

Lakeland Care District - Board of Directors

AGENDA

January 15, 2014 3:30 p.m.
N6654 Rolling Meadows Drive
Fond du Lac

1. Call to Order
2. Review & approve minutes: December 18, 2013
3. Public Comment
4. Review Financial Report
5. Review Enrollment Report
6. Review CEO Report
7. Review & Approval:
 - a. Review & Approve 2013 Quality Program Evaluation
 - b. Review & Approve 2014 Quality Plan
 - c. Review & Approve 2014 Quality Program Description
8. Future Agenda Items
9. The Board will consider a motion to convene in closed session pursuant to Wis. Stat. sec. 19.85(1)(e), "[d]eliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session," to wit: to discuss and provide strategic direction to the CEO regarding potential business opportunities and the strategies associated with pursuing same.

The Board will reconvene in open session immediately following the closed session. The Board does not anticipate taking formal action on any matter discussed in closed session.
10. Reconvene in open session
11. Adjourn

*Individuals with disabilities requiring special accommodations for attendance
at the meeting should contact (920) 906-5183, at least 48 hours prior to the meeting.*

Lakeland Care District - Board of Directors

AGENDA

January 29, 2014 3:30 p.m.
N6654 Rolling Meadows Drive
Fond du Lac

1. Call to Order
2. Review & Approve Minutes: January 15, 2014
3. Public Comment
4. The Board will consider a motion to convene in closed session pursuant to Wis. Stat. sec. 19.85(1)(e), "[d]eliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session," to wit: to discuss and provide strategic direction to the CEO regarding potential business opportunities and the strategies associated with pursuing same.

The Board will reconvene in open session immediately following the closed session and take action, if any, on matters discussed in closed session.

5. Reconvene in open session
6. Take action, if any, on items discussed in closed session.
7. Adjourn

*Individuals with disabilities requiring special accommodations for attendance
at the meeting should contact (920) 906-5183, at least 48 hours prior to the meeting.*

Lakeland Care District - Board of Directors

AGENDA

February 19, 2014 3:45 p.m.
500 City Center
Oshkosh, Wisconsin

1. Call to Order
2. Review & approve minutes: January 29, 2014
3. Public Comment
4. Review Financial Report
5. Review Enrollment Report
6. Review CEO Report
7. Future Agenda Items
8. The Board will consider a motion to convene in closed session pursuant to Wis. Stat. sec. 19.85(1)(e), "[d]eliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session," to wit: to discuss and provide strategic direction to the CEO regarding potential business opportunities and the strategies associated with pursuing same.

The Board will reconvene in open session immediately following the closed session. The Board does not anticipate taking formal action on any matter discussed in closed session.
9. Reconvene in open session
10. Adjourn

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at the meeting should contact (920) 906-5183, at least 48 hours prior to the meeting.*

Lakeland Care District - Board of Directors

AGENDA

March 19, 2014 3:30 p.m.
N6654 Rolling Meadows Drive
Fond du Lac, WI

1. Call to Order
2. Review & approve minutes: February 19, 2014
3. Public Comment
4. Review Financial Report
5. Review Enrollment Report
6. 2013 Member Survey Results - Meghan Hyland
7. Review CEO Report
8. Board Officers – discussion and action
9. Future Agenda Items
10. The Board will consider a motion to convene in closed session pursuant to Wis. Stat. sec. 19.85(1)(e), “[d]eliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session,” to wit: to discuss and provide strategic direction to the CEO regarding potential business opportunities and the strategies associated with pursuing same.

The Board will reconvene in open session immediately following the closed session. The Board does not anticipate taking formal action on any matter discussed in closed session.
11. Reconvene in open session
12. Adjourn

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Lakeland Care District - Board of Directors

AGENDA

April 16, 2014 3:30 p.m.
N6654 Rolling Meadows Drive
Fond du Lac, WI

1. Call to Order
2. Review & approve minutes: March 19, 2014
3. Public Comment
4. Review Financial Report
5. Review Enrollment Report
6. Form CEO Evaluation Subcommittee
7. Review and Comment: Stakeholder Advisory Resolution
8. Review CEO Report
9. Future Agenda Items
10. The Board will consider a motion to convene in closed session pursuant to Wis. Stat. sec. 19.85(1)(e), "[d]eliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session," to wit: to discuss and provide strategic direction to the CEO regarding potential business opportunities and the strategies associated with pursuing same.

The Board will reconvene in open session immediately following the closed session and take action, if any, on matters discussed in closed session.
11. Reconvene in open session
12. Adjourn

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Lakeland Care District - Board of Directors

AGENDA: Annual Business Meeting - Annual Public Meeting / Fond du Lac

May 21, 2014 3:30 p.m.
N6654 Rolling Meadows Drive
Fond du Lac, WI

1. Call to Order
2. Review & approve minutes: April 16, 2014
3. Annual Business Meeting - Financial Report
 - a. 2013 LCD Audit report – discuss and accept
 - b. Monthly Financial report
4. Review Enrollment Report
5. Review CEO Report
6. Future Agenda Items
7. The Board will consider a motion to convene in closed session pursuant to Wis. Stat. sec. 19.85(1)(e), “[d]eliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session,” to wit: to discuss and provide strategic direction to the CEO regarding potential business opportunities and the strategies associated with pursuing same.
 - a. The Board will reconvene in open session immediately following the closed session and take action, if any, on matters discussed in closed session.
8. Reconvene in open session
9. Adjourn Annual Business Meeting / Fond du Lac County

4:00 p.m. – Annual Public Meeting / Fond du Lac County

1. Call to Order
2. A Four Year Review: Supporting Members' Successes
3. Public Comment
(The Public comment period will last until at least 4:30 p.m. or until all comments are given, whichever is later.)
4. Adjourn Annual Public Meeting

*Individuals with disabilities requiring special accommodations for attendance
at the meeting should contact (920) 906-5183, at least 48 hours prior to the meeting.*

**Lakeland Care District - Board of Directors
AGENDA: Regular Board Meeting - Annual Public Meeting / Manitowoc**

June 18, 2014 3:30 p.m.
3415 Custer Street
Manitowoc, WI

1. Call to Order
2. Review & approve minutes: May 21, 2014
3. Review Financial Report
4. Review Enrollment Report
5. Stakeholder Advisory Committee Member Appointments
6. Review CEO Report
7. Future Agenda Items
8. The Board will consider a motion to convene in closed session pursuant to Wis. Stat. sec. 19.85(1)(e), “[d]eliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session,” to wit: to discuss and provide strategic direction to the CEO regarding potential business opportunities and the strategies associated with pursuing same.
 - a. The Board will reconvene in open session immediately following the closed session and take action, if any, on matters discussed in closed session.
9. Reconvene in open session
10. Adjourn Regular Board Meeting - Manitowoc County

4:00 p.m. – Annual Public Meeting - Manitowoc County

1. Call to Order
2. A Four Year Review: Supporting Members' Successes
3. Public Comment
(The Public comment period will last until at least 4:30 p.m. or until all comments are given, whichever is later.)
4. Adjourn Annual Public Meeting

*Individuals with disabilities requiring special accommodations for attendance
at the meeting should contact (920) 906-5183, at least 48 hours prior to the meeting.*

Lakeland Care District - Board of Directors

AGENDA

June 25, 2014 3:30 p.m.

VIA VIDEOCONFERENCE

N6654 Rolling Meadows Drive, Fond du Lac, WI
3415 Custer Street, Manitowoc, WI
500 City Center, Oshkosh, WI

1. Call to Order
2. The Board will consider a motion to convene in closed session pursuant to Wis. Stat. sec. 19.85(1)(e), "[d]eliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session," to wit: to discuss and provide strategic direction to the CEO regarding potential business opportunities and the strategies associated with pursuing same.

The Board will reconvene in open session immediately following the closed session and take action, if any, on matters discussed in closed session.

3. Reconvene in open session
4. Adjourn

Individuals with disabilities requiring special accommodations for attendance at the meeting should contact (920) 906-5183, at least 48 hours prior to the meeting.

Lakeland Care District - Board of Directors
AGENDA: Regular Board Meeting - Annual Public Meeting / Winnebago

July 16, 2014 3:30 p.m.
500 City Center
Oshkosh, WI

1. Call to Order
2. Review & approve minutes: June 18, 2014
3. Review Financial Report
4. Review Enrollment Report
5. Revisions to LCD Employee Performance Evaluation Tool
6. Review CEO Report
7. Future Agenda Items
8. The Board will consider a motion to convene in closed session pursuant to Wis. Stat. sec. 19.85(1)(e), “[d]eliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session,” to wit: to discuss and provide strategic direction to the CEO regarding potential business opportunities and the strategies associated with pursuing same.
 - a. The Board will reconvene in open session immediately following the closed session and take action, if any, on matters discussed in closed session.
9. Reconvene in open session
10. Adjourn Regular Board Meeting - Winnebago County

4:00 p.m. – Annual Public Meeting – Winnebago County

1. Call to Order
2. A Four Year Review: Supporting Members' Successes
3. Public Comment
(The Public comment period will last until at least 4:30 p.m. or until all comments are given, whichever is later.)
4. Adjourn Annual Public Meeting

*Individuals with disabilities requiring special accommodations for attendance
at the meeting should contact (920) 906-5183, at least 48 hours prior to the meeting.*

**Lakeland Care District - Board of Directors
AGENDA**

August 20, 2014 3:30 p.m.
N654 Rolling Meadows Drive
Fond du Lac, WI

1. Call to Order
2. Review & approve minutes: July 16, 2014
3. Review Financial Report
4. Review Enrollment Report
5. Review HR Policies – Suzanne Sinjakovic
 - Harassment Policy
 - Intellectual – Confidential Policy
 - Staffing Reduction – Restructure Policy
 - Affirmative Action Policy
6. Review Stakeholder Advisory Committee nominee: Member/Family rep., Manitowoc
7. Review CEO Report
8. Future Agenda Items
9. The Board may consider a motion to convene in closed session pursuant to Wis. Stat. sec. 19.85(1)(e), “[d]eliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session,” to wit: to discuss and provide strategic direction to the CEO regarding potential business opportunities and the strategies associated with pursuing same.
 - a. The Board will reconvene in open session immediately following the closed session and take action, if any, on matters discussed in closed session.
10. Reconvene in open session
11. Adjourn

*Individuals with disabilities requiring special accommodations for attendance
at the meeting should contact (920) 906-5183, at least 48 hours prior to the meeting.*

**Lakeland Care District - Board of Directors
AGENDA**

3:30 p.m., September 17, 2014
N6654 Rolling Meadows Drive
Fond du Lac, WI

1. Call to Order
2. Review & approve minutes: August 20, 2014
3. Public Comment
4. Sharing Member Successes
5. Review Financial Report
6. Review Enrollment Report
7. Long-Term Care Functional Screen – Overview & Discussion
8. Review CEO Report
9. Future Agenda Items
10. The Board may consider a motion to convene in closed session pursuant to Wis. Stat. sec. 19.85(1)(e), “[d]eliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session,” to wit: to discuss and provide strategic direction to the CEO regarding potential business opportunities and the strategies associated with pursuing same.
 - a. The Board will reconvene in open session immediately following the closed session and take action, if any, on matters discussed in closed session.
11. Reconvene in open session
12. Adjourn

*Individuals with disabilities requiring special accommodations for attendance
at the meeting should contact (920) 906-5183, at least 48 hours prior to the meeting.*

**Lakeland Care District - Board of Directors
AGENDA**

October 1, 2014, 3:30 p.m.
N6654 Rolling Meadows Drive
Fond du Lac

1. Call to Order
 2. Review & approve minutes: September 17, 2014
 3. Public Comment
 4. Marketing Focus Group & Discussion – Kristin Jeffries
 5. Business Plan & Compensation System Overview
 6. Future Agenda Items
 7. The Board may convene in closed session under Wisconsin law: Pursuant to:
 1. Wis. Stat. sec. 19.85(1)(c) “to consider compensation data of specific employees over which the Board has jurisdiction or exercises responsibility.”
 2. Wis. Stat. sec. 19.85(1)(e), “[d]eliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session,” to wit: to discuss and provide strategic direction to the CEO regarding potential business opportunities and the strategies associated with pursuing same.
 3. Wis. Stat. § 19.85(1)(c) for the purpose of [c]onsidering employment, promotion, compensation or performance valuation data of any public employee over which the governmental body has jurisdiction or exercises responsibility;” to wit, to evaluate the performance of the District’s CEO and compensation.
- The Board will reconvene in open session immediately following the closed session and take action on matters discussed in closed session.
8. Reconvene in open session
 9. Adjourn

Individuals with disabilities requiring special accommodations for attendance at the meeting should contact (920) 906-5183, at least 48 hours prior to the meeting.



*Enriching members' lives by honoring their values through high quality,
cost effective long-term care.*

Lakeland Care District - Board of Directors

AGENDA

3:30 p.m., November 19, 2014
N6654 Rolling Meadows Drive
Fond du Lac, WI

1. Call to Order
2. Review & approve minutes: October 1, 2014
3. Public Comment
4. Sharing Member Successes
5. Review Financial Report
6. Review Enrollment Report
7. Review & Approval:
 - a. 2014 LCD Program Integrity Report
 - b. 2015 LCD Program Integrity Plan
8. Update on 2014 Strategic Initiatives
9. Review CEO Report
10. Future Agenda Items
11. The Board will consider a motion to convene in closed session pursuant to:

Wis. Stat. sec. 19.85(1)(e), “[d]eliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session,” to wit: to discuss and provide strategic direction to the CEO regarding business and organizational strategies related to expansion of LCD; and

Wis. Stat. § 19.85(1)(c) for the purpose of “[c]onsidering employment, promotion, compensation or performance valuation data of any public employee over which the governmental body has jurisdiction or exercises responsibility;” to wit, to evaluate the performance of the District’s CEO and compensation; and

Wis. Stat. § 19.85(1)(f), “[c]onsidering financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific persons except where par. (b) applies, which, if discuss in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations,” to wit: to discuss a potential actual or perceived conflict of interest with respect to a member of the LCD Stakeholder Advisory Committee.

The Board will reconvene in open session immediately following the closed session and take official action, if any, on matters discussed in closed session.

12. Reconvene in open session
13. Adjourn

*Individuals with disabilities requiring special accommodations for attendance
at the meeting should contact (920) 906-5183, at least 48 hours prior to the meeting.*

**Lakeland Care District - Board of Directors
AGENDA**

3:45 p.m., December 17, 2014
N6654 Rolling Meadows Drive
Fond du Lac, WI

1. Call to Order
2. Review & approve minutes: November 19, 2014
3. Public Comment
4. Sharing Member Successes
5. The Board will consider a motion to convene in closed session pursuant to:

Wis. Stat. § 19.85(1)(c) for the purpose of “[c]onsidering employment, promotion, compensation or performance valuation data of any public employee over which the governmental body has jurisdiction or exercises responsibility,” to wit, to evaluate the performance of the District’s CEO, other staff and compensation for those persons; and Wis. Stat. sec. 19.85(1)(e), “[d]eliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session,” to wit: to discuss and provide strategic direction to the CEO regarding business and organizational strategies related to expansion of LCD; and

The Board will reconvene in open session immediately following the closed session and take official action, if any, on matters discussed in closed session.

6. Reconvene in open session
7. Review Financial Report
8. Review Enrollment Report
9. Review & Approve:
 - a. Quality Plan
 - b. Quality Evaluation
 - c. Quality Program
10. Review & Discuss: Volunteer Time Off policy and 2015 pilot
11. Review CEO Report
12. Future Agenda Items
13. Adjourn

*Individuals with disabilities requiring special accommodations for attendance
at the meeting should contact (920) 906-5183, at least 48 hours prior to the meeting.*