

Personnel Committee  
December 6, 2016

PRESENT: Supervisors Behnke, Maresh, Vogt, Baumann, Brey. Supervisor Metzger was excused.

The meeting was called to order at 4:45 p.m. with Supervisors Behnke, Maresh, Vogt, Baumann and Brey present.

A motion to approve the minutes from the October 31, 2016 Personnel Committee meeting was made by Supervisor Vogt, seconded by Supervisor Baumann and carried 4-0.

There was no correspondence. There was no public input.

A request to allow Health Department employees to donate "old" sick leave to a Health Department employee was discussed. A motion to allow the donation of up to 12 weeks of "old" sick leave to Pang Lee once Ms. Lee has exhausted all paid time off was made by Supervisor Vogt, seconded by Supervisor Maresh and carried unanimously.

A request to convert Parent Support Workers from a contracted service to County positions was discussed. The proposal is to create 3.15 full-time equivalent positions. The positions would be as follows: 2 full-time positions, one part-time position scheduled approximately 33 hours per week and one part-time position scheduled approximately 10 hours per week. There is no fiscal impact associated with this conversion. A motion to authorize the creation of 3.15 full-time equivalent Parent Support Workers was made by Supervisor Maresh, seconded by Supervisor Baumann and carried unanimously.

Sharon Cornils reported that she will be presenting at the Wisconsin County Highway Association on December 7<sup>th</sup> and that the Association will be reimbursing mileage expenses.

The request to reclassify a counter clerk position in the Clerk of Court Office to a court clerk was discussed. The increasing case load in the criminal unit requires additional court clerk services and rather than incur overtime the reclassification is being requested. Reclassifying the position will change the pay grade of the counter clerk from B22 to B23, and will increase the hourly rate from \$17.77 to \$18.79. A motion to approve the reclassification was made by Supervisor Baumann, seconded by Supervisor Vogt and carried 4-0.

The request for a waiver of the 60 day time limit to submit a request for mileage reimbursement was discussed. A motion to deny the request was made by Supervisor Vogt and seconded by Supervisor Maresh. The motion passed 3-1, with Supervisor Baumann voting no.

The Committee discussed the process used to establish elected official salaries. The Committee directed Sharon Cornils to contact the elected officials to request they provide a summary of the responsibilities of their offices. The summary should not exceed one page and would be a supplement to the information included in the annual budget. The Committee also asked that a summary of elected official salaries for other counties of similar size and population be provided at the next meeting.

The Committee discussed the status of the Scott Schultz discrimination complaint.

The Committee reviewed the terms of the 2016-2017 tentative agreement reached with Sheriff's Department employees represented by WPPA. A motion to approve the tentative agreement was made by Supervisor Vogt, seconded by Supervisor Baumann and carried unanimously.

The request for authorization to offer a starting salary above midpoint for the Human Services Department psychiatric nurse was discussed. A motion to approve offering an initial salary not to exceed \$61,000 was made by Supervisor Baumann, seconded by Supervisor Maresh and carried unanimously.

The next meeting is scheduled for February 7, 2017 at 4:45 pm. If a meeting is needed sooner, it will be held immediately prior to the January County Board meeting.

A motion to adjourn was made by Supervisor Baumann, seconded by Supervisor Vogt and carried 4-0. Meeting was adjourned at 5:35 p.m.

Minutes taken by Sharon Cornils, Personnel Director

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Rita Metzger, Secretary

Date

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