

**Public Notice of the Meeting of the  
MANITOWOC-CALUMET LIBRARY SYSTEM  
BOARD OF TRUSTEES MEETING**

Pursuant to section 19.84 (2) and (3) of the Wisconsin Statutes, notice is hereby given to the public, to the Manitowoc Herald Times Reporter and Chilton Times Journal, and to those who have filed a written request for this notice, that a meeting of the Manitowoc-Calumet Library System Board of Trustees will be held on Wednesday, November 30, 2016 at 6:30 o'clock p.m. The meeting will be held at the Brillion Public Library, Brillion, WI 54110. As of the date of this notice, the subject matter known to be intended for consideration is as follows:

**MANITOWOC-CALUMET LIBRARY SYSTEM BOARD MEETING  
Wednesday, November 30, 2016 at 6:30 p.m.**

Brillion Public Library  
326 North Main Street  
Brillion, WI 54110

**AGENDA**

1. Call meeting to order (Proper notice has been given.)
2. Minutes of the September 28, 2016 Board meeting (enclosure #1) *ACTION REQUESTED*
3. Public comment (general comment on issues germane to the operations of MCLS)
4. Communications (any correspondence received germane to operations of MCLS)
5. Financial Business
  - a. September and October, 2016 financial reports (enclosures #2 and #3) *ACTION REQUESTED*
  - b. Payment of October and November, 2016 bills (enclosures #4 and #5) *ACTION REQUESTED*
  - c. LARS financial report (enclosure #6) *ACTION REQUESTED*
  - d. Reach Out and Read report (enclosure #7) *ACTION REQUESTED*
6. System Director's report (enclosure #8)
7. System IT/ILS Specialist's report (enclosure #9)
8. Reports from directors of member libraries
9. Unfinished business
10. New business
  - a. Update of Board member appointments and reappointments for 2017-2019 (enclosure #10)
  - b. Designate Banking Institutions for 2017 *ACTION REQUESTED*
  - c. Appoint Board Officer Nominating Committee to nominate officers for 2017
  - d. Approve MCLS funds for continuation of series cataloging project *ACTION REQUESTED*
11. Trustee & Member Library Directors questions and concerns
12. Trustee Education – Trustee Essentials #8 and #9 (enclosures #11 and #12)
13. Select dates for 2017 meetings and confirm date (January 25) and set place for next meeting (enclosure #13) *ACTION REQUESTED*
14. Motion to adjourn

If you are unable to attend, please notify Rebecca Petersen, System Director, at (920) 686-3051 or rpetersen@mcls.lib.wi.us. If you require special needs accommodations for this meeting, please contact the System Director at least 48 hours in advance.