

Personnel Committee
September 6, 2016

PRESENT: Supervisors Behnke, Maresh, Vogt, Baumann, Metzger

The meeting was called to order at 4:45 p.m. with Supervisors Behnke, Maresh, Vogt and Baumann present. Supervisor Metzger joined the meeting at 4:50 p.m.

A motion to approve the minutes from the July 19, 2016 Personnel Committee meeting was made by Supervisor Vogt, seconded by Supervisor Baumann and carried 4-0.

There was no correspondence.

Public Comment: Maura Yost addressed the Committee to advocate for the appointment of a single Human Services Director.

Sharon Cornils updated the Committee on the recent resignation of the Highway Engineer. The Highway Department will not be refilling the position at this time. They will be evaluating the need for engineering services and will be making a recommendation in 2017 regarding contracting for engineering services or hiring another Engineer.

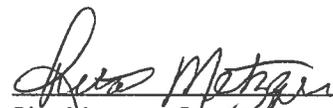
Peter Conrad presented a resolution titled: RESOLUTION DESIGNATING MANITOWOC COUNTY HIPAA HYBRID ENTITY STATUS AND APPOINTING A HIPAA PRIVACY OFFICER AND A SECURITY OFFICER. These actions are needed to be compliant with HIPAA regulations and allow Manitowoc County to efficiently administer its HIPAA compliance plan. Discussion followed. A motion to approve advancing the resolution to the September County Board meeting was made by Supervisor Baumann, seconded by Supervisor Vogt and carried unanimously.

Sharon Cornils presented a resolution titled: RESOLUTION AMENDING EMPLOYEE POLICY MANUAL §13.02(1), ADDING §§13.02(6), (7) AND (8), AND REPEALING SECTION 27. These changes will allow more efficient administration of our HIPAA compliance plan. A motion to approve advancing the resolution to the September County Board meeting was made by Supervisor Maresh, seconded by Supervisor Vogt and carried unanimously.

Sharon presented information regarding the performance of our health and dental insurance plan. Discussion followed.

The next Personnel Committee meeting is scheduled for 4:45 p.m. on October 4, 2016 at 4:45 p.m.

A motion to adjourn the meeting was made by Supervisor Baumann, seconded by Supervisor Vogt and carried unanimously. The meeting was adjourned at 5:35 p.m.


Rita Metzger, Secretary 10/31/16
Date