

Manitowoc County Nutrition Project Council
Manitowoc Senior Center
3330 Custer Street, Manitowoc
Wednesday, Sept 21, 2016

Members Present: Patrick Gagne, Rosie Gintner, Paul Gintner, Laverne Jorgensen, Darlyene Lau, Randall Loose, Donna Reilly, Judy Ruggirello, Carol Van Ells

Members Excused: Arthur and Ethel Heberlein

Meeting called to order by Darlyene Lau at 9:30 A.M.

Motion made by Donna Reilly, seconded by Judy Ruggirello to accept the minutes from January 20, 2016.
Motion carried.

Motion made by Carol VanElls, seconded by Randy Loose to accept the agenda for September 21, 2016.
Motion carried.

Public Comment – none

Correspondence – none

Legislative

- a. Chapter 8 Changes – Chapter 8 is part of the Wisconsin Aging Network. These are the policies and procedures that guide the Nutrition Program. These have recently been revised and include suggestions to the bylaws for the Nutrition Project Council.
- b. Bylaws Revisions – the bylaws were reviewed with the suggested new revisions. Discussion was about term limits for membership and wanting to delete this. Motion was made by Donna Reilly and seconded by Carol VanElls to accept the bylaws with the line removed “ Not to exceed two 3-year limits” under Membership. Motion carried. Discussion – bylaws state minutes should be posted at each site. Who will be responsible? Kim Loose will see that the site managers post the minutes at each site.

Nutrition

- a. Dining Site Reviews - once a year the bylaws state “assist in the yearly survey at the dining site they represent if requested”. Kim Loose is requesting dining sites be completed. Darlyene Lau stated they were handed out in January, 2016 but with no follow up. Forms were handed out requesting each member do a dining site review and turn it at next meeting or sooner to Kim if able. This will be a useful tool to assist Kim who is new to her position.

ADRC Updates

- a. The ADRC is slated to move to a different location in the spring/summer of 2017.
- b. Kim Loose is new to the position of Nutrition Program Coordinator. At request of the members she shared background information on herself. Alyssa Weber remains the Nutritionist and continues to approve the menus.
- c. Discussion about encouraging new members. Can look into this for 2017. Meanwhile think of ideas for recruitment.
- d. In the past a copy of the previous minutes was included with the agenda. Kim Loose will see that this is done in the future.

The next meeting will be held Wednesday, January 18, 2017 at 9:30am at the Manitowoc Senior Center.
Judy Ruggirello made a motion to adjourn, Rosie Gintner seconded. Motion carried.

Respectfully submitted by Kim Loose, Nutrition Program Coordinator.