

**Public Notice of the Meeting of the
MANITOWOC-CALUMET LIBRARY SYSTEM
BOARD OF TRUSTEES MEETING**

Pursuant to section 19.84 (2) and (3) of the Wisconsin Statutes, notice is hereby given to the public, to the Manitowoc Herald Times Reporter and Chilton Times Journal, and to those who have filed a written request for this notice, that a meeting of the Manitowoc-Calumet Library System Board of Trustees will be held on Wednesday, September 28, 2016 at 6:30 o'clock p.m. The meeting will be held at the Chilton Public Library, Chilton, WI 53014. As of the date of this notice, the subject matter known to be intended for consideration is as follows:

**MANITOWOC-CALUMET LIBRARY SYSTEM BOARD MEETING
Wednesday, September 28, 2016 at 6:30 p.m.**
Chilton Public Library
221 Park Street
Chilton, WI 53014

AGENDA

1. Call meeting to order (Proper notice has been given.)
2. Minutes of the July 27, 2016 Board meeting (enclosure #1) *ACTION REQUESTED*
3. Public comment (general comment on issues germane to the operations of MCLS)
4. Communications (any correspondence received germane to operations of MCLS)
5. Financial Business
 - a. July and August, 2016 financial reports (enclosures #2 and #3) *ACTION REQUESTED*
 - b. Payment of August and September, 2016 bills (enclosures #4 and #5) *ACTION REQUESTED*
 - c. July and August, 2016 LARS financial report (enclosure #6) *ACTION REQUESTED*
 - d. Reach Out and Read report (enclosure #7) *ACTION REQUESTED*
6. System Director's report (enclosure #8)
7. System IT/ILS Specialist's report
8. Reports from directors of member libraries
9. Unfinished business
 - a. Approve MCLS funds for creation of patron "how-to" videos *ACTION REQUESTED*
10. New business
 - a. Personnel Committee report (enclosures #9 and #10) *ACTION REQUESTED*
 - b. Adopt Line Item and Program Budgets (enclosures #11 and #12) *ACTION REQUESTED*
 - c. Adopt System Plan (enclosure #13) *ACTION REQUESTED*
 - d. Approve 2017 Resource Library Agreement (enclosure #14)
11. Trustee & Member Library Directors questions and concerns
12. Trustee Education – 2016 WLA Conference (enclosure #15)
13. Confirm and set place for November 30, 2016 meeting
14. Motion to adjourn

If you are unable to attend, please notify Rebecca Petersen, System Director, at (920) 686-3051 or rpetersen@mcls.lib.wi.us. If you require special needs accommodations for this meeting, please contact the System Director at least 48 hours in advance.