



**MANITOWOC COUNTY
VETERANS SERVICE COMMISSION
MEETING NOTICE**

DATE: Wednesday, January 9, 2013
TIME: 9:45 a.m.
PLACE: Manitowoc County Office Complex
4319 Expo Drive, Manitowoc WI 54220

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the commission may convene in closed session. The following matters may be considered and acted upon at the meeting:

1. Regular Business
Roll Call
2. Public Input
3. Open Meeting Law Compliance

The commission shall convene in closed session pursuant to Wis. Stat. § 19.85 Paragraph 1 (f) to consider the following matters:

Review of applications for assistance received since the December 4, 2012 meeting

4. The Commission will reconvene in open session pursuant to WI Statutes 19.83 and 19.85 (2)
5. Adjournment

Date: January 2, 2013

Al Karl, Chair
By Jane Babcock, Manitowoc County Veterans Service Officer

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

Persons who are members of another governmental body, but who are not members of this commission, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.

Manitowoc County
Veterans Service Commission Minutes
January 9, 2013

Meeting of the Commission called to order by Mike Demske at 9:40 a.m. in Conference Room 302 in the Manitowoc County Office Complex, 4319 Expo Drive. We are in compliance with the open meeting law.

Present: Al Karl, Tom Hoffman, and Mike Demske - Commission Members.

Minutes of 03/21/2012 Meeting read. Motion made by Tom Hoffman, seconded Al Karl to accept minutes. Motion carried.

Motion made by Mike Demske, seconded by Al Karl, to go into closed session as per 19.85 (1) (f). The purpose of the meeting is to review the applications received the prior month; interview applicants for financial aid to determine if the need requirement is met; deny or approve such application; and if approved, determine the amount of aid to be given the applicant.

Roll call on motion: All members voted affirmative. Motion carried. Yes

Emergency Applications and Requests made since last Commission Meeting:

<u>Request</u>	<u>Purpose</u>	<u>Date</u>	<u>Approved</u>
\$385	Rent	12/20/12	\$385 Al & Tom
\$250	½ rent	12/20/12	\$250 & 2 gas Al & Tom

Cards issued since 12/4/12 Commission Meeting: 2 Gas card

<u>Date</u>	<u>Approved</u>
12/20/12	2 gas Al & Tom

Relief Balance as of Jan 9, 2013: approximately \$15000

After meeting with the following applicants, the Commission GRANTED assistance to the following applicants:

<u>Request</u>	<u>Purpose</u>	<u>Approved</u>
\$575	Rent	Rent \$575
\$400	VA Co-pay	VAbill \$400
\$495	School Books	Book \$495 – Veteran was able to get to books online for less so spent \$400.32
\$671.04	Rent & Util	\$671.04 Rent & Util

Motion made by Al Karl, seconded by Tom Hoffman, affirmed by all present, Motions carried to approve the application.

After meeting with the following applicants, the Commission DENIED assistance to the following applicants:

<u>Name</u>	<u>Address</u>
NONE	

Motion made by Mike Demske, seconded by Al Karl to reconvene in open session. Motion carried.

Discussion: None

The next 3 Commission meeting dates are: 12 Feb 2013 (Tues) @ 9:30 AM / 12 Mar 2013 (Tues) @ 9:30 AM /
9 Apr (Tues) @ 9:30AM

Motion made by Al Karl, seconded by Tom Hoffman to adjourn.

Meeting adjourned at 10:30 A.M.



**MANITOWOC COUNTY
VETERANS SERVICE COMMISSION
MEETING NOTICE**

DATE: Tuesday, March 12, 2013
TIME: 9:45 a.m.
PLACE: Manitowoc County Office Complex
4319 Expo Drive, Manitowoc WI 54220

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the commission may convene in closed session. The following matters may be considered:

1. Regular Business
Roll Call
2. Public Input
3. Open Meeting Law Compliance

The commission shall convene in closed session pursuant to Wis. Stat. § 19.85 Paragraph 1 (f) to consider the following matters:

Review of applications for assistance received since the January 9, 2013 meeting

4. The Commission will reconvene in open session pursuant to WI Statutes 19.83 and 19.85 (2)
5. Adjournment

Date: March 6, 2013

Al Karl, Chair
By Jane Babcock, Manitowoc County Veterans Service Officer

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

Persons who are members of another governmental body, but who are not members of this commission, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.

**Manitowoc County
Veterans Service Commission Minutes
March 12, 2013**

Meeting of the Commission called to order by Tom Hoffman at 9:45 a.m. in Conference Room 302 in the Manitowoc County Office Complex, 4319 Expo Drive. We are in compliance with the open meeting law.

Present: Al Karl, Tom Hoffman, and Mike Demske - Commission Members.

Minutes of 02/12/2013 Meeting read. Motion made by Al Karl, seconded Tom Hoffman to accept minutes. Motion carried.

Motion made by Tom Hoffman, seconded by Al Karl, to go into closed session as per 19.85 (1) (f). The purpose of the meeting is to review the applications received the prior month; interview applicants for financial aid to determine if the need requirement is met; deny or approve such application; and if approved, determine the amount of aid to be given the applicant.

Roll call on motion: All members voted affirmative. Motion carried. Yes

Emergency Applications and Requests made since last Commission Meeting:

<u>Request</u>	<u>Purpose</u>	<u>Date</u>	<u>Approved</u>
\$266.72	1 Month mort	2/19/13	\$266.72 – Al K & Tom H

Cards issued since 2/12/2013 Commission Meeting:

<u>Name</u>	<u>Address</u>	<u>Request</u>	<u>Date</u>	<u>Approved</u>
None				

Relief Balance as of March 12, 2013: \$10,313.16

After meeting with the following applicants, the Commission GRANTED assistance to the following applicants:

<u>Request</u>	<u>Purpose</u>	<u>Approved</u>
\$558.15	Propane bill	\$558.15
Undetermined	2 ea Food & Gas cards	

Motion made by Tom Hoffman, seconded by Al Karl, affirmed by all present, Motions carried to approve the application.

After meeting with the following applicants, the Commission DENIED assistance to the following applicants:

NONE

Motion made by Al Karl, seconded by Tom Hoffman, to reconvene in open session. Motion carried.

Discussion: None

The next 3 Commission meeting dates are: 9 Apr 2013 (Tues) @ 9:30 AM /
7 May 2013 () @ 9:30AM
6 June 2013 (Thu) @ 9:30 AM

Is June 13 correct, June 11 (Sat) was on the notes.

Motion made by Al Karl, seconded by Tom Hoffman, to adjourn.

Meeting adjourned at 10:10 A.M.



**MANITOWOC COUNTY
VETERANS SERVICE COMMISSION
MEETING NOTICE**

DATE: Tuesday, April 9, 2013
TIME: 9:45 a.m.
PLACE: Manitowoc County Office Complex
4319 Expo Drive, Manitowoc WI 54220

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the commission may convene in closed session. The following matters may be considered:

1. Regular Business
Roll Call
2. Public Input
3. Open Meeting Law Compliance

The commission shall convene in closed session pursuant to Wis. Stat. § 19.85 Paragraph 1 (f) to consider the following matters:

Review of applications for assistance received since the March 12, 2013 meeting

4. The Commission will reconvene in open session pursuant to WI Statutes 19.83 and 19.85 (2)
5. Adjournment

Date: April 2, 2013

Al Karl, Chair
By Jane Babcock, Manitowoc County Veterans Service Officer

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

Persons who are members of another governmental body, but who are not members of this commission, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.

Manitowoc County
Veterans Service Commission Minutes
April 9, 2013

Meeting of the Commission called to order by Mike Demske at 9:45 a.m. in Conference Room 302 in the Manitowoc County Office Complex, 4319 Expo Drive. We are in compliance with the open meeting law.

Present: Al Karl, Tom Hoffman, and Mike Demske - Commission Members.

Minutes of 03/12/2013 Meeting read. Motion made by Tom Hoffman, seconded Al Karl to accept minutes. Motion carried.

Motion made by Al Karl, seconded by Tom Hoffman, to go into closed session as per 19.85 (1) (f). The purpose of the meeting is to review the applications received the prior month; interview applicants for financial aid to determine if the need requirement is met; deny or approve such application; and if approved, determine the amount of aid to be given the applicant.

Roll call on motion: All members voted affirmative. Motion carried. Yes

Emergency Applications and Requests made since last Commission Meeting:

<u>Name</u>	<u>Address</u>	<u>Request</u>	<u>Purpose</u>	<u>Date</u>	<u>Approved</u>
NONE					

Cards issued since NONE Commission Meeting:

<u>Name</u>	<u>Address</u>	<u>Request</u>	<u>Date</u>	<u>Approved</u>
NONE				

Relief Balance as of April 9, 2013: \$9755.01

After meeting with the following applicants, the Commission GRANTED assistance to the following applicants:

<u>Request</u>	<u>Purpose</u>	<u>Approved</u>
\$199.60	Utility Bill	\$199.60, 1 ea Gas/Groc card
\$500.00	Utility Bills	\$360.43, 1 ea Gas/Groc card

Motion made by Mike Demske, seconded by Tom Hoffman, affirmed by all present, Motions carried to approve the application.

After meeting with the following applicants, the Commission DENIED assistance to the following applicants:

<u>Name</u>	<u>Address</u>
NONE	

Motion made by Tom Hoffman, seconded by Al Karl, to reconvene in open session. Motion carried.

Discussion: Memorial Day planning

The next 3 Commission meeting dates are: 7 May 2013 () @ 9:30AM
6 June 2013 (Thu) @ 9:30 AM
10 July 2013 (Wed) @ 9:30 AM

Motion made by Mike Demske, seconded by Tom Hoffman, to adjourn.

Meeting adjourned at 10:25 A.M.



**MANITOWOC COUNTY
VETERANS SERVICE COMMISSION
MEETING NOTICE**

DATE: Tuesday, May 7, 2013
TIME: 9:45 a.m.
PLACE: Manitowoc County Office Complex
4319 Expo Drive, Manitowoc WI 54220

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the commission may convene in closed session. The following matters may be considered:

1. Regular Business
Roll Call
2. Public Input
3. Open Meeting Law Compliance

The commission shall convene in closed session pursuant to Wis. Stat. § 19.85 Paragraph 1 (f) to consider the following matters:

Review of applications for assistance received since the April 9, 2013 meeting

4. The Commission will reconvene in open session pursuant to WI Statutes 19.83 and 19.85 (2)
5. Adjournment

Date: May 1, 2013

Al Karl, Chair
By Jane Babcock, Manitowoc County Veterans Service Officer

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

Persons who are members of another governmental body, but who are not members of this commission, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.

Manitowoc County
Veterans Service Commission Minutes
May 7, 2013

Meeting of the Commission called to order by Mike Demske at 9:30 a.m. in Conference Room 300 in the Manitowoc County Office Complex, 4319 Expo Drive. We are in compliance with the open meeting law.

Present: Al Karl, Tom Hoffman, and Mike Demske - Commission Members.

Minutes of 04/09/2013 Meeting read. Motion made by Al Karl, seconded Tom Hoffman to accept minutes. Motion carried.

Motion made by Al Karl, seconded by Tom Hoffman, to go into closed session as per 19.85 (1) (f). The purpose of the meeting is to review the applications received the prior month; interview applicants for financial aid to determine if the need requirement is met; deny or approve such application; and if approved, determine the amount of aid to be given the applicant.

Roll call on motion: All members voted affirmative. Motion carried. Yes

Emergency Applications and Requests made since last Commission Meeting:

Date Approved

NONE

Cards issued since 9 April, 2013 Commission Meeting:

<u>Request</u>	<u>Date</u>	<u>Approved</u>
2 Gas cards	4/11/13	CVSO
1 each Gas & Groc	4/17/13	CVSO
1 each Gas & Groc	4/25/13	CVSO

Relief Balance as of May 7, 2013: Spent \$5805.08 / Balance \$9194.92

After meeting with the following applicants, the Commission GRANTED assistance to the following applicants:

<u>Request</u>	<u>Purpose</u>	<u>Approved</u>
\$200.00	Utility	\$27.66

Motion made by Mike Demske, seconded by Al Karl, affirmed by all present, Motions carried to approve the application.

After meeting with the following applicants, the Commission DENIED assistance to the following applicants:

Name Address

NONE

Motion made by Al Karl, seconded by Tom Hoffman, to reconvene in open session. Motion carried.

Discussion: Memorial Day parade & ceremony, United Veterans Council meeting, recommendation for taking care of flowers at the monument now that Karen Sieples is deceased.

The next 3 Commission meeting dates are: 6 June 2013 (Thu) @ 9:30 AM
10 July 2013 (Wed) @ 9:30 AM
7 Aug 2013 (Wed) @ 9:30 AM
4 Sept 2013 (Wed) @ 9:30 AM

Motion made by Al Karl, seconded by Tom Hoffman, to adjourn.

Meeting adjourned at 10:00 A.M.



**MANITOWOC COUNTY
VETERANS SERVICE COMMISSION
MEETING NOTICE**

DATE: Thursday June 6, 2013
TIME: 9:45 a.m.
PLACE: Manitowoc County Office Complex
4319 Expo Drive, Manitowoc WI 54220

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the commission may convene in closed session. The following matters may be considered:

1. Regular Business
Roll Call
2. Public Input
3. Open Meeting Law Compliance

The commission shall convene in closed session pursuant to Wis. Stat. § 19.85 Paragraph 1 (f) to consider the following matters:

Review of applications for assistance received since the May 7, 2013 meeting

4. The Commission will reconvene in open session pursuant to WI Statutes 19.83 and 19.85 (2)
5. Adjournment

Date: May 29 , 2013

Al Karl, Chair

By Jane Babcock, Manitowoc County Veterans Service Officer

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

Persons who are members of another governmental body, but who are not members of this commission, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.

**Manitowoc County
Veterans Service Commission Minutes
June 6, 2013**

Meeting of the Commission called to order by Mike Demske at 9:30 a.m. in Conference Room 302 in the Manitowoc County Office Complex, 4319 Expo Drive. We are in compliance with the open meeting law.

Present: Al Karl, Tom Hoffman, and Mike Demske - Commission Members.

Minutes of 05/07/2013 Meeting read. Motion made by Al Karl, seconded Tom Hoffman to accept minutes. Motion carried.

Motion made by Tom Hoffman, seconded by Al Karl, to go into closed session as per 19.85 (1) (f). The purpose of the meeting is to review the applications received the prior month; interview applicants for financial aid to determine if the need requirement is met; deny or approve such application; and if approved, determine the amount of aid to be given the applicant.

Roll call on motion: All members voted affirmative. Motion carried. Yes

Emergency Applications and Requests made since last Commission Meeting:

<u>Name</u>	<u>Address</u>	<u>Request</u>	<u>Purpose</u>	<u>Date</u>	<u>Approved</u>
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Cards issued since 0 Commission Meeting:

<u>Name</u>	<u>Address</u>	<u>Request</u>	<u>Date</u>	<u>Approved</u>
7				

Relief Balance as of July 7, 2013: \$8566.26

After meeting with the following applicants, the Commission GRANTED assistance to the following applicants:

<u>Request</u>	<u>Purpose</u>	<u>Approved</u>
\$576 & Gas cards	deposit& rent	\$576 & 2 gas cards

Motion made by Mike Demske, seconded by Tom Hoffman, affirmed by all present, Motions carried to approve the application.

After meeting with the following applicants, the Commission DENIED assistance to the following applicants:

<u>Name</u>	<u>Address</u>
None	

Motion made by Tom Hoffman, seconded by Al Karl, to reconvene in open session. Motion carried.

Discussion:

The next 4 Commission meeting dates are: 10 Jul 2013 (Wed) @ 9:30 AM

7 Aug 2013 (Wed) @ 9:30 AM

4 Sept 2013 (Wed) @ 9:30 AM

8 Oct 2013 (Tues) @ 9:30 AM

Motion made by Al Karl, seconded by Tom Hoffman, to adjourn.

Meeting adjourned at 9:50 A.M.



**MANITOWOC COUNTY
VETERANS SERVICE COMMISSION
MEETING NOTICE**

DATE: Wednesday July 10, 2013
TIME: 9:45 a.m.
PLACE: Manitowoc County Office Complex
4319 Expo Drive, Manitowoc WI 54220

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the commission may convene in closed session. The following matters may be considered:

1. Regular Business
Roll Call
2. Public Input
3. Open Meeting Law Compliance

The commission shall convene in closed session pursuant to Wis. Stat. § 19.85 Paragraph 1 (f) to consider the following matters:

Review of applications for assistance received since the June 6, 2013 meeting

4. The Commission will reconvene in open session pursuant to WI Statutes 19.83 and 19.85 (2)
5. Adjournment

Date: July 4, 2013

Al Karl, Chair

By Jane Babcock, Manitowoc County Veterans Service Officer

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

Persons who are members of another governmental body, but who are not members of this commission, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.

Manitowoc County
Veterans Service Commission Minutes
July 10, 2013

Meeting of the Commission was not called to order by agreement of all Commission members. There were no applicants present and no topics for discussion. We are in compliance with the open meeting law.

Present: Al Karl, Tom Hoffman, and Mike Demske - Commission Members.

The next 3 Commission meeting dates are: 7 Aug 2013 (Wed) @ 9:30 AM

4 Sept 2013 (Wed) @ 9:30 AM

2 Oct 2013 (Wed) @ 9:30 AM



**MANITOWOC COUNTY
VETERANS SERVICE COMMISSION
MEETING NOTICE**

DATE: Wednesday August 7th, 2013
TIME: 9:45 a.m.
PLACE: Manitowoc County Office Complex
4319 Expo Drive, Manitowoc WI 54220

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the commission may convene in closed session. The following matters may be considered:

1. Regular Business
Roll Call
2. Public Input
3. Open Meeting Law Compliance

The commission shall convene in closed session pursuant to Wis. Stat. § 19.85 Paragraph 1 (f) to consider the following matters:

Review of applications for assistance received since the June 6, 2013. There were no applicants in July and no meeting was held.

4. The Commission will reconvene in open session pursuant to WI Statutes 19.83 and 19.85 (2)
5. Adjournment

Date: July 31, 2013

Al Karl, Chair

By Jane Babcock, Manitowoc County Veterans Service Officer

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

Persons who are members of another governmental body, but who are not members of this commission, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.

Manitowoc County
Veterans Service Commission Minutes
August 7, 2013

Present: Al Karl, Tom Hoffman, and Mike Demske - Commission Members.

All members were present at 9:45 AM, no applicants were present. Commission members waited 15 minutes and decided not to call the meeting to order since there were no applicants and had no topics for discussion.

Relief Balance as of Aug 7 2013: \$7990.26

The next 4 Commission meeting dates are: 4 Sept 2013 (Wed) @ 9:30 AM

8 Oct 2013 (Tues) @ 9:30 AM

5 Nov 2013 (Tues) @ 9:30 AM

11 Dec 2013 (Wed) @ 9:30 AM



**MANITOWOC COUNTY
VETERANS SERVICE COMMISSION
MEETING NOTICE**

DATE: Wednesday September 4th, 2013

TIME: 9:45 a.m.

PLACE: Manitowoc County Office Complex
4319 Expo Drive, Manitowoc WI 54220

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the commission may convene in closed session. The following matters may be considered:

1. Regular Business
Roll Call
2. Public Input
3. Open Meeting Law Compliance

The commission shall convene in closed session pursuant to Wis. Stat. § 19.85 Paragraph 1 (f) to consider the following matters:

Review of applications for assistance received since the June 6, 2013. There were no applicants in July or August and no meetings were held.

4. The Commission will reconvene in open session pursuant to WI Statutes 19.83 and 19.85 (2)
5. Adjournment

Date: August 28, 2013

Al Karl, Chair
By Jane Babcock, Manitowoc County Veterans Service Officer

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

Persons who are members of another governmental body, but who are not members of this commission, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.

**Manitowoc County
Veterans Service Commission Minutes
September 4, 2013**

Meeting of the Commission called to order by Mike Demske at 9:45 a.m. in Conference Room 302 in the Manitowoc County Office Complex, 4319 Expo Drive. We are in compliance with the open meeting law.

Present: Tom Hoffman, and Mike Demske - Commission Members.

Minutes of 6/6/2013 Meeting read. Motion made by Tom Hoffman, seconded Mike Demske to accept minutes. Motion carried.

Motion made by Mike Demske, seconded by Tom Hoffman, to go into closed session as per 19.85 (1) (f). The purpose of the meeting is to review the applications received the prior month; interview applicants for financial aid to determine if the need requirement is met; deny or approve such application; and if approved, determine the amount of aid to be given the applicant.

Roll call on motion: All members voted affirmative. Motion carried. Yes

Emergency Applications and Requests made since last Commission Meeting:

<u>Request</u>	<u>Purpose</u>	<u>Date</u>	<u>Approved</u>
NONE			

Cards issued since Commission Meeting:

<u>Request</u>	<u>Date</u>	<u>Approved</u>
1 Gas	7/15/13	1 Gas
1 Gas	7/19/13	1 Gas
2 Gas	7/25/13	2 Gas

Available Relief balance as of Sept 4 2013: \$7990.26

After meeting with the following applicants, the Commission GRANTED assistance to the following applicants:

<u>Request</u>	<u>Purpose</u>	<u>Approved</u>
\$1300 Utilities & Cell		\$819.41, 2 ea Gas & Groc cards

Motion made by Mike Demske, seconded by Tom Hoffman, affirmed by all present, Motions carried to approve the application.

After meeting with the following applicants, the Commission DENIED assistance to the following applicants:

<u>Name</u>	<u>Address</u>
None	

Motion made by Tom Hoffman, seconded by Mike Demske, to reconvene in open session. Motion carried.

Discussion: Authorized purchase of 20 x \$50 gas cards and 10 x \$50 grocery cards for relief at CVSO's discretion.

The next 3 Commission meeting dates are: 8 Oct 2013 (Tues) @ 9:30 AM

5 Nov 2013 (Tues) @ 9:30 AM

11 Dec 2013 (Wed) @ 9:30 AM

Motion made by Tom Hoffman, seconded by Mike Demske, to adjourn.

Meeting adjourned at 10:10 A.M.



**MANITOWOC COUNTY
VETERANS SERVICE COMMISSION
MEETING NOTICE**

DATE: Tuesday October 8th, 2013
TIME: 9:45 a.m.
PLACE: Manitowoc County Office Complex
4319 Expo Drive, Manitowoc WI 54220

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the commission may convene in closed session. The following matters may be considered:

1. Regular Business
Roll Call
2. Public Input
3. Open Meeting Law Compliance

The commission shall convene in closed session pursuant to Wis. Stat. § 19.85 Paragraph 1 (f) to consider the following matters:

Review of applications for assistance received since the September 4, 2013.

4. The Commission will reconvene in open session pursuant to WI Statutes 19.83 and 19.85 (2)
5. Adjournment

Date: October 1, 2013

Al Karl, Chair
By Jane Babcock, Manitowoc County Veterans Service Officer

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

Persons who are members of another governmental body, but who are not members of this commission, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.

**Manitowoc County
Veterans Service Commission Minutes
October 8, 2013**

Meeting of the Commission called to order by Mike Demske at 9:55 a.m. in Conference Room 302 in the Manitowoc County Office Complex, 4319 Expo Drive. We are in compliance with the open meeting law.

Present: Al Karl, Tom Hoffman, and Mike Demske - Commission Members.

Minutes of 9/7/2013 Meeting read. Motion made by Mike Demske, seconded Tom Hoffman to accept minutes. Motion carried.

Motion made by Tom Hoffman, seconded by Mike Demske, to go into closed session as per 19.85 (1) (f). The purpose of the meeting is to review the applications received the prior month; interview applicants for financial aid to determine if the need requirement is met; deny or approve such application; and if approved, determine the amount of aid to be given the applicant.

Roll call on motion: All members voted affirmative. Motion carried. Yes

Emergency Applications and Requests made since last Commission Meeting:

Name	Address
\$325 ½ rent 9/7/2013	\$625 rent Mike D & Tom H

Cards issued since 7 Sept, 2013 Commission Meeting:

Request	Date	Approved
\$50 Groc \$25 Gas	9/5/2013	CVSO
\$50 Groc \$25 Gas	9/24/2013	CVSO
\$50 Groc	9/25/2013	CVSO
\$50 Groc \$50 Gas	9/9/2013	CVSO
\$50 Groc \$25 Gas	9/24/2013	CVSO
\$ 50 Gas	9/19/2013	CVSO

Relief Balance as of October 8, 2013: \$5045.85

After meeting with the following applicants, the Commission GRANTED assistance to the following applicants:

Request	Purpose	Approved
\$625	Rent	\$625 Commission
\$744.97	Util & Phone	\$744.97 Commission
\$460	Util & Rent	\$460 Commission
\$200	Rent	\$200 Commission
\$302	Home Repr	\$302 Commission

Motion made by Al Karl, seconded by Tom Hoffman, affirmed by all present, Motions carried to approve the application.

After meeting with the following applicants, the Commission DENIED assistance to the following applicants:

Application on hold pending documentation

Motion made by Tom Hoffman, seconded by Al Karl, to reconvene in open session. Motion carried.

Discussion: None

The next 3 Commission meeting dates are: 19 Nov 2013 (Tues) @ 9:30 AM / 11 Dec 2013 (Wed) @ 9:30 AM

Motion made by Tom Hoffman, seconded by Al Karl, to adjourn.

Meeting adjourned at 10:35 A.M.



**MANITOWOC COUNTY
VETERANS SERVICE COMMISSION
MEETING NOTICE**

DATE: Tuesday November 19th, 2013

TIME: 9:45 a.m.

PLACE: Manitowoc County Office Complex
4319 Expo Drive, Manitowoc WI 54220

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the commission may convene in closed session. The following matters may be considered:

1. Regular Business
Roll Call
2. Public Input
3. Open Meeting Law Compliance

The commission shall convene in closed session pursuant to Wis. Stat. § 19.85 Paragraph 1 (f) to consider the following matters:

Review of applications for assistance received since the October 8, 2013.

4. The Commission will reconvene in open session pursuant to WI Statutes 19.83 and 19.85 (2)
5. Adjournment

Date: November 11, 2013

Al Karl, Chair

By Jane Babcock, Manitowoc County Veterans Service Officer

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

Persons who are members of another governmental body, but who are not members of this commission, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.

**Manitowoc County
Veterans Service Commission Minutes
November 19, 2013**

Meeting of the Commission called to order by Mike Demske at 9:45 a.m. in Conference Room 302 in the Manitowoc County Office Complex, 4319 Expo Drive. We are in compliance with the open meeting law.

Present: Al Karl, Tom Hoffman, and Mike Demske - Commission Members.

Minutes of 10/8/2013 Meeting read. Motion made by Al Karl, seconded Tom Hoffman to accept minutes. Motion carried.

Motion made by Al Karl, seconded by Tom Hoffman, to go into closed session as per 19.85 (1) (f). The purpose of the meeting is to review the applications received the prior month; interview applicants for financial aid to determine if the need requirement is met; deny or approve such application; and if approved, determine the amount of aid to be given the applicant.

Roll call on motion: All members voted affirmative. Motion carried. Yes

Emergency Applications and Requests made since last Commission Meeting:

<u>Request</u>	<u>Purpose</u>	<u>Date</u>	<u>Approved</u>
\$534.12	WPS – Cutoff	10/8/2013	by phone Mike,D, Al K
\$402.00	WPS-Reconnect	10/22/13	by phone Mike D, Al K

Cards issued since 10/8/2013 Commission Meeting:

<u>Request</u>	<u>Date</u>	<u>Approved</u>
1 Gas	10/9/2013	CVSO
1 Gas & 2 Groc	10/24/2013	CVSO

Relief Balance as of Nov 19, 2013: \$2152.76

After meeting with the following applicants, the Commission GRANTED assistance to the following applicants:

<u>Request</u>	<u>Purpose</u>	<u>Approved</u>
940.00	Mortgage past due	\$406.13 Mort & Util
\$186.42	Utilities	\$186.42 Utilities

Motion made by Tom Hoffman, seconded by Al Karl, affirmed by all present, Motions carried to approve the application.

After meeting with the following applicants, the Commission DENIED assistance to the following applicants:

<u>Name</u>	<u>Address</u>
NONE	

Motion made by Al Karl, seconded by Tom Hoffman, to reconvene in open session. Motion carried.

Discussion: None

The next 3 Commission meeting dates are: 11 Dec 2013 (Wed) @ 9:30 AM

January & February To Be Determined at a later date

Motion made by Tom Hoffman, seconded by Al Karl, to adjourn.

Meeting adjourned at 10:15 A.M.



**MANITOWOC COUNTY
VETERANS SERVICE COMMISSION
MEETING NOTICE**

DATE: Wednesday December 11th, 2013
TIME: 9:45 a.m.
PLACE: Manitowoc County Office Complex
4319 Expo Drive, Manitowoc WI 54220

The meeting is open to the public, but portions of the meeting may be closed if this notice indicates that the commission may convene in closed session. The following matters may be considered:

1. Regular Business
Roll Call
2. Public Input
3. Open Meeting Law Compliance

The commission shall convene in closed session pursuant to Wis. Stat. § 19.85 Paragraph 1 (f) to consider the following matters:

Review of applications for assistance received since the October 8, 2013.

4. The Commission will reconvene in open session pursuant to WI Statutes 19.83 and 19.85 (2)
5. Adjournment

Date: December 4, 2013

Al Karl, Chair

By Jane Babcock, Manitowoc County Veterans Service Officer

Any person wishing to attend the meeting who requires special accommodation because of a disability should contact the County Clerk's office at 920-683-4003 at least 24 hours before the meeting begins so that appropriate accommodations can be made.

Persons who are members of another governmental body, but who are not members of this commission, may attend this meeting. Their attendance could result in a quorum of another governmental body being present. Such a quorum is unintended and they are not meeting to exercise the authority, duties, or responsibilities of any other governmental body.

Manitowoc County
Veterans Service Commission Minutes
December 11, 2013

Meeting of the Commission called to order by Mike Demske at 9:35 a.m. in Conference Room 300 in the Manitowoc County Office Complex, 4319 Expo Drive. We are in compliance with the open meeting law.

Present: Al Karl, Tom Hoffman, and Mike Demske - Commission Members.

Minutes of 11/19/2013 Meeting read. Motion made by Al Karl, seconded Tom Hoffman to accept minutes. Motion carried.

No Applicants were present so there was no requirement to go into a closed session.

Cards issued since 11/19/2013 Commission Meeting:

<u>Request</u>	<u>Date</u>	<u>Approved</u>
1 Gas	11/25/2013	CVSO
1 Gas & 2 Groc	12/4/2013	CVSO

Relief Balance as of December 5, 2013: \$1560.21 (This does not include the \$1299.50 in donations so far this year)

Discussion:

This calendar year there was \$1299.50 in donations to the Veterans Commission.

Approval was given by all three members to authorize the CVSO to purchase Food and Gas cards at the end of the calendar year with any funds remaining in the original relief fund. She will check to see if the balance of donations can be rolled over to the next year. If so, she will purchase 15 grocery and 15 gas cards at \$50 each and if necessary may use some of the donation money to do so. Any balance will be moved forward to next year's budget.

The next Commission meeting date(s) are: 14 Jan 2014 @ 9:30 AM, other to be decided.

Motion made by Tom Hoffman, seconded by Al Karl, to adjourn.

Meeting adjourned at 9:50 A.M.