully submitted by the
Public Safety Committee

Randy Vogel, Chair

FISCAL IMPACT: No tax levy impact. Increases funds in the Agency Fund by \$2,353.32 for
the purpose as stated above.

FISCAL NOTE: Reviewed and approved by Comptroller. _____

LEGAL NOTE: This resolution amends the budget and requires a two-thirds vote of the
entire county board. Reviewed and approved as to form by Corporation
Counsel. _____

APPROVED: _____
Bob Ziegelbauer, County Executive Date

